

DECLASSIFIED  
Authority: NND 883078

Box 222

News  
86

# POLICY FOLDER

## ADMINISTRATION

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Authority na d 883078

HEADQUARTERS  
UNITED STATES ARMY FORCES WESTERN PACIFIC  
G-3 SECTION - PHILIPPINE AFFAIRS DIVISION

*Correspondence*

23 December 46

GSCP 091 PI

MEMORANDUM TO: Guerrilla Affairs Branch.

SUBJECT: Memorandums for Record.

1. It has been noted in the past that the officer personnel and/or clerical help responsible for preparing the memorandums for record on outgoing correspondence of the Guerrilla Affairs Branch show a complete lack of understanding of the fundamental purpose of the memorandum for record.

2. To correct this condition, the following principles governing the writing of M/R's are stated:

a. The primary purpose of the M/R is to summarize briefly that part of a piece of correspondence which precedes the point at which action is taken by this headquarters or this particular section -- that is, in the case of a 4th Ind by this headquarters, reference should be made in the M/R to the basic communication, 1st Ind, 2d Ind, and 3d Ind, or, in the case of a 4th check note, to C/N (1), C/N (2), and C/N (3), thus providing a brief account of the whole transaction.

b. A good M/R answers the following questions:

- (1) Where did the basic letter or check note come from?
- (2) To whom is it addressed?
- (3) What is the date?
- (4) What is the subject?
- (5) What are the pertinent points of the basic? That is, what does the writer want?
- (6) What is the indorsement number, headquarters' designation, and date of subsequent indorsements, or, in the case of a check sheet, what is the check note number, section designation, and date of subsequent check notes?
- (7) What action is taken or what comments are made in these subsequent indorsements or check notes?

Memorandum to Guerrilla Affairs Br, dtd 23 Dec 46, subject: "Memorandums for Record" -- Continued

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(8) What pertinent facts are brought out by accompanying inclosures, memorandums, conferences, telephone conversations, etc?

c. It is always necessary to make reference to the basic communication or check note, while reference to subsequent indorsements or check notes is only required if such indorsements or check notes contain vital comments or constitute pertinent action by other headquarters, or, in the case of check sheets, by other sections of this headquarters. It is definitely not necessary to give the information stated in Par 2 b (6) above concerning a series of check indorsements by which a communication is forwarded through channels.

d. Also, it is definitely not necessary -- and this is the main fault with all M/R's prepared in Guerrilla Affairs -- to give a detailed repetition in the M/R of the contents of the letter, indorsement, or check note by which Guerrilla Affairs Branch is answering a piece of correspondence. As pointed out above, an M/R summarizes briefly that part of a piece of correspondence which precedes the point at which action is taken by this headquarters, or section, as the case may be. It does not repeat our action, which already appears on every copy of the correspondence.

e. However, it is very important that the data brought out by accompanying check notes by which a communication was routed to different sections of this headquarters for comments, conferences, telephone conversations, etc.; where such data are not included, for obvious reasons, in the letter or indorsement prepared for dispatch, although pertinent to the issue in question; be included in the M/R.

f. The M/R is to appear on every copy of a communication, except the original and one copy going forward. This means that any copy of the communication may be consulted (Comeback Copies, AG Records Copy, G-3 File and Reading Copies, or Stayback Copy) to gain a quick knowledge of the whole transaction.

g. In the case of a basic communication being initiated by Guerrilla Affairs, it is usually sufficient to state the following:  
M/R - Communication self-explanatory.

3. The following is a model M/R:

M/R: Basic, Ltr fr Pedro Matanzas, Ilagan, Isabela, to President Roxas, dtd 3 Nov 46, subj: "Status of the Matanzas Guerrilla Unit," requesting intervention by the Office of the President in connection with the application for recognition by subj unit to achieve early recognition and payment of backpay to the "destitute members of the Matanzas Guerrillas" by AFWESPAC. Application for recognition was allegedly submitted to this Hq on 10 Jan 46.

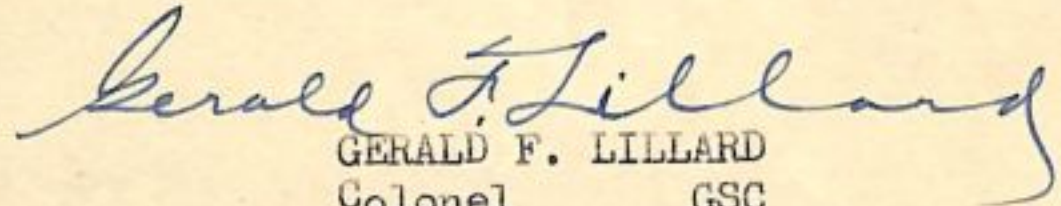
Memorandum to Guerrilla Affairs Br, dtd 23 Dec 46, subject: "Memorandums for Record" -- Continued

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1st Ind by the Office of the President, dtd 10 Nov 46, directing that basic comm be forwarded to the CG, AFWESPAC, by the Dept of Foreign Affairs. -- 3d Ind by the American Embassy, dtd 13 Nov 46, to this Hq, requesting that direct reply be made to Mr. Matanzas, with information copy to the Embassy. Our records indicate that the subj Pedro Matanzas was an employee of the Japanese puppet government, and that the guerrilla organization which he allegedly commanded was staffed by relatives and political cronies in all key positions; recognition of subj unit is therefore very doubtful.

4. The outstanding fault with M/R's as prepared in the Guerrilla Affairs Branch is that such M/R's are invariably too brief in summarizing the basic communication and previous indorsements, while entirely too much space is given to word-for-word repetition of the contents of the letter or indorsement which constitutes Guerrilla Affairs action.

5. For the purpose of achieving greater adequacy and uniformity in the preparation of M/R's, this memorandum will be circulated to all Guerrilla Affairs Branch personnel responsible for the writing of M/R's.

  
GERALD F. LILLARD  
Colonel GSC  
Director, Philippine Affairs Division

HEADQUARTERS  
UNITED STATES ARMY FORCES WESTERN PACIFIC  
OFFICE OF THE COMMANDING GENERAL  
APO 707

Dec 1 1946

GSCPG 091 PI

SUBJECT: Complaints against Guerrilla Rosters

TO : Chief of Staff, Philippine Army, Camp Murphy, Quezon City

1. Frequent complaint letters are received in this headquarters alleging irregularities in guerrilla rosters. These complaints cite, for example, allegations of collaboration, non-participation in the guerrilla movement, and nepotism. Where the complaint is received prior to decision upon a claimant unit, it is our policy to take fitting action. However, in many cases the statement of grievances is received subsequent to the recognition of the unit.

2. It is considered that appropriate action upon complaints made against a recognized guerrilla unit should be undertaken by your headquarters. This consideration is based upon the fact that the allegations, which attack the honor of the commanding officer and challenge the rights of individuals to military status in the Philippine Army, and, frequently, alleging treasonous activities, should be examined as a matter of vital concern to Philippine military and public morale. If your subsequent investigation compels such action, proper recommendations should proceed to this headquarters---e. g., for cancellation of recognition for unworthy individuals.

3. As an illustrative example of a complaint against a recognized unit, there is inclosed the affidavit of one Domingo Alvarez, alleging irregularities in the recognized roster of the Miguel Ver Regiment, Hunter's ROTC Guerrillas. This roster was accepted in good faith from the commanding officer thereof, a guerrilla leader of reputation. It is believed that action in this matter should be taken by your headquarters as the one most competent to investigate these charges. Payment, temporarily suspended by the Recovered Personnel Division upon receipt of this complaint, has been ordered resumed in order to relieve the hardship on those unaccused and to avoid evidence of the acceptance of unproved allegations against those named.

4. To summarize, it is proposed to continue the policy of putting full faith and credence in the integrity of the commanding officers of claimant guerrilla units, making such investigation of grievances prior to recognition as are practicable, and considering that complaints sub

*Copies on  
complaint files*  
(2)

*complaints  
against gila  
Rosters*

SASIC: Ltr fr HQ AFNESPAC, GSCPG C91 PI, subj: "Complaints against Guerrilla Rosters." to CofS, PA, Continued

sequent to recognition will be examined by your headquarters. In pursuance of this policy, complaints received after recognition of a unit will be forwarded to your headquarters for necessary action.

5. This communication is classified CONFIDENTIAL because of the nature of the inclosed affidavit.

FOR THE COMMANDING GENERAL:

1 Incl:

1. Affidavit of Domingo

Alvarez, dtd 27 Nov 46

M/R: Communication self-explanatory.

Col Lillard, G-3, PA Div

HEADQUARTERS  
UNITED STATES ARMY FORCES WESTERN PACIFIC  
G-3, GUERRILLA AFFAIRS BRANCH  
APO 707

370.06  
21 November 1946

DEFINITION OF TERMS

The following terms used by the Guerrilla Affairs Branch are defined below:

1. American Liberation. Period 22 October 1944, the landing on the Island of Leyte, to 2 September 1945, the cessation of hostilities.
2. Attachment of Attached Units. Guerrilla units which were attached to U. S. Army units active in the liberation and which performed services for or with those units.
3. Attachment Papers. Certifications of services, commendations and recommendations given by U. S. Army units to guerrilla units.
4. Bolo, Spearman, Fighting Blade Units. Voluntary organizations who aided guerrillas on a part-time basis as laborers and ammunition carriers but who were not active military guerrilla units.
5. Casualty. An individual guerrilla, serving as a member of a recognized or non-recognized guerrilla organization, is considered to be a casualty if he has been (a) killed in action, or (b) incurred a wound, injury, or disease in line of duty or (c) died as a direct result of such wound, injury, or disease.
6. Combat Unit. A guerrilla unit formed for the purpose of combat.
7. Complaint Letter. A letter complaining of the activities of an individual guerrilla or unit.
8. Contact or Investigating Team. Usually one American or Philippine Army investigating officer and one enlisted man organized to investigate activities of a unit or individual for recognition.
9. FC. Abbreviation for "favorably considered" which indicates acceptance for recognition.
10. Guerrilla. Any person who participated in the resistance movement against the Japanese.
11. Home or Volunteer Guards. A voluntary organization formed only for part-time civilian defense.
12. Independent Unit. A unit that existed and operated independently of the large overall commands.





13. Individual. Any person applying personally for recognition.
14. Intelligence Unit. A guerrilla unit formed only for the purpose of intelligence and counter-intelligence operations.
15. Initial Investigation. The first investigation of a unit or individual.
16. Initial Date. The commencement date on which a unit or individual is recognized.
17. Investigating Officer. A commissioned officer designated to investigate guerrilla claims, either alone or in a team.
18. Island Command. A guerrilla organization covering all or part of any island or group of islands under the overall command of one officer.
19. Island Commander. The commanding officer of an Island Command.
20. Japanese Occupation. The period from 7 May 1942 to 21 October 1944.
21. NEC. Abbreviation for "not favorably considered" which indicates refused of recognition.
22. Overall Command. A guerrilla organization covering the major portion of one province or a group of provinces under the command of one officer.
23. Overall Commander. The commanding officer of an Overall Command.
24. Paltiks. Home made firearms.
25. Points (Five). A set of general requirements used as the basis for determination of guerrilla recognition.
26. Propaganda Unit. A guerrilla unit formed only for the purpose of issuing and distributing propaganda and counter-propaganda.
27. Reconsideration. A rejected unit which requests review of the official decision of disapproval.
28. Recognized Leader. The leader of a recognized guerrilla unit.
29. Recognition. Term indicating that a unit, a part of a unit, or an individual has been given the status of membership in the Philippine Army and in the service of the Armed Forces of the United States.
30. Reinvestigation. A second or subsequent investigation of a unit or individual.



31. Revision of Dates. The official alteration of the initial or terminal dates of recognition.

32. Sabotage and Demolition Unit. A guerrilla unit formed only for the purpose of sabotage and demolition operations.

33. Screening. Directed reduction of a large number of guerrillas to a lesser number conforming to United States Army or Philippine Army Tables of Organization.

34. Supplementary Roster. An additional roster of a guerrilla unit listing personnel omitted from an original.

35. Team Leader. Senior officer of an investigating team.

36. Team Leader's Report. The report of investigation made by team leaders.

37. Terminal Date. Limiting or final date, set to determine the period of recognition.

38. Terminal-Date Recognition. The recognition of a unit or an individual for a period between an initial and a terminating date. Pay and allowances are granted only between the limiting dates of recognition.

39. Unit. A designated guerrilla organization consisting of more than one person. Such a unit may or may not follow a US or PA Table of Organization.

40. Unlimited or Non-Terminal-Date Recognition. Recognition of a unit, an individual, or a casualty with an initial date of recognition and final date determined by the actual date of discharge from the Philippine Army, or by 30 June 1946, where applicable.

41. USAFFE (United States Army Forces in the Far East). Refers to personnel who were members of the United States Army Forces prior to the surrender.

42. USAFIP (United States Army Forces in the Philippines). A guerrilla command in the Philippines, organized by order of General MacArthur, as a part of the Army of the United States. This organization came into being after the surrender. The main command was ultimately located in Northern Luzon, under Colonel Russel W. Volckmann.

43. Using Unit. An American Army unit to which a guerrilla unit or individual was officially or unofficially attached.

44. Using Unit Recognition. Recognition of a guerrilla unit or individual granted by proper authority on recommendation of a using unit in the field. During the liberation, the authority to recommend recognition in the field was delegated to all American divisions and combat teams.



45. 15 March 1946 Deadline. The closing date set by the Commanding General, AFWESPAC, for acceptance of requests for unit recognition.

46. 1945 or 1946 Guerrillas. Units or individuals who did not participate in the resistance movement during the occupation and the liberation but who advanced claims in an effort (1) to conceal collaboration activities (2) to share in the money and benefits accorded recognized guerrillas. Genuine guerrillas refer to 1945 and 1946 guerrillas as "fake" or "phoney" guerrillas.

*Hugh L. Carnahan*

HUGH L. CARNAHAN  
Lt Col, CMP  
Chief of Branch

sen

copy  
- RPD

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370.05  
370.05

HEADQUARTERS  
UNITED STATES ARMY FORCES WESTERN PACIFIC  
G-3, GUERRILLA AFFAIRS BRANCH  
APO 707

1 November 1946

Policy for the Guerrilla Affairs Branch

1. By means of notes on inter-office routing slip, dated 26 October 1946 and initialled by Col Lillard, the Chief, Philippine Affairs Division has indicated that the following will be considered as policy within the branch:

a. In all letters involving reconsiderations or reinvestigations, these letters will be so written as to give no promise of a field investigation.

*Hugh L. Carnahan*

HUGH L. CARNAHAN  
Lt Col, GMP  
Chief of Branch

sen

copy  
-RPD

GSCPG

Rosters in Possession of HPA

19 November 1946

Chief, Guerrilla  
Affairs Branch

Director, Philippine  
Affairs Division

1. On or about 2 August 1946 a Check Sheet was forwarded to the Philippine Army Division with draft of a proposed letter to the Chief of Staff, Philippine Army, requesting that certain records pertaining to guerrilla organizations of the Island Commands be forwarded to this headquarters with the least practicable delay. The proposed letter was returned to this branch by inter-office routing slip on 2 August 1946 to await inquiry upon Col Crigger, Guerrilla Currency Board, Bldg 4A, PU. A copy of this proposed letter is attached.

2. Recently two rosters, certified to as being correct by the Assistant Adjutant General, HPA have been forwarded by that headquarters to this headquarters for authentication. Upon authentication by this headquarters these rosters were to be forwarded to the Recovered Personnel Division for payment of the guerrillas belonging to those units. It was found, upon checking with the financial records of that headquarters, that the rosters forwarded and certified to by the Assistant Adjutant General of that headquarters were not correct.

3. Since the Recovered Personnel Division still does not have all recognized rosters and since rosters are appearing in this branch both from that headquarters and from guerrilla units requesting authentication it is necessary that this branch have access to the only rosters available which, it can be reasonably assured, have not been tampered with. These rosters are those in the possession of the Audit Section, Finance Department, Philippine Army.

4. It is recommended that representations be made to the Philippine Army, through the American Ambassador, with the least practicable delay, in order to attain the untampered with rosters of all recognized guerrilla units whose rosters are not in the RPD or claimed not to be in HPA, so that this branch may be in a position to properly authenticate them. It should be kept in mind that past experience has shown the Philippine Army incapable of preventing the tampering with of rosters in its possession and that, unless the records are immediately obtained by this headquarters, the rosters in the possession of the Finance Department, Philippine Army, can well be tampered with should it become known that this branch is relying upon them for authentication.

Incl:  
Ltr, this Hq, to CofS, PA  
Sub: "Request for Records  
of Military Districts (Gr1a)

HUGH L CARNAHAN  
Lt Col., CMP  
Chief of Branch

Rosen

copy  
- RPD

*Rosters*

*File*

HEADQUARTERS  
UNITED STATES ARMY FORCES WESTERN PACIFIC

CHECK SHEET

HMC/vpj  
Tel: U 673

*370.85*

Do not remove from attached sheets.

FILE NO. GSCPG SUBJECT:

27 December 1946

(2) FROM: G-3 (Guerrilla Affairs Branch) TO: Director, Philippine Affairs Division, G-3

1. The following procedure governs the transmittal of all rosters to Headquarters Philippine Army and Recovered Personnel Division:

a. Letter of transmittal to the Chief of Staff, Philippine Army is prepared at Guerrilla Affairs Branch and forwarded to the Adjutant General, AFWESPAC, thru the Director, Philippine Affairs Division, for signature.

b. Letter of transmittal and the rosters are hand-carried, by a member of this Branch, to HPA and a receipt for same is secured in the form of a ~~list~~ <sup>lst.</sup> indorsement.

c. Rosters for RPD are hand-carried together with the authenticated copy of the letter of transmittal mentioned in paragraph 1a above and a hand receipt is secured upon delivery.

d. All RPD information copies of correspondence are hand-carried to that division once a week by a member of this Branch and a receipt is secured upon delivery.

*Stuart J. Palos*  
STUART J. PALOS  
Lt Col. Inf  
Acting Chief of Branch

*Noted*

*OK*

*[Signature]*

Hand-carrying of Rosters-RPD

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DECLASSIFIED  
Authority nn d 883078

*Statistics  
Report  
of Officers*

GFL/hq  
Tel: 149 6152

GSCP 210

Guerrilla Recognition

(PA Div)

Comdg Gen

10 OCT 1946  
10 October 46

*See Amiback copy dated 10 Oct 46*

1. This check note is transmitted in order to advise on the present prospects for completion of unit investigations by the Guerrilla Affairs Branch.
2. The constantly diminishing allocation of personnel assigned to the branch is retarding materially the completion of unit investigations. Personnel reduction is reflected most seriously within the Investigating Section, which furnishes the officer field-contact teams which go wherever necessary to procure guerrilla data.
3. The numbers of investigating officers on such field teams have fallen from 32 in April to the present 9. Of these 9, 7 will be returned to the United States on or before 1 December 1946.
4. An estimate of the unit task remaining, based upon results since 1 January 1946, indicates that there are approximately 208 contact-officer-months of investigation required to decide the remaining 355 claimant units, assuming that each assigned contact officer will continue to complete the 1.7 units per month that our experience indicates.
5. On 1 July 1946 it was estimated that unit recognition would be complete by 30 June 1947. However, the reduction in investigating personnel has increased this estimate.
  - a. To attain the 30 June 1947 objective, that is, to complete the 208 contact-officer-months of work, only 8 working months remain. Any new officers assigned will need one month for necessary training for their investigating work.
  - b. To complete by 30 June 1947, therefore, 26 officers should be available for investigating duty with the field teams as soon as practicable.
  - c. If the date of 31 December 1947 be satisfactory as a set-forward objective date for unit completion, 15 contact officers should be adequate for the then 14 working months.

*ny &  
ersiv  
hes-7*

BASIC: O/M fr G-3 (PA Div) to Comdg Gen, dtd 10 Oct 46, subject:  
"Guerrilla Recognition" - Continued

d. No additional personnel would be required for unit recon- siderations. Also, individual and casualty recognitions would be carried on simultaneously. It is believed that these classes of claims could be completed prior to 30 June 1948.

6. It is considered that completion of initial investigation of claimant guerrilla units should be made reasonably soon, 30 June 1947 remaining a good target date. All investigations, including individual and casualty, should be completed and all guerrilla accounts liquidated by the Recovered Personnel Division by 30 June 1948.

a. The Fiscal Director has warned that the appropriation "Expenses, Army of the Philippines" can be used for liquidation of obligations for only two fiscal years following the expiration date, 30 June 1946. The present strength of 9 investigators would not permit the mission of this section to be completed by 30 June 1948.

b. Inasmuch as all payments must be completed by Recovered Personnel Division by 30 June 1948, this section should finish its work as much in advance of that date as possible.

c. The longer the task is deferred, the more difficult and accurate and just appraisal of a unit becomes and the longer the problem of guerrilla recognition occupies undesirable public prominence.

7. It is therefore recommended:

a. That the Assistant Chief of Staff, G-1, be directed to allocate to and maintain with the Guerrilla Affairs Branch of this section 24 additional officers, to be used in the Investigating Section as contact team officers. These officers may be in the grades of Captain, first lieutenant, or second lieutenant. When these assignments are made and the scheduled readjustments effected, the total allocation to the branch will be 41 officer, contrasted with the present 24, of which 7 are to return as shown in Par 3 above.

b. That these officers be assigned by 1 November or with the least practicable delay thereafter, so that their training may be completed prior to 1 December 1946.

E. J. MCGAW  
Brig Gen, GSC  
G-3



*m Policy  
"Guerrilla"  
370.05*

Officers Call 0830 28 September 1946

1. Officers are again reminded of the following:

a. To report in writing any attempt on the part of guerrillas to bribe or compromise them.

b. Any subversive activities or statements directed against the United States of America.

c. Any unusual circumstances or difficulties encountered during the course of investigations in the field.

2. Officers are again reminded to be extremely careful in accepting invitations of any nature. Where an invitation is extended in the name of hospitality and cannot be refused, make it a point to reciprocate within your own means. A good method of reciprocation is to invite the individual to dinner in some local restaurant or to such a place as Wack Wack.

3. In actual figures, the Weekly Reports for the past several weeks, have shown relatively no progress. This is somewhat misleading since a large number of units under overall commands, totaling approximately 75 units, are being investigated and will eventually be completed in lump sums. Also ECLGA, the 6th Military District, Leyte Area Command and Mindoro are being currently investigated for revision of dates. Progress is, therefore, being made.

*Bribery &  
sub-versive  
activities-71*

4. A re-organization within the Guerrilla Affairs Branch has resulted in the division of the former Investigation Section into two(2) separate Sections, i.e., Units and Individuals. The Individuals Section has been further sub-divided into Casualties and Individuals.

The Investigation Section is under Colonel Guhl; Unit Investigation Section under Major Murray; Individuals Section under Major Coates; Casualties Sub-Section under Captain White and Individual Sub-Section under Lt. Bentley. The Administration Section remains the same. For further information, there is a chart on the wall behind the Chief of Section.

5. The Memorandums for Record on FC and NFC cases will be followed as indicated below:

RL Morton RLM (initiating officer)  
1st Lt ORD

1. Concur. Major D. C. Murray DCM  
Chief, Unit Investigation
2. Concur. Lt Col Robert Guhl RCG  
Chief, Investigation Section

DOUGLAS C. MURRAY  
Major, Infantry

Copies:

- 1 - per officer of Unit  
Investigation Section
- 1 - for Chief, Investigation Section
- 1 - Chief of Branch

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Authority wn d 883078

Complete Records for File.

30 July '46.

Adm. Section

Records Section

1. Request that all communications going out, upon completion of typing them in typing section, be first forwarded to the Records Section for rechecking. This is to check all copies of communications for complete file in Records Section.
2. At the present time, there are some indications that no complete copies of all indorsements, inclosures, etc. of outgoing communications from this Branch.
3. This was not discovered until GSGP returned one to us, letter pertaining to A. S. Garcia, a guerrilla Major (QMS).

201  
DARIUS H. NEASE,  
Captain, QMS.

10/11  
DES  
CWS

HEADQUARTERS  
UNITED STATES ARMY FORCES WESTERN PACIFIC

CHECK NOTE

Do not remove from attached sheets.

FILE NO. 091

SUBJECT: Stopping reconsideration of units who have been considered more than once.

Tel 46153

(2) FROM: G-3 TO: GSCPG

EJM/RHK/lg  
18 May 1946

1. The paragraph suggested in paragraph 6 preceding Check Note for inclusion in letters of non-recognition to those units or individuals that have been considered previously, is satisfactory in principle. Amendment of the paragraph as follows is suggested:

"This unit (or your application for recognition) has been considered twice (or more) previously. The unit Commander (or you) has been requested repeatedly to submit all available related information. The investigation of this case has been thorough and complete and the determination to not favorably consider the application for recognition is believed to be proper. Acceptable evidence thus far submitted is not considered to warrant recognition. Unless additional, properly substantiated evidence is submitted along with any future request for reconsideration, no further action will be taken by this headquarters in the matter and this letter will be considered final."

2. The recommendation appearing in paragraph 7, basic check note, is approved.

*Keuter Box*  
E. J. McGAW  
Brig Gen, GSC  
G-3

DECLASSIFIED

Authority nn d 883078

10/11/0  
DES  
mark

Date 16 May 1946

CO 20 20

Inclusion of envelopes and Postmarks

Check Sheet

### Inclusion of Envelopes and Postmarks

16 May 1946

GSCPG

AG Distribution

Thru: Channels of Correspondence

400.3

1. Frequently correspondence arrives in this Branch with stamps removed from original envelopes or the entire envelope missing. In most cases when the stamp is removed, the date that the envelope was posted is also removed.

2. As this Branch bases its acceptance of requests for guerrilla recognition upon the date the request was mailed, it is vitally important that the original envelope accompany the correspondence and that the dated Postmark be on the envelope.

3. Therefore, request that this be brought to the attention of all personnel in the channels thru which mail for GAB is routed and that all personnel be advised not to remove stamps or envelopes from correspondence destined for GAB.

G-3  
File  
copy

H. L. SHAFTOE  
Lt. Col., GSC  
Chief, GAB

Lt. Col. H. L. Shaftoe:

Request for stamps to be left on envelopes and original envelopes be left in all GAB correspondence, because of the importance of knowing the exact date that correspondence is mailed.



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Inclusion of  
Envelopes  
Postmarks

G-3 Form No. 2

HQ US AFWESPAC  
OFFICE OF THE ASSISTANT CHIEF OF STAFF G-3  
OFFICE RETAINED RECORD

SEQUENCE NO. *002020*

RADIO CITE

G-3 File No; GSC *091 PI*

Date *16 May 1946*

SUBJECT: *Inclusion of envelopes and Postmarks*  
FROM :

Type of Communication  
Check Sheet

CROSS REFERENCES:

FOR ACTION BY:  
(file symbol only)

SUBMIT DATE

C ONCURRENCES

File Symbol

Initials

Date

*GSCPG*

OFFICER TAKING ACTION (and initials)

*Lt. Col. H. L. Shaftoe*

Policy

Non-policy

Recommending approval

(File symbol)

(Action)

TO: *M/C*

FOR: *Disp.*

APPROVED

*G-3*

*21 May '46*

MEMORANDUM FOR RECORD

Lt. Col. H. L. Shaftoe:

Request for stamps to be left on envelopes and original envelopes be left in all GAB correspondence, because of the importance of knowing the exact date that correspondence is mailed.



DECLASSIFIED  
Authority *hnd 883078*

VKC/gcs

*C-255*

DECLASSIFIED  
Authority hnd 883078

Office of The Adjutant General of State  
OFFICE RETAINED RECORD

471

DATE  
MAY 10 1946

8/19/5

G-3 FILE COPY

10 May 46 - EJM/RHK/r1

Tel. 46153

**Request for Side Arms and Ammunition**

EJM/RHK/r1  
Tel. 46153  
10 May 1946

(2) XXX

GSCP

Hq Condt (GSHC)

Approved:

FOR ACTION BY:  
(File symbol only)

EXPIRE DATE

C OFFICERS

GSCP

E. J. McGAW  
Brig Gen, GSC  
G-3

Initials



OFFICER MAKING ACTION (and initials)

Col Kreuter *PK*

Policy      No-policy      Recommending approval

(File symbol)

(Action)

APPROVED

FOR: *M/c*

FOR: *Miss*

*Butt*

10 May 46

MEMORANDUM FOR RECORD      G/S for GSCP to GSCP 7 May 46, subj: Request for Side Arms and Ammunition for Investigating Teams that go into the Provinces investigating guerrilla units and individuals many of whom are doubtful characters.

Col Kreuter, G-3 IA Div  
Col Kreuter, G-3 IA Div

DECLASSIFIED  
 Authority hnd 883078



G-3 Form No. 2	HQ US AFWESPAC OFFICE OF THE ASSISTANT CHIEF OF STAFF G-3 OFFICE RETAINED RECORD	SEQUENCE NO. <i>001915</i>
		RADIO CITE

G-3 File No; <u>GSCP 091 FI</u>	Date <u>10 May 46</u>
SUBJECT: Request for Side Arms and Ammunition FROM : GSCPG	Type of Communication

CROSS REFERENCES:

FOR ACTION BY: (file symbol only)	SUSPENSE DATE	CONCURRENCES		
		File Symbol	Initials	Date
GSCP				
OFFICER TAKING ACTION (and initials) Col Kreuter <i>Rmk</i>				
Policy	Non-policy	Recommending approval		



(File symbol)	(Action)	APPROVED
TO: <u>M/c</u>	FOR: <u>Disp</u>	<i>Rmk</i>
		<i>10 May 46</i>

*9-5*

MEMORANDUM FOR RECORD C/S fr GSCPG to GSCP 7 May 46, subj: "Request for Side Arms and Ammunition" for Investigating Teams that go into the Provinces investigating guerrilla units and individuals many of whom are doubtful characters.

Col Kreuter, G-3 PA Div







DECLASSIFIED  
Authority wn d 883078

File  
319.2  
GAB  
+

HEADQUARTERS  
UNITED STATES ARMY FORCES WESTERN PACIFIC  
G-3, GUERRILLA AFFAIRS BRANCH

APC 707  
29 March 1946

MEMO : To All Section Chiefs

SUBJECT : SOP in consideration of subordinate units.

1. When a subordinate unit is under consideration for recognition, the name of unit, name of commanding officer, area of operations, strength and date of organization, will be sent to the over-all commander with request for written recommendation and comments.



H. L. SHAFTOE  
Lt. Col., GSC  
Chief, Guerrilla Affairs Branch

ggf  
DWT  
BLO  
HLC

GUERRILLA AFFAIRS BRANCH  
HEADQUARTERS  
UNITED STATES ARMY FORCES WESTERN PACIFIC  
G-3, GUERRILLA AFFAIRS BRANCH

319. ✓ GA Branch  
#

MEMORANDUM FOR ALL PERSONNEL:

APO 707  
30 March 1946

SUBJECT: Procedure (for inclusion in all policy letters)

MEMO : To All Officers

SUBJECT : S O P for Officers Call

1. Officers call will take place every Saturday morning at 0830 and at such other times as the Chief or Ass't Chief of Branch may designate.
2. The call will be conducted by the Chief or Ass't Chief of Branch who will call on the various Section Chiefs for comment.
3. Section Chiefs shall prepare notes in advance and be prepared to cover any and all matters pertaining to his section.
4. All officers will attend except those who are properly excused by their Section Chief.
5. All officers will take notes and will be held responsible for matters discussed at the meeting that pertains to them.
6. Section Chiefs will be responsible that any officers of their section who are absent, will be given complete information of the meeting.
7. The Area Commandant will have building prepared for officers call the previous evening.

By order of Lt. Col. SHAFTOE:

J. J. FRUCHTER  
Major CMP  
Control Officer

DHM/vpj

DECLASSIFIED

Authority nn d 883078

GUERRILLA AFFAIRS BRANCH  
G-3 SECTION AFWESPAC

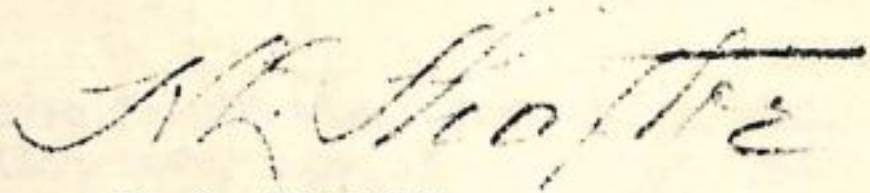
29 March 1946

MEMORANDUM FOR ALL PERSONNEL:

SUBJECT: Procedure (for inclusion in all policy files.)

1. Upon receiving inquiries from official sources, for information pertaining to the status of individuals whose records are supposedly on file in this Hqs., but upon investigation are not to be found, the following procedure will be taken.

2. Before any reply to the communication is made, the records at the Recovered Personnel Department will be thoroughly checked for information.



H. L. SHAFTOE

Lt Col GSC

Chief, Guerrilla Affairs Branch

MISC

319.  
GA

HEADQUARTERS  
UNITED STATES ARMY FORCES WESTERN PACIFIC

CHECK SHEET

SUBJECT: Non-recognition of Guerrilla Units

FROM: Colonel Shaftoe

TO: Contact Team Leaders  
Lt. Middleton  
Lt. Morton  
Lt. Campbell

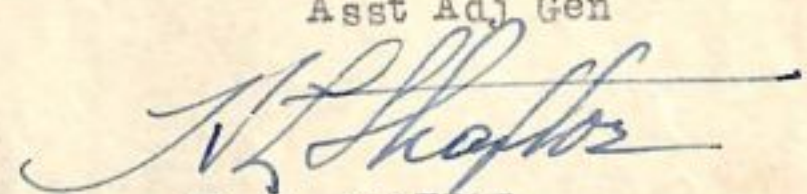
Due to the necessity of indicating a definite basis of refusing recognition to investigated units, contact team leaders will submit in addition to the report of unit investigated, a draft of letter to be addressed to the guerrilla unit commander, outlining the decision of the headquarters and the basis for the decision.

The last paragraph of your letter to the commander will be as follows:

"Your attention is invited to Presidential Executive Order, Number 68, Commonwealth of the Philippines, copy of which is attached. You are requested to comply with the provisions of the above mentioned order."

Sincerely yours,

W. P. MOORE  
Lt. Col. AGD  
Asst Adj Gen



H. L. SHAFTOE  
Lt. Col. AGD  
Branch Chief,  
Guerrilla Affairs.

DECLASSIFIED  
Authority hnd 883078

G-3, PHILIPPINE ARMY DIVISION  
GUERRILLA AFFAIRS BRANCH

- |                     |                  |                 |
|---------------------|------------------|-----------------|
| 1. Approval         | 5. Note & Return | 9. Draft        |
| 2. Remark & Recomm  | 6. Signature     | 10. Memorandum  |
| 3. Information      | 7. Letter        | 11. Indorsement |
| 4. Necessary Action | 8. Carrier Note  | 12. Addl Copies |

TO	Date	REMARKS	
Collection		5 Initial & return	
Heads			HLC
Control	7/16	noted OKL	
Epic	7/16	noted	7me AB
Admin	7/16	noted	guns - 8am
Investigal	7/17	WCM. Recommend this be read at Off's Call. It is too difficult to get all officers in this sect to read & initial within a reasonable length of time	WCM
Casualty	7/18	noted -	NGW
Indiv.	7/18	noted	MB ju
Ch of Branch		<p>Par H complied with.</p> <p>Par C. Recreation driving should be defended</p> <p>Par F 25 Civilians will be retained and paid from G3 funds. 6 janitors will be selected from the 90N duty now. The balance discharged</p>	NLS
		File	7me HLC
A/L	7/22	319.2	EDW

319.2  
JF  
JF Mcate

ADMINISTRATION SECTION POLICY

Administrative Procedure:

Recent directives have changed the policy of the Guerrilla Affairs Branch and the important changes will be explained.

All M/R's or ORR's must be initialed by the Chief of Branch, or in his absence, by the Assistant Chief of Branch, in the space marked, "Recommending Approval." The space marked, "Officer Taking Action," will have the officer's name and rank typed and will be initialed by him. The "Officer Taking Action" is the officer actually making the investigation and not the Chief of Branch. For identification purposes, the name typed at the end of the M/R may be the originating officer or the Chief of Section and it is not a signature. A correct copy of M/R is attached.

The M/R on all letters of recognition or non-recognition will show the concurrence or non-concurrence of both the Chief of Section and the Chief of Branch. This must be shown on the "Draft" so that it can be typed and not written on the final papers.

The routing slip accompanying all papers is for information only and your requests for typing should show the number of copies of each report and inclosures wanted. Inclosures must be numbered.

Check sheets originating in Guerrilla Affairs Branch that are to go out of G-3, must be prepared for General McGaw's signature. ✓

All communications destined for Headquarters Philippine Army will show on the command line, "For the Commanding General."

Communications formerly addressed to the American High Commissioner will now be addressed to:

His Excellency ✓  
Paul V. McNutt  
American Ambassador  
Manila, Philippines

The salutation will be, "Excellency" and the close will be, "Respectfully yours."

The Administration Section will originate the following four communications only: Answers to requests for status of units, individuals or casualties and complaint letters. Other communications may be prepared by the Administration Section at the request of other Section Chiefs.

The "Records Section," functions as part of the Administration Section and the procedure laid down by the Chief of Section will be observed. All records leaving the Section will be signed for by

DECLASSIFIED

Authority nn d 883078

- 2 -

the officer removing same and he will be held responsible for them until they are returned and his receipt removed or destroyed. THERE WILL BE NO EXCEPTIONS TO THIS RULE.

The Administration Section operates the Clerical Pool. Requests for temporary or permanent typists and priority typing will be made to the Chief, Administration Section, direct.

The Message Center is a part of the Administration Section. Its functions are to receive and log all incoming and outgoing papers of any description. Communications that are to be hand carried will be handled by the Chief, Administration Section, who will personally supervise the dispatching of same.

In no case will any of the Guerrilla Affairs Branch personnel contact the Message Center direct, without first obtaining permission from the Chief, Administration Section or the Chief Clerk.

The above rule also applies to direct contact with typists or the chief of the typing section.

The Courier Run is made twice daily- 0900 hours and 1400 hours. Requests for hand carried documents should be timed so as to avoid special trips which can be made only in an emergency.

The Distribution Clerk will deliver and pick up papers from the desk boxes four times daily. "Out" boxes will be cleaned at 1600 hours for the final pickup of the day. Papers placed in "out" boxes after that time must be locked up by the officer handling these papers.

All civilian typists start their afternoon shift at 1230 and it is suggested that officers who are on duty in each building at that time see that these typists start work promptly. If violations are reported to the Chief, Administration Section, they will be dealt with accordingly.



D r a f t

30 Jan 46

check sheet

G-3 to DC and CS

1. <sup>Further</sup> A study of the requirements imposed on the Guerrilla Affairs Branch indicates that the need for increased personnel is imperative in order to accomplish the required task within a reasonable time.
2. To avoid manifest injustices in the settlement of guerrilla claims it has become necessary to <sup>or confirm</sup> revise recognition dates for about 400 separate guerrilla units throughout the Philippines. Additionally, cases of some 50,000 casualties not previously carried on rosters submitted for recognition, must be considered for individual recognition. In the accomplishment of this task, it is necessary that teams be sent into the <sup>field</sup> Philippines to conduct additional investigations. A staff study <sup>is appended as</sup> setting forth detailed considerations, ~~in Tab A~~ to Inclosure 1.
3. <sup>see</sup> Strength of the Guerrilla Affairs Branch on 5 November 1945, the date of the transfer to this headquarters was 13 officers and 17 enlisted men. The present strength is <sup>12</sup>~~10~~ officers, ~~and~~ <sup>and 3 civilians</sup> 58 enlisted men. An aggregate strength of 124 is now required consisting of 52 officers, <sup>35</sup>~~55~~ enlisted men and 17 civilians. Personnel requirements appears in Tab <sup>D and E</sup> ~~B~~ to Incl 1. Additional equipment is listed in Tab <sup>A</sup> ~~C~~ to Incl 1.
4. A Table of Organization for the proposed reorganized Guerrilla Affairs Branch, appears in Tab D to Inclosure 1.
5. A functional chart ~~pertaining to Guerrilla Affairs Branch~~ is appended as Tab <sup>B</sup> ~~E~~ to Incl 1. The Job Analysis is appended as Tab ~~F~~ <sup>C</sup> to Incl 1.

Organizational Chart showing

4. Additional office space of approximately 10,000 square feet will be required. *This includes space to accommodate about 75 individuals awaiting interview* It is necessary that the Guerrilla Affairs Branch be located adjacent to the *Recovered Personnel Div* RPD to provide access to records on file in that Division.

5. Attention is invited to the fact that Guerrilla Affairs Branch work must be accomplished prior to settlement of all types of guerrilla claims and demobilization of guerrilla units. At present a large proportion of the task charged to the RPD *and the Claims Service* is being held up *has been sus-*  
*pending* revision of recognition dates by the guerrilla Affairs Branch.

7. It is recommended that the reorganization of the Guerrilla Affairs Branch as set forth herein be authorized.

E J McGAW, etc.

Convention of Guerrilla Leaders.

G.A.  
GSCFG

Guerrillas Held  
GSCP  
Confer Feb. 1-3

1. Your attention is invited to the attached newspaper clipping concerning the convention of Guerrillas to be held 1-3 Feb 1946.

2. Lt Middleton of this section has attended and reported on the past meetings of this group, and at present has an invitation to be present as observer.

3. I recommend that he be assigned to cover the convention and report thereon to the Guerrilla Affairs Branch, G-3, AFWESPAC.

Guerrillas Held

H. L. SHAPTOE  
Lt Col., AGD  
Chief of Branch

1 Incl  
As indicated.

*Verbal turn down*

Such committee chairman has been empowered to appoint at least four members.

## Guerrillas Hold Confab Feb. 1-3

Delegates of guerrilla units from all over the country will meet at a national convention scheduled to be held from February 1 to 3 at Camp Murphy.

The many problems facing the guerrillas will be threshed out in this convention, the first of its kind to be held in this country.

Brig. Gen. Macario Peralta, Jr., PA deputy chief of staff and acting chairman of the convention, has assigned six officers to head the tol-

*(Continued on page 16)*

## Guerrillas Hold...

*(Continued from page 1)*

lowing committees:

Col. Marking Agustin, head of the reception committee to process and receive the delegates; Col. Terry Magtangol Adevos, head of the committee on by-laws and constitution, to draft the constitution of the Guerrilla Association of the Philippines, which shall be studied, improved upon and ratified by the delegates; Col. Vicente Umali, head of the programs and procedures committee, to plan a schedule of activities for the three-day convention; Col. Amado Bautista, head of the utilities and transportation committee, to provide and prepare the assembly halls and transport facilities between the temporary residence of the delegates and Camp Murphy; Col. Hermenegildo Atienza, head of the souvenir committee, to supervise the perpetuation of the convention; and Col. Dominador Barilea, acting secretary and head of the accommodation and subsistence committee, to house and feed out-of-town delegates.

Each committee chairman has been empowered to appoint at least four members.

*Handwritten:* Guerrilla Outfits

GUERRILLA ASSOCIATION OF THE  
PHILIPPINES  
ARMY HEADQUARTERS  
APO 501

*Handwritten:* Have applied to...

*Handwritten:* ...loyalty status reports

*Handwritten:* ...the following 22 January 1946

MEMORANDUM-  
To All Unit Commanders, Recognized Guerrilla Outfits.

1. In connection with the coming of the National Convention of the Guerrilla Association of the Philippines to be held at Camp Murphy on 1st February 1946, your attention is hereby called re-delegates of your respective units. It is desired that on or before 22 January 1946, names of delegates of your units should be submitted to the Acting Secretary of the Association. Delegates should report to the Acting Secretary on or before the 30th of January 1946 for proper credentials and cards to the National Convention. Credentials will be furnished by their respective overall Commander. Only delegates with proper credentials and cards will be admitted to the Convention.

*Signature:* Dominador E. Barilera  
DOMINADOR E. BARILERIA  
Colonel, Infantry  
Acting Secretary

DISTRIBUTION:

- 1. All Unit Commanders  
*Handwritten:* ...

Knox

I have a list ~~take~~ made  
from the teams leaders reports.  
indicating the following information:

Unit                      C.O.                      Location.

Report Rendered - Team Leader

---

*File  
Guerrilla Leaders  
Meeting*

*G. Convention*

Maj Otti

Col Kreuter

GEM/jb  
29 Nov 45

On the morning of 29 Nov one of the officers, Guerrilla Affairs Section, USATG reported verbally, in substance, of a meeting held on the evening of 28 Nov 1945. The attached clipping from the Manila Times gives a list of those present, however, one name was left out: Cadr Julius Edelstein, Press Relations Officer of Paul McNutt. The meeting was held at the house of K H Hamady in Santa Mesa after a short ceremony at Mrs Quezon's house where Colonel's insignia was presented to Vicente S Umali and Primitivo San Agustin Jr of the President Quezon's Own Guerrillas.

After dinner Col Cushing spoke, urging the need for the guerrillas to organize a unit similar to the American Legion with the avowed purpose of aiding the widows and orphans of guerrillas and as an example he stated that the recent Red Apple bill was put up to the American House of Representatives and passed due to the efforts of the American Legion. Col Cushing stated that for the present no other matters should be discussed other than the one aim to benefit widows and orphans but that later when the organization had been put into operation they could take up other questions and problems of all guerrilla units. Nominations for a temporary chairman were called for. Col Fertig was the first nominated but he declined saying that although American Officers could be advisors he did not think they should hold any position so he nominated Colonel Peralta who was immediately seconded. Col Peralta rose, asked if there were any objections, and then said "I am the chairman".

There were numerous speeches consisting mainly of the individual problems of units, complaints against the treatment of guerrillas at Camp Murphy, discrimination by HPA, the unexplained loss of recognized rosters by HPA, non-payment of guerrillas and no action taken for back pay. There were numerous references to the need to forget the frictions and grievances that had hindered the guerrilla movement during the occupation. Col Cushing and Col Anderson both tried to prevent these digressions from the purpose to form an organization to help widows and orphans. The captain representing the Huks made an ambiguous speech stating that the real Huks were fighting for real democracy but that some huks were inimical to that cause. However, the real Huks would be happy to be represented in any organization that would further real democracy.

Finally General Rexas stood, stated that he was glad to see there was a representative of the Huks present, congratulated the men on their desires to organize and that they should select representatives from each unit to attend a convention and draw up a platform. In the meanwhile each leader would contact his men for signatures and backing. Representatives would be selected in proportion to the number of men signed up. He also stated that although for the present an army officer could head the organization, it would be best to have a retired or inactive officer for the leader as soon as possible. He suggested

Maj Otti

Col Kreuter

CPM/jb  
29 Nov 45

(Cont'd fr Page 1)

that more pressure could be brought to bear if the organization were non-political and to that end he spoke against the suggestion that the Sec of National Defense furnish an office.

Cmdr Edelstein made a short speech indicating that he was not present officially. It was noticed though that he was an intent listener, especially to the grievances of the various guerrilla leaders. Lt Middleton asked him if he had as yet talked with Maj Otti of Guerrilla Affairs and that Maj Otti could furnish him with many interesting facts. Cmdr Edelstein said that he had not met the Maj but that he was interested in someone who talked facts.

The next meeting of the same group is scheduled for 10 Dec 1945 at the same house (Henady's).

1 Incl: Clipping fr the Manila Times

R.L.O.

4. Always have preceding correspondence such as the basic communication and attachments attached to original and one copy of letter and also to the GPO and AG Records copies.

5. When a correspondence has check sheets, attached to it and they are going to leave the AFMSPAC proper, they are never listed as inclosures and are never sent outside of AFMSPAC. They are for the information of AFMSPAC only and will be attached to the AG Records Copy and returned with the correspondence for file in AG Records.

6. The following procedure will be used in signing the following names:

E. J. McGAW  
Brig. Gen., GSO  
G-3

The Honorable  
Paul V. Belmont  
The American Ambassador  
Manila, Philippines

My dear Mr. Ambassador,

Respectfully



INFO ON PREPARING MILITARY CORRESPONDENCE

1. All letters will be spaced in the center of the page with proper spacing as set aside in military correspondence manual, TM12-253.

2. Preparation of Memorandum for Record:

- a. Never mention the correspondence that you write in the M/R except in letters of MFC and FC.
- b. The M/R is only written to explain basic letter and preceding indorsement.
- c. In the case of letters received direct from civilians only refer to the letter received for M/R.
- d. It is not necessary to summarize enclosures in the M/R.
- e. For Typists Only) Always put M/R on same page that the correspondence is written on. If there is not enough room or space put on the back and start at the top of the same page.
- f. If you are the originator of the correspondence, except in letters of MFC and FC, the M/R will read: "Present communication self-explanatory."
- g. It is preferable to use authorized abbreviations in M/R.

3. In writing inclosures on the letter use only about one-third the width of the paper so that it does not reach the complimentary close of the letter.

4. Always have preceding correspondence such as the basic communication and indorsements attached to original and one copy of letter and also to the GSCPG and AG Records copies.

5. When a correspondence has check sheets, attached to it and they are going to leave the AFWESPAC proper, they are never listed as inclosures and are never sent outside of AFWESPAC. They are for the information of AFWESPAC only and will be attached to the AG Records Copy and returned with the correspondence for file in AG Records.

6. The following procedure will be used in signing the following names:

E. J. McGAW  
Brig. Gen., GSC  
G-3

The Honorable  
Paul V. McNutt  
The American Ambassador  
Manila, Philippines

My dear Mr. Ambassador,

HEADQUARTERS AFWESPAC

CHECK SHEET

Do Not Remove From Attached Sheets

File No. GSC

Subject

EJM/FHR/lmh

(1) FROM: G-3

TO: Operations Division *W*  
.PA Division (in turn)  
Training Division (in turn)

23 May 46

In the future when answering radiograms and other requests for information wherein information is furnished per the attached copy of radiogram, detailed information is to be typed on the reading file copy. This, in order that anyone reading the file will be able to determine complete contents.

X-400

*McGaw*  
E. J. McGAW ✓  
Brig. Gen. GSC ✓  
G-3

DECLASSIFIED

Authority nn d 883078

*J. Labias*

Officer's Call 0830, 20 April 1946

For most billets only at the prescribed times.

1. Administrative Matters: and discipline will be improved.
  - a. Vehicles as to be asked at Officer's call will be prepared in advance.
    - (1) Will be parked in rear of MP barracks
    - (2) Will not plow into the wire fence. Will be devised to
    - (3) Will be driven according to regulations. developments
  - b. Trip tickets: has been completed on a unit, inform me of informal trip slip so that I can keep Control.
    - (1) Will be made out separately for business and recreation.
    - (2) Will be completely filled out with the following exceptions:
      - (a) Initial and final mileage readings will be recorded
      - (b) Intermediate destinations will be entered but no mileage recorded.
      - (c) Mileage for trips from billets to GAB will be subtracted from total.
    - (3) Will be turned over to Pvt Polowski at 0800 each morning
  - c. All letter will be prepared for the CG to give the GAB great access to spare tires, gasoline and service.
  - d. A letter will be prepared for the QM to secure K and C rations and small gasoline cookers for the investigation teams. Also for Malazone tablets.
  - e. Officer's sign-out register.
    - (1) Officers will sign out in the register whenever they leave the GAB during working hours on investigations, for sick call or for any other authorized purpose.
    - (2) Likewise they will sign in upon return.
    - (3) The register will have a new page for each day to avoid confusion.
  - f. Officers will read all orders, bulletins and publications and will initial those requiring same.
  - g. Officers will not be required to certify to anything for me. An officer's signature is his certificate as far as I am concerned.
  - h. Officers will be expected to report for duty or leave

for their billets only at the prescribed times.

- i. Military courtesy and discipline will be improved.
  - j. Questions to be asked at Officer's call will be prepared in advance.
  - k. A reading file or some other method will be devised to keep all men of the Branch up to date on all developments.
  - l. When action has been completed on a unit, inform me by an informal buck slip so that I can keep Control abreast of our progress.
  - m. All suggestions will be welcomed.
  - n. No contacts of any nature on the 22nd and 23rd Election day.
  - o. Keep all confidential papers under your lock and key.
2. Unofficial organization of Investigation Branch
  3. Flow of correspondence:
    - a. Investigating officer to Lts Morton or Campbell and to me in draft form, double-spaced.
    - b. to control or Executive Section,
    - c. to Typing Section,
    - d. to Investigating officer for final check,
    - e. to Capt Murray,
    - f. to Executive Section for initials and dispatch.
- MAKE FULL USE OF INTER-OFFICE MEMO SLIPS
4. Standing Operating Procedure (Policy File)
    - a. Twelve (12) inclosures
    - b. Will be kept intact and secured to binder.
    - c. Three (3) more inclosures may be added:
      - (1) List of recognized units
      - (2) Report of Conference held on 21 Dec 45
      - (3) Sample copy of an unfavorably reported upon unit.

5. General purpose of investigations
  - a. Genuine and phony guerrillas.
  - b. Responsibility of all officers regardless of personal feelings to
    - (1) See that justice is done and
    - (2) to keep the GAB above reproach.
6. Sources of information for officers
  - a. Report on Guerrilla Movement, SWPA (Green Book)
  - b. Index files of:
    - (1) recognized units
    - (2) units pending recognition
    - (3) individual recognition requests
    - (3) 201 files on guerrilla officers.
  - c. Correspondence (complaint file).
  - d. CIC
  - e. CID
  - f. The liberator
  - g. Manila newspapers
  - h. American leaders
  - i. Other guerrilla leaders.
7. Investigations (refer to Incl 4, Policy File)
  - a. Effectiveness of aid to US.
    - (1) Strength of unit.
    - (2) Number of weapons.
    - (3) Accomplishments and/or activities.
  - b. Indications of effectiveness.
    - (1) Casualties or personnel lost through desertions, etc.
    - (2) Conflicts with other guerrilla units.
    - (3) Control.
    - (4) Methods used in procuring supplies.
    - (5) Political aspects.
  - c. Evaluation of intelligence reports.
8. General hints and suggestions.

- a. Treat all guerrillas courteously bu firmly.
- b. Stand up when they approach your desk and shake hands with them.

One sure method of concluding an interview in a courteous manner is to stand up and offer your hand.

- c. Our time is valuable so cut them off when they start to wander off on their troubles.
- d. Ask questions which require lengthy answers. Whenever possible, avoid asking questions which can be answered by "yes" or "no."
- e. Pin them down to FACTS.
- f. Offer guerrillas nothing. It is their responsibility to make all requests and if they fail tp do so, that is their tough luck.
- g. The burden of proof is entirely upon them.
- h. Never commit yourself on anything. If they bank you into a corner, merely remind them that it is not up to you to make the decision since you are merely gathering the facts.
- i. Always do "first things first" and don't let side issues pull you off your original mission.

DOUGLAS C. MURRAY  
Captain, Infantry  
Chief, Investigation Branch

HEADQUARTERS  
UNITED STATES ARMY FORCES WESTERN PACIFIC  
G-3, GUERRILLA AFFAIRS BRANCH  
APO 707

Standing Instructions and Operating Procedures

1. Check Sheets originating in Guerrilla Affairs Branch for transmittal out of the G-3 Section must be prepared for General McGAW's signature. Example:

E. J. McGAW  
Brig Gen, GSC  
G-3

2. Communications to the Philippine Army Division, G-3, will not be accompanied by an ORR. All other communications must be accompanied by an ORR properly initialed by the officer taking action and initialed by the Chief of Branch in the space provided for "Recommending Approval."

3. In all communications to Army Headquarters, Republic of the Philippines, American Embassy or higher headquarters of the U. S. Army, the by line "FOR THE COMMANDING GENERAL" is used. All other communications of military nature will bear the by line "BY COMMAND OF MAJOR GENERAL CHRISTIANSEN."

4. Letters to individuals for the signature of the AG will be prepared with the complimentary close, "Sincerely yours" only. No officer's name will be inserted.

5. All letters of eight lines or less must be double spaced. All longer letters, single spaced. For information regarding margins, etc., consult T. M. 12-253 (Correspondence), a copy of which is available at Maj Titus' or Mr. Joven's desk.

6. Branch inter-office routing slip must not be removed from the correspondence and must be initialed by each person taking action thereon. Inter-office slip from higher headquarters will never be removed from correspondence in this Branch.

7. Abbreviations are still being used without explanations. Abbreviations as listed in T. M. 20-205 are the only authorized ones to be used in correspondence.

8. Communications for the American Ambassador would be addressed as follows:

The Honorable  
Paul V. McNutt  
The American Ambassador  
Manila, Philippines

Disposition of  
Records

9. Letters from guerrillas addressed to investigating officers personally, requesting information regarding their status, or any other information, will not be answered by the officer, but referred to the Chief of Section for proper action.

10. Individuals who desire to have copies of their guerrilla papers certified will have this accomplished in the Administration Section only.

11. All papers, records or documents filed by individuals or units become the property of the Guerrilla Affairs Branch and will not be returned to the individual. These may, however, be copied by the individual as true copies for reference, at the Guerrilla Affairs Branch.

12. Sworn statements will be prepared for the signature of:

Harold M. Cushman  
Captain, AUS  
Summary Court

13. The following procedure will govern the preparation of Unit, Casualty and Individual cases for dispatch:

a. Investigating Officer:

- (1) Preparation of drafts and review of case.
- (2) Placing units file or individual file in Manila envelope for transmission to headquarters.
- (3) Proof reading, signatures, initials.

b. Section Chief:

- (1) Review of case.
- (2) Approval or disapproval.
- (3) Forwarding with correct signatures and initials.

c. Message Center:

- (1) Removing all correspondence in back of GSCPG Copy except Unit or Individual file in Manila envelope.
- (2) Dispatching correspondence and record.
- (3) Securing signature for Unit file or Individual file.
- (4) Maintaining a list of all cases at headquarters.

14. Addresses:

Chief of Staff, Philippine Army  
Camp Murphy, Quezon City

Victoriano Luna General Hospital (PA)  
Mandaluyong, Rizal

AG (Recovered Personnel Division)

Director, PA Div, G-3



370.05

HEADQUARTERS  
UNITED STATES ARMY FORCES WESTERN PACIFIC  
G-3, GUERRILLA AFFAIRS BRANCH  
APO 707

Standing Instructions and Operating Procedures

1. Check Sheets originating in Guerrilla Affairs Branch for transmittal out of the G-3 Section must be prepared for General McGAW's signature. Example:

E. J. McGAW  
Brig Gen, GSC  
G-3

2. Communications to the Philippine Army Division, G-3, will not be accompanied by an ORR. All other communications must be accompanied by an ORR properly initialed by the officer taking action and initialed by the Chief of Branch in the space provided for "Recommending Approval."

3. In all communications to Army Headquarters, Republic of the Philippines, American Embassy or higher headquarters of the U. S. Army, the by line "FOR THE COMMANDING GENERAL" is used. All other communications of military nature will bear the by line "BY COMMAND OF MAJOR GENERAL CHRISTIANSEN."

4. Letters to individuals for the signature of the AG will be prepared with the complimentary close, "Sincerely yours" only. No officer's name will be inserted.

5. All letters of eight lines or less must be double spaced. All longer letters, single spaced. For information regarding margins, etc., consult T. M. 12-253 (Correspondence), a copy of which is available at Maj Titus' or Mr. Joven's desk.

6. Branch inter-office routing slip must not be removed from the correspondence and must be initialed by each person taking action thereon. Inter-office slip from higher headquarters will never be removed from correspondence in this Branch.

7. Abbreviations are still being used without explanations. Abbreviations as listed in T. M. 20-205 are the only authorized ones to be used in correspondence.

8. Communications for the American Ambassador would be addressed as follows:

The Honorable  
Paul V. McNutt  
The American Ambassador  
Manila, Philippines

Disposition of  
Records

9. Letters from guerrillas addressed to investigating officers personally, requesting information regarding their status, or any other information, will not be answered by the officer; but referred to the Chief of Section for proper action.

10. Individuals who desire to have copies of their guerrilla papers certified will have this accomplished in the Administration Section only.

11. All papers, records or documents filed by individuals or units become the property of the Guerrilla Affairs Branch and will not be returned to the individual. These may, however, be copied by the individual as true copies for reference, at the Guerrilla Affairs Branch.

12. Sworn statements will be prepared for the signature of:

Harold M. Cushman  
Captain, AUS  
Summary Court

13. The following procedure will govern the preparation of Unit, Casualty and Individual cases for dispatch:

a. Investigating Officer:

- (1) Preparation of drafts and review of case.
- (2) Placing units file or individual file in Manila envelope for transmission to headquarters.
- (3) Proof reading, signatures, initials.

b. Section Chief:

- (1) Review of case.
- (2) Approval or disapproval.
- (3) Forwarding with correct signatures and initials.

c. Message Center:

- (1) Removing all correspondence in back of GSCPG Copy except Unit or Individual file in Manila envelope.
- (2) Dispatching correspondence and record.
- (3) Securing signature for Unit file or Individual file.
- (4) Maintaining a list of all cases at headquarters.

14. Addresses:

Chief of Staff, Philippine Army  
Camp Murphy, Quezon City

Victoriano Luna General Hospital (PA)  
Mandaluyong, Rizal

AG (Recovered Personnel Division)

Director, PA Div, G-3

Preparation of Draft Letters

1 October 1946 DCM/aje

Chief, Guerrilla  
Affairs Branch

Chief, Philippine Army Division  
THRU: Channels

1. It is requested that all correspondence pertaining strictly to guerrilla affairs be prepared in final form within the Guerrilla Affairs Branch.

2. This request is being submitted for the following reasons:

a. Recently, several items of correspondence were prepared in draft form and forwarded to the Philippine Army Division with the necessary draft letter, ORR, basic letter, and Check Sheet forwarding draft copies.

b. In two cases no action or GSCP comeback copy was returned to this branch with the result that final action taken was not known until a request was made by this branch for copies of action taken.

c. In one other case drafts were prepared and forwarded and the final letter prepared by the Philippine Army Division. The information supplied by this branch was incomplete with the result that the letter was returned by Headquarters, Philippine Army for the clarification. This letter, in turn, was referred to this branch for further clarification, but the basic letter was not returned with this correspondence. Since this branch made no copies for its files, the letter being in draft form, the basic letter could not be found. This caused some difficulty in the preparation of the reply to the request for clarification.

3. It is recommended that, to prevent a duplication of effort on the part of the Guerrilla Affairs Branch and the Philippine Army Division or the possible loss of papers in the preparation of draft letters or the failure of either the Philippine Army Division or the Guerrilla Affairs Branch to receive copies of the action taken, any matter pertaining strictly to guerrilla affairs be prepared by this branch and corrected, when required, by this branch.

HUGH L. CARNAHAN  
Lt. Col., CMP  
Chief, of Branch

Disposition of  
Records

DECLASSIFIED  
Authority nn d 883078

Disposition of  
Records

G-3, GUEFRILLA AFFAIRS DIVISION

- |                     |              |                   |
|---------------------|--------------|-------------------|
| 1. For Approval     | 6. Note      | 11. Carrier Note  |
| 2. Remarks          | 7. Return    | 12. Draft         |
| 3. Recommendation   | 8. Signature | 13. Memorandum    |
| 4. Information      | 9. Initials  | 14. Indorsement   |
| 5. Necessary Action | 10. Letter   | 15. Addt'l Copies |

TO : DATE : R E M A R K S

Col Hones : 4 \_\_\_\_\_ e/c  
 AUG 22 1951

Mr Cushman : 4-5 \_\_\_\_\_ Hms  
 + Lt Pines

Lt. Donnelly : Put this in the policy file.  
 If you don't ~~it~~ already have a  
 section on Disposition of Records  
 you'd better start one and put  
 this in it. \_\_\_\_\_ LHP

G-3 Form No 2: HEADQUARTERS : SEQUEN 3129  
 : PHILIPPINES-RYUKYUS COMMAND :  
 : OFFICE OF THE ASSISTANT CHIEF OF STAFF, G-3: RADIO CITE  
 : OFFICE RETAINED RECORD :

G-3 File No. GSCP\_U\_091 PI : DATE  
 : 19 Aug 47  
 SUBJECT: Records, Request for Retention of : Type of Communication  
 FROM: : G-3, GAD : Check Sheet

GROSS REFERENCES

FOR ACTION BY :  
 (file symbol only): SUSPENSE DATE :

File Symbol	Initial	Date
GSCPU		

OFFICER TAKING ACTION (and initials)

Maj Douglas C Murray  
 Policy : Non-Policy : Recommending :  
 : : Approval :  
 : : *DCM for CHW* :

(File Symbol) (Action)  
 TO: FOR: *WMA*

MEMORANDUM FOR RECORD

Lt Col Wallace M Hanes:

Present communication self-explanatory.

*Douglas C Murray*  
 Maj Douglas C Murray  
*DCM for CHW*  
 Concur: Maj C H Wentzell  
 Chief, Unit Branch



DECLASSIFIED  
 Authority nn d 883078

HEADQUARTERS PHILRYCOM  
Check Sheet

Do not remove from attached sheets

FILE NO. GSXRP

SUBJECT: Records, Request for Retention of

(2) FROM: AG Rec Pers Div

TO: Grla Affairs Div

DATE: 25 Aug 47

Approved.



MORRIS H. MARCUS  
Colonel AGD  
Director



DECLASSIFIED  
Authority, wnd 883078

FEDERAL BUREAU OF INVESTIGATION  
DEPARTMENT OF JUSTICE

SECRET

DCI/rfc  
101-1-57

GSXEP To all offices from attached **Records, Request for Retention of**

FBI: **SUBJECT: Records, Request for Retention of**

(2) **AG Rec Pers Div** **Gr1a Affairs Div** **25 Aug 47**

19 Aug 1947

(1) **Approved.** (Gr1a Affairs Div) **TO: Director, Rec Pers Division**

**MORRIS H. MARCUS**  
Colonel AGD

1. In the process of verifying Director's opinion dates of the 6th, 7th and 10th Military Districts this Division has extracted pertinent records from the library of the Recovered Personnel Division for which receipts were signed. With the exception of the records of the 6th Military District, which have been returned, the remainder are in the possession of this Division.

2. Repeated requests for information pertaining to the recognition status of certain guerrilla units, particularly those of the Marcano Militia Force, 10th Military District, have been received. Since many of the questions asked have been answered from the above-mentioned records, it is imperative that, if this Division is to reply to further requests, those records be retained in this Division.

3. It is therefore requested that those records, now receipted for, be released to this Division until such time as the need for them no longer exists.

for *Hans*  
**S. S. FAINE**  
Colonel, GSC  
G-3





HEADQUARTERS  
PHILIPPINES-RYUKYUS COMMAND

CHECK SHEET

Do not remove from attached sheets.

DCM/rfc  
Tel U 651

FILE:

SUBJECT: Records, Request for Retention of

19 Aug 1947

---

(1) FROM: G-3 (Grla Affairs Div) TO: Director, Rec Pers Division

1. In the process of revising the recognition dates of the 6th, 7th and 10th Military Districts this Division has extracted pertinent records from the library of the Recovered Personnel Division for which receipts were signed. With the exception of the records of the 6th Military District, which have been returned, the remainder are in the possession of this Division.

2. Repeated requests for information pertaining to the recognition status of certain guerrilla units, particularly those of the Maranao Militia Force, 10th Military District, have been received. Since many of the questions asked have been answered from the above-mentioned records, it is imperative that, if this Division is to reply to further requests, those records be retained in this Division.

3. It is therefore requested that those records, now receipted for, be released to this Division until such time as the need for them no longer exists.

for *Haws*  
S. E. FAINE  
Colonel, GSC  
G-3

436

GFL/vpj 47  
Tel U 149

G-3 File No. GSCPA

SUBJECT: Retention of 091 PI Files  
FROM: G-3, G-3

Final of Communication  
check sheet

GSCP Retention of 091 PI Files

313.2

SUSPENSE DATE: 13 March 47

GSCP	File Symbol	Initial	Date
G-3 (Guerrilla Affairs Division)	AG		

1. Confirming telephone conversation with Lt Col Morales, 12 March 1947, it is desired to re-emphasize the necessity for retaining in this headquarters Philippine Army and guerrilla files designated 091 PI.

2. It is understood that these files are to be returned, in part at least, to the AG Depot in the United States.

3. It is considered strongly in view of the continuing mission of this headquarters in all matters affecting guerrilla affairs, and occasionally Philippine Army, that these files offer an indispensable source of confirming material. It is believed that their shipment to the United States at this time would retard the completion of our guerrilla mission.

4. It is therefore recommended that these files be retained here for an indefinite period and that this section be warned in advance of any future contemplated moves.

Communication self-explanatory.

Colonel Gerald F. Lillard

GEORGE D. SHEA  
Brig Gen, GSC  
G-3



Colonel Gerald F. Lillard:

Communication self-explanatory.

Colonel Gerald F. Lillard

DECLASSIFIED  
Authority nnd 883078

G-3 FILE COPY

G-3 Form No. 2

HEADQUARTERS  
PHILIPPINES-RYUKYU COMMAND  
OFFICE OF THE ASSISTANT CHIEF OF STAFF, G-3  
OFFICE RETAINED RECORD

SEQUENCE NO.

736

RADIO CITE

G-3 File No. GSCPA

Date: 13 Mar 47

SUBJECT: Retention of 091 PI Files  
FROM : GAD, G-3

Type of Communication  
check sheet

GROSS REFERENCES

FOR ACTION BY:  
(file symbol only)

SUSPENSE DATE

CONCURRENCES

GSCP

File Symbol : Initial : Date

OFFICER TAKING ACTION (and initials)

Colonel Gerald F Lillard

Policy : Non-Policy : Recommending  
: : Approval



(File Symbol)  
TO: 6-3

(Action)  
FOR: to note & approve  
key

MEMORANDUM FOR RECORD

Colonel Gerald F. Lillard:

Communication self-explanatory.

Colonel Gerald F. Lillard

DECLASSIFIED  
Authority nn d 883078

HEADQUARTERS

UNITED STATES ARMY FORCES WESTERN PACIFIC

28 January 1946

GSCPG

MEMORANDUM FROM G-3 TO DEPUTY CHIEF OF STAFF:

SUBJECT: Determination of Recognition Dates

MISSION

The objective of this plan is to complete by ~~30 June 46~~ <sup>as early as practicable</sup> the investigation and determination of the revised recognition dates of approximately 400 Guerrilla Units having a strength of over 300,000 individuals who claim to have been operating in the Philippine Islands during the period of Japanese occupation.

Revised recognition dates are to be determined as a time limit, prior to which, no claims of any category relating to the particular unit concerned will be considered.

The investigation and determination of the status of 50,000 Guerrilla casualties will have to be made in the field, based on the records of the unit concerned as there is no official casualty list for this personnel available at HPA or AFWESPAC. None of the claimed casualties of the Guerrillas have been investigated to date.

Approximately 300 Guerrilla Units have already been investigated and recognition dates have been set up. Upon closer scrutiny of these dates it has been found that in many cases the units were on organizational period prior to the date of recognition and the certain materials and supplies had been procured during this initial period. It was further revealed that payment of these claims could not be made unless the recognition dates were revised.

To make the necessary revisions it was found that teams should be sent into the field to procure additional information as the records in the Guerrilla Affairs Division were not complete.

To set up an organization with a TO and E to accomplish this mission.

STATEMENT OF THE TASK

(A) To attain the above objective it will be necessary to investigate and examine the personnel and the papers of over 100 Guerrilla Units per month.

(B) It was found necessary to organize addition Field Teams to go over the Philippine Islands and procure the additional information necessary to establish all the facts concerning the Unit under investigation.

(C) Particular attention will have to be paid to the casualties claimed:

- (1) The name and rank and unit of the individual
- (2) Date individual went into casualty status
- (3) Date of death (if applicable)
- (4) Name of heirs

all of this information being necessary to determine their entitlements under the GI Bill of Rights, the Missing Persons Act and the Veterans Administration.

The procedure to be followed for the reinvestigation and determination of the claims of the various Units will start by selecting the units that were originally recommended for recognition by the 6th Army. It is believed that some 250 units are elements of various over all commands, comprising over 75,000 individuals will be involved in this investigation. The information available in regards to these units are supplied by the 6th Army is vague. It is therefore necessary for the Field Teams to procure and compile the necessary additional background information upon which to base a revised recognition date or to confirm the original recommendation. This is particularly necessary in regards to casualties as no report of the casualties were made by the Guerrilla unit or by the 6th Army using organization. Many units already recognized by this Division have submitted supplementary rosters requesting additional recognition of certain personnel. This supplementary roster will necessitate additional investigation.

Current investigation of about 150 roster which have been submitted to this Division recently must also be investigated.

Particular attention will be paid by the Field Teams to the casualty status of the Guerrillas whose names are now being accounted for by the Guerrilla Unit Commanders. This will necessitate much individual investigation.

The procedure of investigation is divided into the following phases:

Phase 1- Research period- During this period, the contact team will gather all available information relative to the guerrilla unit from G-2 PI Section, APPAC, GIC, CID and by personal contact with civilians in the vicinity guerrilla unit claims activity. This investigation is conducted without the knowledge of the guerrilla unit. The guerrilla unit commander will then be advised to submit all records in his possession with regards to the unit for examination to the team leader. Interviews will be conducted with officers and enlisted men of the organization to determine the control and efficiency of the unit.

Phase 2- Team leaders will evaluate all the information obtained from the guerrilla unit and other sources that submit a report. Based on this information they will make a preliminary determination of the value of the unit's activities. This report and all pertinent data will be submitted to the Administration Division for correlation, review and submission to the Chief of Branch for final decision.

Phase 3- Final determination of the unit's status is approved by the Chief of Branch and publication of recognition letter or forwarding of letter of non-recognition.

Past experience indicates that a contact team requires an average of one week to conduct a comprehensive survey of a unit. In view of the confusion existing among the Luzon organizations, it will be necessary to investigate practically all the elements of an overall command, therefore, approximately 400 units will have to be investigated. It is planned to employ 30 teams in the field, giving each team approximately 10 units. This should enable the Branch to complete the investigation of all guerrilla elements presently recognized within the stipulated time period.

It cannot be too strongly emphasized the magnitude of the accounting, recognition or non recognition of Guerrilla in a casualty status. This phase alone will necessitate a great deal of individual investigation.

(1) Administrative Branch reviews all records and substantiating evidence pertaining to the request for recognition of the guerrilla unit and of the casualty roster, submitted by the team leader. Check of roster submitted to prevent duplicate recognition. (2) Casualty Branch reviews all data relative to alleged casualties and determines the duty status of individuals concerned.

(3) Investigation Branch and Teams supply all data that been procured in the field compiles same and make original determination and recommendation. (4) Legal Division will be called upon to determine the status of the casualty under provisions of existing regulations and of the individuals listed on the roster submitted for recognition. Final determination of the recommendations made by the team leaders, administrative, casualty and legal sections relative to the guerrilla unit's request is made by the Chief of the Division or to his delegated authority. A letter is then written to the Chief of Staff, Philippine Army or to the guerrilla leader advising: (1) Number of personnel recognized, (2) That the unit has not been recognized, (3) Basis of non-recognition.

PERSONNEL REQUIREMENTS:

To properly review and evaluate the records and reports submitted by team leaders and guerrilla commanders, as well as to handle the daily routine work referred to the Branch for decision, the following personnel will be necessary:

	<u>Off</u>	<u>WO</u>	<u>EM</u>	<u>Civ</u>	Total
Executive Section					
Chief of GA Division	1		1		2
Asst. Chief of GA Division	1		1		2
Control Plans Operations	2		2		4
Legal Section	2		2		4
Administrative Branch	4	2	11/10	10	27
Casualty Branch	3	1	3	3	10
Investigation Branch	6		5	4	15
Investigation Teams	30*(10)		30*(30)		60
<b>Total personnel requirements</b>	<b>49</b>	<b>3</b>	<b>55</b>	<b>17</b>	<b>124</b>

*Planned  
w/o*

In the investigation branch 10 of the 30 Officers and 30 enlisted men required can be Philippine Army or Philippine Scouts ~~Officers~~ who will work under the supervision of an American ~~Officer~~ in charge of the Field Team group working in the particular area. They will also act as drivers of the vehicles and as interpreters.

- \* This personnel can be broken down to have 10 PA Officers.
- \*\* This personnel can be made up entirely of PA Enlisted Men.
- \*\*\* Officers branch immaterial, except for 2 from SAR for legal section.

The requirements for the Guerrilla Affairs Division in ordnance and office equipment is shown herewith. This list shows equipment on hand and the additional equipment requested.