

~~2nd Revised ed. Bureau (Columbian)~~

PROJECT "C" Study

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1 NAME OR TITLE

Mr. OLM

ORGANIZATION /

Rec Admin

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MEMO ROUTING SLIP		NEVER USE FOR APPROVALS, DISAPPROVALS, CONCURRENCES, OR SIMILAR ACTIONS	
1 NAME OR TITLE Mr. Ollon D. McCool, Chief	INITIALS		CIRCULATE
ORGANIZATION AND LOCATION Rec Admin Br, Compt Div, TAGO	DATE		COORDINATION
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Washington 25, D. C.			INFORMATION
3			NECESSARY ACTION
			NOTE AND RETURN
4			SEE ME
			SIGNATURE
REMARKS			
<p>The attached Records Analysis Study on Philippine Project "C" records is forwarded for consideration. I am also inclosing an extract of a 1953 Memo on the same subject which contains background on these records.</p>			
FROM NAME OR TITLE ROBERT E. WYRSCH		DATE 29 Sep 60	
ORGANIZATION AND LOCATION Civilian Deputy Commander, USARCEN		TELEPHONE 702	

of Project "Charlie"

1960 Mr. Tsenes/co/755

disposition of the Remnants
 ("Charlie") retired to this

Wyrsch
Tsenes

AGCC-RC
Chief, Compt Div, TAGO

Disposition of Remnants of Project "Charlie"
Records
CO, USARCEN

SEP 29 1960

Mr. Tsenes/co/755

Attached is a Records Analysis Study recommending disposition of the Remnants of Philippine Guerrilla Procurement Records (Project "Charlie") retired to this Center.

1 Incl
Study (in dupe)

J. HUBBARD
Colonel, AGC
Commanding

R. E. Hubbard

Tsenes

DECLASSIFIED

Authority _____

SUBJECT: DISPOSITION OF REMNANTS OF PROJECT "CHARLIE" RECORDS

1. Creator of Records

Records in this file were created by Philippine Guerrilla organizations during World War II. They cover the period from 1942 to 1946.

2. Major Functions

a. The claims service, AGRD, utilized these files in adjudication of Procurement claims arising from guerrilla activities in the Philippines during World War II. The deadline for filing claims was 30 June 1949. This program is now closed and records do not serve any functional purpose whatsoever.

b. The statute of limitations concerning filing of claims in the Court of Claims requires that such claims be filed within six years following the incident which gave rise to the claim. Accordingly, the statute of limitations precludes any further consideration of these claims by the Court of Claims. (See page 24, Exhibit G.)

3. Description

a. These records are remnants of records ^{COMPILED} examined by the Crigger Board and other United States Army organizations which were described as Project "Charlie". (See Exhibit A) The file in its entirety contained records that pertained to United States and Philippine Army units; United States or Allied military and civilian personnel in the Philippines prior to surrender or during the Japanese occupancy (December 1941 to 1945).

b. The records pertaining to United States Army units, United States citizens; individual contract claims; personnel records and other records required for adjudication of claims of personnel of the Philippine Army and recognition of guerrilla units and personnel were removed for use in adjudication of claims.

c. Records now remaining in the file consist of:

(1) Unit Type Procurement Records (General Vouchers; Open Market Purchase Vouchers; Lists of Procurement Receipts; and Lists of Paid Creditors). These records are generally contained in handwritten ledgers and originated from Philippine Guerrilla Organizations during the Japanese occupation period. Ledgers contain information on procurement agents, sellers, description of articles purchased and prices paid. Some list the date and place where supplies were bought and how they were paid for, others merely refer to names of individuals who hold receipts for items they sold.

(2) Procurement Creditors Ledgers are from same source and contain essentially same information as the Unit Type Procurement records, except that information is more specific as to what was bought, price agreed upon, date of transaction and parties involved.

SUBJECT: DISPOSITION OF REMNANTS OF PROJECT "CHARLIE" RECORDS (cont'd)

(3) Guerrilla Unit Finance Accounts (Procurement) refer to disbursement of funds for procurement of food and other supplies and payment of personnel. Accounts do not list names of individuals, merely amounts disbursed.

(4) Civilian Payrolls (Procurement services) refer to the payment of laborers, mechanics, transporters of supplies etc., by various Guerrilla organizations.

(5) Procurement Receipts and Vouchers (Individual) filed in folders under the names of individuals or firms pertain to transactions between a Guerrilla Unit and one person or firm. More than one transaction may be covered by the papers filed in one folder.

4. Volume (Linear Feet):

a. Unit Type Procurement Records	220
b. Procurement Creditors Ledgers	9
c. Guerrilla Unit Finance Accts (Proc)	6
d. Civilian Payrolls (Proc Services)	5
e. Proc Receipts & Vouchers (Individual)	190
Total Linear Feet	430

5. Reference Activity:

No reference activity has been performed in this file since acquisition by Demobilized Personnel Records Branch (now Army Records Center) in February 1953. Since the program (Settlement of Procurement claims) terminated in 1949, no future reference activity is expected.

6. Evaluation

a. The original Project "Charlie" file was thoroughly screened by the various organizations responsible for adjudication of the various types of claims to which they applied. The file that remains is that portion of the examined records which served no useful purpose in these adjudications.

b. The present holdings are not in any logical order and arrangement would require extensive time and expense. Since there is no reference service in these files, expenditure of this time to arrange the file would serve no useful purpose.

7. Recommendations

a. That a visual screening of the various folders be accomplished to assemble, wherever possible, any records pertaining to Philippine Army and United States Army organizations and units that were missed during prior screenings of the file. Any records in these categories located to be removed, classified and filed with the existing files in this branch.

Angelina...
Chief, Rec Rec Insp Rec Br

SUBJECT: DISPOSITION OF REMNANTS OF PROJECT "CHARLIE" RECORDS (cont'd)

b. That records in this file, except for exclusions referred to in preceding subparagraph, be destroyed.

8. If the foregoing recommendations are approved, action to accomplish can be effected without any requirement for additional personnel.

DISPOSITION OF REMNANTS OF PROJECT "CHARLIE" RECORDS

INDEX OF EXHIBITS

Exhibit A	History of Project "Charlie" Records
Exhibit B	General Voucher
Exhibit C	Open Market Purchase Vouchers
Exhibit D	Procurement Receipts
Exhibit E	Guerrilla Unit Finance Accounts (Procurement)
Exhibit F	Civilian Payrolls (Procurement Services)
Exhibit G	History of Adjustment Division, Adjutant General's Record Depository and Antecedent Units

HISTORY OF PROJECT "CHARLIE" RECORDS

On re-entry into the Philippines during World War II, various U. S. Army organizations collected records of military units, both USAFFE and Guerrilla. Records were collected by such organizations as PCAU, G-3 (Guerrilla Affairs Division), G-2, Claims Service, RPD, Philippine Affairs Section, Philippine Army Headquarters, Project "J", and others. In early 1946, the Crigger Board, under the chairmanship of Lt. Col. H. J. Crigger, assembled the bulk of the records (except those collected by G-2), and after completing the work of the Board, turned them over to RPD to what was then known as the Philippine Army Library Section, Project "Charlie".

Subsequent to that time, the location and acquisition of additional records has been continuous. Due to the guerrilla character of the Armed Forces during the Japanese Occupation, the records were fragmentary and scattered, and often held by individuals or civil government entities as parts of personal or governmental files. In some cases, the records so acquired exceeded the bulk of those already held, and previous cataloguing had to be abandoned.

Project "J" removed archives and records pertaining to U. S. Army units and personnel, and U. S. Citizens, and those records have been forwarded to the Demobilized Personnel Records Branch, St. Louis.

G-3 (Guerrilla Affairs Division) removed archives and part of the records necessary for the adjudication of claims for recognition of Units and Personnel in the Philippine Army. Those records have been forwarded to the Demobilized Personnel Records Branch.

Claims Service removed records pertaining to individual contract claims. The claims files have been forwarded to Kansas City.

The G-2 Section of USAFFE retained records acquired by that unit. Part are held by the OSI at Clark Air Force Base, and part were taken to Japan.

AGRD has partially sorted and catalogued personnel records and 201 files of Philippine Army personnel, which records are in current use for the certification of military service, requested by Veterans Administration.

The functions of the various organizations using the records were entirely different, and in some cases not concurrent, so that the records were partially screened and sorted, and classified by each using organization to suit its own needs. New regulations and laws changed primary missions from time to time, forcing further sortings, and discontinuance of old filing systems. As the above organizations were deactivated, the records on hand were left for the succeeding organizations to deal with. AGRD, as the final organization in the chain, is housing this residue. As might be expected, a substantial part of the residue is so scattered that

HISTORY OF PROJECT "CHARLIE" RECORDS (cont'd)

only a complete filing and indexing could make it useable. AGRD does not have the facilities to do it, particularly in view of the fact such action would not substantially assist in the primary mission of certifying military service data to the US Veterans Administration.

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SUBJECT: ADMINISTRATION OF REMNANTS OF PHILIPPINE GUERRILLA REMNANTS

1. Disposition of Remnants

Disposition of Remnants of Project "Charlie"
Records

AGCC-R

Chief, Compt Div, TAGO

CO, USARCEN

Mr. Tsenes/co/755

2. Background

Attached is a Records Analysis Study on the Remnants of Philippine Guerrilla Procurement Records (Project "Charlie") retired to this Center.

Philippines during World War II. The records were collected from 1942 to 1949. This program is not intended as a means to determine any individual purpose whatsoever.

1 Incl
Study (in dupe)

J. HUBBARD
Colonel, AGC
Commanding

The status of claims... following the incident... statute of limitations... claims by the Court of Appeals...

3. Summary

a. These records were... Board and other United States... Project "Charlie".

b. The records pertaining to... States officers; individual... records required for... Army and reception of guerrilla...

a. Records are available for use...

(1) This report... Department... Field Offices... records... and... The Japanese occupation... most signs, policies,... How long the data... paid for, others...

(2) Information... essentially such information... about that information is... value of transactions...

SUBJECT: DISPOSITION OF REMNANTS OF PROJECT "CHARLIE" RECORDS (d)

1. Creator of Records Unit Finance Accounts (Procurement) refer to disturbance of funds for procurement of food, supplies and payment of personnel. Records in this file were created by Philippine Guerrilla organizations during World War II. They cover the period from 1942 to 1946.

2. Major Functions Guerrilla (Procurement) accounts refer to the payment of laborers, mechanics, transporters of supplies etc., by various Guerrilla units. a. The claims service, AGRD, utilized these files in adjudication of Procurement claims arising from guerrilla activities in the Philippines during World War II. The deadline for filing claims was 30 June 1949. This program is now closed and records do not serve any functional purpose whatsoever. Unit and one person or firm. More than one transaction may be covered by the papers filed in one folder.

b. The statute of limitations concerning filing of claims in the Court of Claims requires that such claims be filed within six years following the incident which gave rise to the claim. Accordingly, the statute of limitations precludes any further consideration of these claims by the Court of Claims. (See page 24, Exhibit G.)

3. Description Payrolls (Proc Services) 5
a. Proc Receipts & Vouchers (Individual) 6 *compiled*
a. These records are remnants of records examined by the Crigger Board and other United States Army organizations which were described as Project "Charlie". (See Exhibit A) The file in its entirety contained records that pertained to United States and Philippine Army units; United States or Allied military and civilian personnel in the Philippines prior to surrender or during the Japanese occupancy (December 1941 to 1945). In February 1953. Since the program (Settlement of Procurement claims) terminated. b. The records pertaining to United States Army units, United States citizens; individual contract claims; personnel records and other records required for adjudication of claims of personnel of the Philippine Army and recognition of guerrilla units and personnel were removed for use in adjudication of claims. "Charlie" file was thoroughly screened by the various organizations responsible for adjudication of the various types of claims.

c. Records now remaining in the file consist of: that portion of the records which served no useful purpose in these adjudications.

(1) Unit Type Procurement Records (General Vouchers; Open Market Purchase Vouchers; Lists of Procurement Receipts; and Lists of Paid Creditors). These records are generally contained in handwritten ledgers and originated from Philippine Guerrilla Organizations during the Japanese occupation period. Ledgers contain information on procurement agents, sellers, description of articles purchased and prices paid. Some list the date and place where supplies were bought and how they were paid for, others merely refer to names of individuals who hold receipts for items they sold.

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SUBJECT: DISPOSITION OF REMNANTS OF PROJECT "CHARLIE" RECORDS (cont'd)

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4. Volume (Linear Feet):

a. Unit Type Procurement Records	220
b. Procurement Creditors Ledgers	9
c. Guerrilla Unit Finance Accts (Proc)	6
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e. Proc Receipts & Vouchers (Individual)	<u>190</u>
Total Linear Feet	430

5. Reference Activity:

No reference activity has been performed in this file since acquisition by Demobilized Personnel Records Branch (now Army Records Center) in February 1953. Since the program (Settlement of Procurement claims) terminated in 1949, no future reference activity is expected.

6. Evaluation

a. The original Project "Charlie" file was thoroughly screened by the various organizations responsible for adjudication of the various types of claims to which they applied. The file that remains is that portion of the records which served no useful purpose in these adjudications.

b. The present holdings are not in any logical order and arrangement would require extensive time and expense. Since there is no reference service in these files, expenditure of this time to arrange the file would serve no useful purpose.

7. Recommendations

a. That files be visually screened to locate any records pertaining to Philippine Army and U.S. Army organizations and units were missed during prior screenings. Any records in these categories located to be removed, classified and filed with other like files.

b. That records in this file, except for exclusions referred to in preceding subparagraph, be destroyed.

EXHIBIT A

HISTORY OF PROJECT "CHARLIE" RECORDS

On re-entry into the Philippines during World War II, various U. S. Army organizations collected records of military units, both USAFFE and Guerrilla. Records were collected by such organizations as PCAU, G-3 (Guerrilla Affairs Division), G-2, Claims Service, RPD, Philippine Affairs Section, Philippine Army Headquarters, Project "J", and others. In early 1946, the Crigger Board, under the chairmanship of Lt. Col. H. J. Crigger, assembled the bulk of the records (except those collected by G-2), and after completing the work of the Board, turned them over to RPD to what was then known as the Philippine Army Library Section, Project "Charlie".

Subsequent to that time, the location and acquisition of additional records has been continuous. Due to the guerrilla character of the Armed Forces during the Japanese Occupation, the records were fragmentary and scattered, and often held by individuals or civil government entities as parts of personal or governmental files. In some cases, the records so acquired exceeded the bulk of those already held, and previous cataloguing had to be abandoned.

Project "J" removed archives and records pertaining to U. S. Army units and personnel, and U. S. Citizens, and those records have been forwarded to the Demobilized Personnel Records Branch, St. Louis.

G-3 (Guerrilla Affairs Division) removed archives and part of the records necessary for the adjudication of claims for recognition of Units and Personnel in the Philippine Army. Those records have been forwarded to the Demobilized Personnel Records Branch.

Claims Service removed records pertaining to individual contract claims. The claims files have been forwarded to Kansas City.

The G-2 Section of USAFFE retained records acquired by that unit. Part are held by the OSI at Clark Air Force Base, and part were taken to Japan.

AGRD has partially sorted and catalogued personnel records and 201 files of Philippine Army personnel, which records are in current use for the certification of military service, requested by Veterans Administration.

The functions of the various organizations using the records were entirely different, and in some cases not concurrent, so that the records were partially screened and sorted, and classified by each using organization to suit its own needs. New regulations and laws changed primary missions from time to time, forcing further sortings, and discontinuance of old filing systems. As the above organizations were deactivated, the records on hand were left for the succeeding organizations to deal with. AGRD, as the final organization in the chain, is housing this residue. As might be expected, a substantial part of the residue is so scattered that only a complete filing and indexing could make it useable. AGRD does not have the facilities to do it, particularly in view of the fact such action would not substantially assist in the primary mission of certifying military service data to the US Veterans Administration.

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File

SUBJECT: DISPOSITION OF REMNANTS OF PROJECT "CHARLIE" REMAINS

1. Disposition of Remnants

AGCC-R
Chief, Compt Div, TAGO
Disposition of Remnants of Project "Charlie"
Records
CO, USARCEN

Mr. Tsenes/co/755

Attached is a Records Analysis Study on the Remnants of Philippine Guerrilla Procurement Records (Project "Charlie") retired to this Center. The records in the Philippines during World War II. The deadline for filing claims was 30 June 1949. This program is now closed and records do not serve any functional purpose whatsoever.

1 Incl Study (in dupe) b. The statute of limitations J. HUBBARD
Colonel, AGC
Commanding
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statute of limitations precludes any further consideration of these
claims by the Court of Claims. (See page 24, Exhibit G.)

3. Description

a. These records are remnants of records generated by the Trigger Board and other United States Army organizations which were described as Project "Charlie". (See Exhibit A) The file in its entirety contained records that pertained to United States and Philippine Army units; United States or Allied military and civilian personnel in the Philippines prior to surrender or during the Japanese occupancy (December 1941 to 1945).

b. The records pertaining to United States Army units, United States citizens; individual contract claims; personnel records and other records required for adjudication of claims of personnel of the Philippine Army and recognition of guerrilla units and personnel were removed for use in adjudication of claims.

c. Records now remaining in the file consist of:

(1) Philippine Government Records (General Vouchers; Open Market Purchase Vouchers; Lists of Procurement Receipts; and Lists of Paid Creditors). These records are generally contained in handwritten ledgers and originated from Philippine Government organizations during the Japanese occupation period. Ledgers contain information on procurement agents, sellers, description of articles purchased and prices paid. Some list the date and place where supplies were bought and how they were paid for, others merely refer to names of individuals who sold supplies for items they sold.

(2) Procurement Receipts are from the same source and contain essentially same information as the Philippine Government records, except that information is more specific as to what was bought, price agreed upon, date of transaction and parties involved.

SUBJECT: DISPOSITION OF REMNANTS OF PROJECT "CHARLIE" RECORDS (d)

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SUBJECT: DISPOSITION OF REMNANTS OF PROJECT "CHARLIE" RECORDS (cont'd)

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DISPOSITION OF REMNANTS OF PROJECT "CHARLIE" RECORDS

HISTORY OF PROJECT "CHARLIE" RECORDS
INDEX OF EXHIBITS

On re-entry into the Philippines during World War II, various U. S. Army organizations collected records of military units, both USAFFE and Guerrilla. Records were collected by such organizations as PDAJ, G-3 (Guerrilla Affairs Division), Philippine Army Headquarters, Project "J", and others. In early 1945, the War Relocation Authority, under the leadership of Lt. Col. H. J. Crigger, assembled the bulk of the records (except those collected by G-3), and after completing the work of the War Relocation Authority, transferred to RPD to what was then known as the Philippine Army Library Section, Project "Charlie".

Exhibit A History of Project "Charlie" Records
Exhibit B General Voucher
Exhibit C Open Market Purchase Vouchers
Exhibit D Procurement Receipts

Subsequent to that time, the location and acquisition of additional records has been continuous. During the Japanese Occupation, the records were fragmentary and often held by civilians as parts of personal or governmental files. In some cases, the records so acquired included the bulk of the records, and the records being had to be abandoned.

Exhibit E Guerrilla Unit Finance Accounts (Procurement)
Exhibit F Civilian Payrolls (Procurement Services)
Exhibit G History of Adjustment Division, Adjutant

General's Record Depository and Antecedent

Project "J" removed archives and records pertaining to U. S. Army units and personnel, and U. S. Citizens, and those records have been forwarded to the Demobilized Personnel Records Branch, St. Louis.

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The functions of the various organizations using the records were entirely different, and in some cases not concurrent, so that the records were partially screened and sorted, and classified by each using organization to suit its own needs. New regulations and laws changed primary missions from time to time, forcing further sortings, and discontinuance of old filing systems. As the above organizations were deactivated, the records on hand were left for the succeeding organizations to deal with. AGRD, as the final organization in the chain, is housing this residue. As might be expected, a substantial part of the residue is so scattered that

HISTORY OF PROJECT "CHARLIE" RECORDS (cont'd)

only a complete filing and indexing could make it useable. AGRD does not have the facilities to do it, particularly in view of the fact such action would not substantially assist in the primary mission of certifying military service data to the US Veterans Administration.

RECORDS ANALYSIS STUDY OUTLINE

(Office Symbol)

Office
Date

1. CREATOR OF RECORDS:

Identify creator(s) of the record to include the highest echelon. If created by a single organization, identify lowest office-of-record. The farther from the headquarters or policy-determining level an office is, the less value its records have.

2. MAJOR FUNCTION:

Use the applicable title as contained in the AR 345-200 series.

3. DESCRIPTION:

Start with a specific title (corresponds to paragraph numbers in the AR 345-200 series) used by the organization creating the records. If this title varied from organization to organization, use a title that is descriptive. Follow the title with a narrative description of the physical type of papers, form numbers, and the informational content of the file. The regulations governing the creation of the file should be cited. If any papers in series are to be excluded they must be described completely. The beginning and ending date of the file, and whether the records are still being created should be included. If the disposal authority being sought is one-time (list) only the beginning and ending date of the records need be included.

4. VOLUME:

Linear feet.

5. REFERENCE ACTIVITY:

The number inquiries received (average over a period of time), type of information requested, source of requests, papers within the file that supply most of the information, and a statement of the relative importance of the inquiries if possible.

6. EVALUATION:

Evaluate the administrative, legal and historical (research) value of the records. To a considerable extent this center is in the best position to evaluate the

administrative value. Evaluation of historical and legal value from a departmental standpoint can be done better in the Records Administration Branch, Comptroller Division, TAGO; however, files reference experiences can indicate potential legal or historical values that should be mentioned. Attention will be given to the procedures and anticipated cost of effecting the form of disposition finally recommended.

7. RECOMMENDATION:

Make recommendation specific as to "one-time" or "continuing" disposition. Do not make alternative recommendations unless there are two equally logical conclusions. If a second and less desirable alternative exists, this can be proposed when the first recommendation is disapproved.

Initiating Staff Officer
Position Title

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CHAPTER 3

Records Analysis

1. REFERENCES:

a. AR 345-200 series

b. Publications of the National Archives and Records Service, GSA.

(1) Disposition of Federal Records, No. 50-3.

(2) Applying Records Schedules, Records Management Handbook.

(3) The Appraisal of Current and Recent Records, Staff Information Circular 13 June 1946.

(4) The Appraisal of Modern Public Records, National Archives Bulletin No. 8, October 1956.

2. GENERAL. One of the responsibilities of the Commanding Officer is the examination and evaluation on a continuing basis of all files in his custody with a view to effecting the maximum disposal, and as appropriate, microfilming, transfer to other records centers or transfer to the National Archives. All persons engaged in records analysis must be thoroughly conversant with the references listed above. Studies will be made first for records for which there is no existing disposition standard, and next on those for which there is a disposition standard, but it is believed that the retention period should be changed. One end objective of each records analysis study should be the development of procedures to preclude such records from being filed with permanent records at time of creation. Records analysis studies, while primarily concerned with the disposition of the records holdings, will also include studies on accessioning of records, centralization of record material, retirement of records, reallocation of records, standardization of filing procedures, development of criteria for retirement of specialized files, and technical reviews of records holdings.

3. REGULATORY CONTROLS. Disposition of records is a serious matter and final authority for such action stems from the Congress of

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the United States. Each disposition standard affecting Department of the Army records approved by the Congress is published in the AR 345-200 series with few exceptions. As a part of the analysis of records, frequent reference should be made to the approved disposition standards as guides in determining retention periods. It should also be borne in mind that an existing disposition standard may not be satisfactory for currently created records as conditions, circumstances, and procedures affecting the records' use may have changed.

4. DECIDING WHICH RECORDS TO STUDY. A thorough knowledge of the agency and of the functions that resulted in the creation of records is basic in ascertaining which records are the most valuable. After records have been retired to a records center, it is also essential to know why the records are being used, who uses them and exactly which records or papers are used to secure information. It should not be taken for granted that frequency or infrequency of reference to a particular record is an infallible clue to value. The approach should be a positive one - that of determining which records or papers must be kept. It then remains a matter of ascertaining how long the remaining records should be retained. Only through systematic identification and segregation of useless records can the permanently valuable records be made most useful.

5. ANALYSIS OF THE RECORDS. All records involved in the study will be analyzed to determine if they are governed by an approved disposition standard and, if covered, can the standard be effectively applied or must it be revised. During this phase of the study, the analyst should determine and document the distribution, informational content, inclusive dates, volume, echelon of creation, purpose of creation, use by the creator and other pertinent information, for use in evaluating the records.

6. EVALUATION OF RECORDS. The evaluation of records will be accomplished, for the most part, concurrently with the analysis. There will be occasions, however, when a more detailed study of the notes gathered on one particular records series will be necessary, together with a reanalysis or additional study of the actual records, before a sound recommendation may be evolved. In determining the value of any record (see references), consideration must be given to their legal, historical, research, administrative, fiscal, and sentimental aspects as well as to the rights of private citizens, governmental restrictions and requirements, global conditions, and many other facets.

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7. PREPARATION OF STUDY. All pertinent data relative to records on which recommendations are going to be made will be gathered and the study will be formalized as outlined in Figure 1. The formal study will not contain a complete inventory of all records studied - only those records on which recommendations are being made will be included. A complete inventory of all records encountered during the study will be maintained with the working papers. A "memo for record" will be prepared to include information pertinent to records in the study on which recommendations are not made and filed with related working papers. This will include the same general information as is reported in the formal study. A separate report will be made on each record or records series and only one record will be discussed in one report. Several reports may be submitted at one time under one transmittal letter.

8. SUBMISSION OF STUDY. A disposition form, DD Form 96, addressed to Chief, Comptroller Division, TAGO, will be prepared as a transmittal letter to cover all recommendations submitted at one time. A complete copy of each study will be retained for file in U. S. Army Records Center Central Files.

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RECORDS ANALYSIS STUDY OUTLINE

(Office Symbol)

Office
Date

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4. VOLUME:

Linear feet.

5. REFERENCE ACTIVITY:

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Analysis
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RECORDS ANALYSIS STUDY OUTLINE

(Office Symbol)

Office
Date

6. EVALUATION:

Evaluate the administrative, legal and historical (research) value of the records. To a considerable extent this center is in the best position to evaluate the administrative value. Evaluation of historical and legal value from a departmental standpoint can be done better in the Records Administration Branch, Comptroller Division, TAGO; however, files reference experiences can indicate potential legal or historical values that should be mentioned. Attention will be given to the procedures and anticipated cost of effecting the form of disposition finally recommended.

7. RECOMMENDATION:

Make recommendation specific as to "one-time" or "continuing" disposition. Do not make alternative recommendations unless there are two equally logical conclusions. If a second and less desirable alternative exists, this can be proposed when the first recommendation is disapproved.

Initiating Staff Officer
Position Title

PROJECT "CHARLIE" RECORDS

INDEX OF EXHIBITS

- | | |
|-------------|---|
| ✓ Exhibit A | History of Project "Charlie" Records |
| ✓ Exhibit B | General Voucher |
| ✓ Exhibit C | Open Market Purchase Vouchers |
| ✓ Exhibit D | Procurement Receipts |
| ✓ Exhibit E | Finance Accounts of Guerrilla Unit
(Liquidation Receipt) |
| ✓ Exhibit F | Payment of Civilians by Guerrilla Unit
(Extract of Payroll) |
| ✓ Exhibit G | Transmittal Letter of Cases Approved
for Payment |

*History of Adjustment
Division A GRD And
Antecedent Units.*

Not used

1. FUNCTIONAL PURPOSE: File is not now serving any functional purpose.

2. IDENTIFICATION: File originally maintained as a "Holding" file for records recovered from the Philippine Islands during and subsequent to the liberation period of WW II. Records pertained to United States and Philippine military units; United States or Allied military and civilian personnel who were in the Philippine Islands prior to surrender or during the Japanese Occupation period of World War II (1941-1945). Records pertaining to United States Army units; United States citizens; individual contract claims; personnel records and miscellaneous records of the Philippine Army deemed necessary for the adjudication of claims of personnel of the Philippine Army and for recognition of units and personnel of guerrilla organizations were removed by the different agencies responsible for those claims. The remnant of this file, consisting mainly of guerrilla procurment data, is the subject of this study. ~~The~~ small percentage of the remaining records, as shown below, are excluded for reasons as shown:

a. Philippine Army organizational records which contain names of personnel or historical accounts of activities and records containing any information on Prisoner of War Camps or released prisoners therefrom. Records of this type may be invaluable in the determination of service for Philippine Army personnel.

b. Guerrilla Organizational records pertaining to personnel or accounts of activities. These records will be classified and filed with the pertinent guerrilla archives.

c. Miscellaneous records pertaining to United States Army organizations or personnel, War Department Civilians and allied military and civilian personnel. This type of records will be the subject of further study.

3. INCLUSIVE DATES: Miscellaneous records may be dated as early as 1942 and as late as September or October 1946.

4. VOLUME: (linear feet):

a. Present

(1). Unit type Procurement Records	220
(2). Phil Army & Grla Orgn Rec	32 ✓
(3). Procurement Creditors Ledgers	9
(4). Finance Accounts	6
(5). Civilian payrolls	5
(6). Transmittal letters of Claims Approved for Payment	8
(b). Receipts & Vouchers (Grla Procurement)	190
(7). TOTAL	<u>480</u>

b. Potential disposal

(1). It is estimated that 95% of the records listed as 4a(1): (3): (4): (5): ~~(6)~~ and (b) may be disposed of and that eventually 80% of 4A(2) will be disposed of on completion of further study.

5. DESCRIPTION:

a. Unit type Procurement Records consists of:

(1). General Vouchers of guerrilla units for food, medicines and miscellaneous supplies purchased from civilians and/or government offices. Receipts for donated supplies are also in these files.

(2). Open Market Purchase Vouchers (Guerrilla) lists transactions on open market for food and miscellaneous supplies.

(3). Provincial Investigators files contain reports on cities, towns, barrios etc. which supported guerrilla organization by contributions of money, food and other supplies.

(4). Procurement receipts contain description of food and equipment procured from various Barrios. Food allegedly came from 15% share of Government and was procured direct from farms and plantations.

(5). Lists of Paid Creditors includes extracts of paid vouchers which are from file of Philippine Library RPR, Mandulayong, Rizal.

b. Procurement Creditors ledgers

Records contain information pertaining to purchases and from whom purchased. Records arranged by Creditors Account, Province and by procurement officers.

of Food and miscellaneous supplies

c. Finance Accounts of Guerrilla Units

Records pertain to transactions made for procurement of food and supplies, and disbursement of funds for civilian and guerrilla payrolls. Accounts do not show names of personnel, merely amounts disbursed.

d. Civilian Payrolls (Guerrilla Units) paying laborers, mechanics, etc who performed some service.

e. Receipts and vouchers of individuals and firms for supplies etc. This group is individually filed in 201 folders.

~~f. Letters transmitting approved claims, (USAFFE PA) and Guerrilla, to Chief of Staff Army of the Phil (Attn: Chief Finance Servic). Each claim letter is listed by subject names (25 names to sheet) and is filed by date of transmittal letter.~~

6. EVALUATION:

a. The objective of this study is the retention of the minimum amount of records which are now or will be of use to the Department in fulfilling its obligations in establishing military service and to furnish information to authorized persons.

b. The majority of records involved in this study have nothing to do with the establishing of military service, but are merely records of procurement transactions evolving out of guerrilla activities in the Philippines during WW II.

c. No reference service activity has been made to these files since their acquisition by USARCEN in Feb 1953. No reference service activity is anticipated, since claims for reimbursement arising from ~~these~~ recorded transactions have been disbursed or denied long ago.

d. If located, the type of records listed below should be retained. Reasons for their retention are as listed.

(1). Any personnel rosters or payrolls of USAFFE (PA); Guerrilla or Regular PA units. (Records necessary for determination of service).

(2). Any other type of USAFFE (PA); Guerrilla or Regular PA organizational records which show names of soldiers or historical record of events. (Records necessary for determination of service data).

~~e. Listed below are reasons for the retention or for elimination of records:~~

~~(1). Records considered essential;
Personnel rosters; military payrolls and all other
organizational or historical records which may have a bearing on determi-
nations of service.~~

e. ~~the~~ The following types of records are considered unessential to present or future operations of the Department.

(1). Unit type Procurement Records

(2). Procurement Creditors ledgers

(3). Finance Accounts pertaining to disbursement of funds

for civilian laborers and procurement activities.

(4). Receipts and Vouchers of individuals for supplies etc.

(5). Letters transmitting approved claims for payment to

Chief of Staff, Philippine Army.

7. RECOMMENDATION:

a. Retain records described in Paragraph 2a; 2b; and 2c and destroy all others covered by this study.

b. This office be delegated authority to retain or destroy, at its discretion, any papers to which the above evaluation applies but which were not encountered during the study.

EXHIBIT 'G' TRANSMITTED

DECLASSIFIED
Authority NND 883078

U.S. DEPARTMENT OF JUSTICE
Office of the Inspector General
Washington, D.C. 20535

1. The following cases are approved for payment:

- 1. [Name], [Address]
- 2. [Name], [Address]
- 3. [Name], [Address]
- 4. [Name], [Address]
- 5. [Name], [Address]
- 6. [Name], [Address]
- 7. [Name], [Address]
- 8. [Name], [Address]
- 9. [Name], [Address]
- 10. [Name], [Address]
- 11. [Name], [Address]
- 12. [Name], [Address]
- 13. [Name], [Address]
- 14. [Name], [Address]
- 15. [Name], [Address]
- 16. [Name], [Address]
- 17. [Name], [Address]
- 18. [Name], [Address]
- 19. [Name], [Address]
- 20. [Name], [Address]



RECEIVED
11 OCT 80
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'G'

SMITH LETTERS

DECLASSIFIED
Authority NND 883078

Department of the Philippines
Cebu Office, Cebu City
(Attn: Chief, Finance Service)

1. Enclosed herewith are cases approved for payments:

- 1. [Faint name]
- 2. [Faint name]
- 3. [Faint name]
- 4. [Faint name]
- 5. [Faint name]
- 6. [Faint name]
- 7. [Faint name]
- 8. [Faint name]
- 9. [Faint name]
- 10. [Faint name]
- 11. [Faint name]
- 12. [Faint name]
- 13. [Faint name]
- 14. [Faint name]
- 15. [Faint name]
- 16. [Faint name]
- 17. [Faint name]
- 18. [Faint name]
- 19. [Faint name]
- 20. [Faint name]



RECEIVED
11 OCT 1957
PA

"G"

~~201. Pennington and Bates (Cathartes)~~

DECLASSIFIED
Authority NND 883078

201 Calassanan (Ba. Lk.)
(Barrio)

DECLASSIFIED
Authority NND 883078