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ARCHIVES (PROJECT "J")

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PROJECT O ARCHIVES

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OPIENTATION TO AIMING COUPSE ADJUSTMENT DIVISION PEDIOD NO. 6

SUBJECT: Survey of Pecord Holdings AGPD And Their Significance

INSTRUCTOR: Captain Elmer L. Baker

The purpose of this instruction is to accuraint you with the operations of Project "J" with emphasis on the significance and use of its records.

Deing unfemilier with all the different phases of your operation.

I will rive you a reneral outline of our record holdings and will expect questions from you as to whether or not we have records that will facilitate your operation.

The definition of Project N.T. - Project N.T. is comprised of all NS. military personnal who were on duty with the Armed Porces on Pake, Guar, Wetherland East Indias and in the Philippines prior to Pay 1942 (date of Philippine surrender), who were captured by the energy, ownded capture or Miled in action, died in line of duty from effects, accrewated by hostilities or the hazards of wer or other causes before or subsequent to the Philippine surrender but not later than such territories were liberated by US military forces. This group includes personnel of three corponents regular, ANS, and Philippine Scouts military personnel.

Froject M.TM also includes all living and deceased Tar Department civilian employees who were on cuty with the Armed Forces in the afforcarrentioned territory, exclusive of, part time or intermittent employees, or native labor casually hired on an howely or per-diem basis. Added to this personnel are also the Lith Inf. Pept. Philippine Army which was given ANS status on 12 July 1962 and Troop C, of the 26th Cavelry, was given ANS status in carly 1943 by orders of Gen. Macfarthur, Commander in Chief of the Southwest Pacific Area. A few civilien technicians were also cormissioned as ANS officers during the moriod of Japanese occupation are included as Project M.TM personnel.

Under authority colerated to the Correction General, PULLOW, by the Secretary of the Department of the Army, Project W.W Prench acts for the Correction General in returning this personnel to military control, making determination as to their status during the period of Jeromese occupation, initiates payments for all benefits determined to be due and makes disposition of the individuals which accurate to reperation from the service and makes recommendations as to subsequent employment or enlistment, if so vermanted.

Visualize, if you will, all the information that is necessary in order to make a correct determination as to status and activity of this expended. Fearly all expended are expended or explained by the energy force pay records now sampled out by subservines, copies of which are now in Traject "J". Military percennel that were in service in the zene of acceptation was a state of record to the "djutant General in "machinaten. In May 1942 all this percennel was presumed to be in a mission in action status, a restor was monered of this personnel which is known as The Casualty Pester. I copy of this rector is on file in "reject "I" and is considered one of its most important decuments. It exprise the mape, sorial number, rande, expendication, and we are filling in final status and disposition for each individual listed as for as the military service is concerned.

During the period of occupation there was limited corrunteation by radio and some individuals were executed from time to time to the Theorem Tendequerters in Australia. The menses of the outstanding guerralia expensivations and their leaders were known and their operations ment their leaders were known and their operations ment akon into consideration in formulating plans for the reoccupation of the "hilippines. Additional information as to unit operation was obtained during and after the reoccupation and histories of various military units were prepared and are on record in Project "J". Freny individuals were able to maintain dirits which are very califability units and individual perticipation. If considered of military value they are on file with Project "J" Archives. See records have been obtained from all

prisoners of mer and interment comps. Incomplete coath records have also been obtained.

During the processing of military personnel after the reoccupation of the Philippines, individuels were required to prepare affidavits which include their name, serial number, residence, date and place of birth, nationality, physical description, merital status, number, name, are, relationship and location of dependents including perents if living, statement of military activities to include organization, duty organization, date, and names of cormanding officers, finencial statement, including date of last payment in full and any partial payments received and the name of dishursing officer if known, Subject were also required to give a detailed statement of all orployments, if any, with the Japanese or Purpet areneies. They were required to procure afficavits from two or more individuals the more in a possession to know the facts pertaining to their activities during the region of occupation. Those affidevits were used as a basis in making determination as to the individual's status and are included in his 201 file. 'dded to these individual files is en index to any other pertinent information contained in the "rehives. The letter of determination made by this headquarters and all other correspondence portsining to the subject are also included in the file. "e have in our 'rehiver resters of personnel who were effiliated with pro-Japanese organization. During the operation of Project "J", records have been reintained of all payments made to personnel who were processed thru this headquarters. "e have rany miscellaneous records such as special orders, remeral orders, copies of radios, memorandum, etc., that were issued by military units. "e also have special orders of evecuated or repatriated personnel that were not processed by this headquarters.

I have given you a brief descriptio of the rost important records on file in Project "J". "O ere now in the process of retiring all correlated 201 file claims and shipping them to the Demobilized Personnel Peccris Office, St. Louis, Missouri. Archives and expanizational records will be retained until the operation of Project "J" is forced out.

I will now entertain and attempt to ensurer any question pertaining to the record heldings of Project W.E.

nocedure. Office Memorandum . TO : Chief Vet's Br. Authority NND 6830% It. miles has been contacted and is establishing a program for his clirks to take a three Iday drientation with admidicatals in this section, This will Jamilianing them with walldure but wire not make them adjudicators. I believe the seried is long insuch.

STANDARD FORM NO. 64

Office Memorandum . UNITED STATES GOVERNMENT

TO

FROM

SUBJECT:

DATE:

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INITIALS		CIRCULATE
DATE		COORDINA- TION
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NEV ISE FOR APPROVALS, DISAPPROVALS,

DISPOSITION FORM

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LE NO.	AGRD-VJ	SUBJECT				
		E	Report en	Screening	Program	
1		 50014				

THRU: Major Esperross Proj "J" Section 11 Feb 52

Recent screening program of files in Records Branch for Project "J" files initiated by this Section has resulted in some interesting sidelights.

Although it is too soon after initisting such a project to make accurate sesimates of recovered files, percentage of 201's sent to Project """ as "possibles" are far in excess of estimated figure, running at present close to one third. Out of first 340 cards sent to Records Eranch, Project "J" Section received 109 files to cheak.

In checking one of our cards on which it indicated 201 file was shipped to St. Louis, Records Clerk was puzzled as the charge out card of that Branch indicated 201 file had been sent to the defunct Adjustment Section and was one of the several files still unaccounted for. It was evident that such file had passed from Adjustment Section to Project "J" Section and subsequently forwarded from this Headquarters to Records Administration Center, St. Louis. Later, when Records Branch made an inventory of their holdings, the Adjustment Section was canvassed for the files they were charged with and apparently there was nothing to indicate they had forwarded the file to Project "J" Section, therefore 201 was "lost". In this same connection Project "J" Section recently received back from Kansas City (present location of files of the former Adjustment Section) one of our 201 files which was erroneously included in Wage Claims files shipment. This file contained unanswered "States" correspondence and we were being strongly queried as to where the file was. It was only a "hunch" in asking Kansas City for our record to be returned. A check of this 201 showed Project "J" had sent file to Adjustment Section for review and return, but file had instead found its way into wage claim shipment to Kansas City Depository.

One medical file of a <u>nost</u> war Philippine Scout was sent to Project "," Section by a records clerk wich was "spotted" while screening for our records. This medical record comprised the complete history of a Philippine Scout mental case and is considered very important for VA purposes. Such a file certainly should not be mixed together with Records French holdings.

34

Report on Screening Program (Cont'd)

11 Feb 52 Comment #1

this recommendation was in order as Philippine Scout Records holdings were definitely matters pertaining to U. S. interests. In this same connection it was noticed that RAC, St. Louis, in returning Lith Inffiles to this Headquarters after final review of AUS status, always extracted medical and other related papers from PA file, which covered period individual was in subsequent AUS status, after MFA period was erroneously determined to have been AUS by this Headquarters.

Many files are reviewed each day by R & A Section personnel, either as individual file concerned in claim or as affinants in some particular case. It is suggested such adjudicators while reviewing case always check for any "soct was" Philippine Scott material and if any is found, turn such file or matter over to Project "," Section (whichever is deemed most desirable). After such review and clearance of record of Philippine Scott material, a symbol number could be placed on outside of folder and no subsequent checking sould have to be sade of such folder. No 201 file should be accepted back into Records Franch without this symbol number on it, Personally I think a similar system should be insugurated for misfiled papers, duplicate folders, etc. It would appear to me that straightening out a record is more of an adjudicators responsibility than a Records Clerk, as the adjudicator is required to make a thorough review of each case examined and become facilitar with each claim as it is worked.

If above system was scipted now, it would obviate any last minute rush to work over several hundred thousand records to keep purely U. S. military papers from being forwarded to an erroneous depository at some later date and would forestall any "Stateside" query on just such a metter,

Ward L. DAVIS, DAC

To, ch Ux Br

noted. any action on you 6 above?

E. KIRALUIS Lt Gol AGG

TR USE FOR APPROVALS, DISAPPROVALS, MEMO ROUTING SLIP DNCURRENCES, OR SIMILAR ACTIONS CIRCULATE Vit Ru ORGANIZATION AND LOCATION COORDINATION 2 FILE DECLASSIFIED INFORMATION Authority WND 5830% NECESSARY ACTION NOTE AND RETURN SEE ME SIGNATURE Soying OK + initialing original report (your copy atched bento - should hot appear to be alequate hate 6th you. a definite seco ation is usde for po When the Japan comes to I won't your comets, on to what your plan is. as it stands I hard how what your doing about it except to opinifically ash about it. FROM NAME OR TITLE TELEPHONE ORGANIZATION AND LOCATION FORM FORM 1 FEB 50 95 Replaces DA AGO Form 895, 1 Apr 48, and AFHQ Form 12, 10 Nov 47, which may be used. 14055-FEC PAPC-6/51-1MM

DISPOSITION FORM

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FILE NO.	SUBJECT	
AGRD-V	Comments on Screening Program	
TO Lt. Col. Rineldi	FROM Chief, Veterans Branch DATE 26 Feb 52	COMMENT NO.

In reply to your query at the bottom of the original DD Form 96 originated by Mr. Davis, the following is submitted for your information;

1. There is no ection to be taken in regard to Per. 6 insefer as "post war" Philippine Scouts are concerned at the present time. This was only a suggestion advanced by Mr. Davis in connection with the file that all Officers and Civilians were required to read in your office, that in the event that this headquarters would have to relinquish all record files, the records pertaining to "post war" Philippine Scouts (which are strictly U.S. Army Records) would have already been withdrawn, thereby resulting in time-saving and the utter confusion that always accompanies a last minute rush job. Another aspect of the cristing stutation was to call to your attention the fact that in the 20 Ifles there are some bons fide army records combined with other papers necessary in the adjudication of claims.

2. The elimination of duplicate files is handled by the R&A Section in the following manner:

the work unit and the besic file requests from Received, the Claims Examiner receiving the work unit and the besic file requests from Recerds Branch ell 201 files of persons having the same first and last mames as the subject. In cases where more than one spelling of the name is probable, a request for all 201 files under each probable, spelling is made.

b. The 201 files received are all examined. In those instances in which it is found that there is more than one 201 file pertaining to the subject of a claim, the 201 files are consolidated's check sheet is made to Records Brench to inform them of this consolidation.

c. All the 201 files are also acreemed to see whether there are any papers in the other files that may pertain to the subject.

d. At the same time the 201 file (or files) of the subject are screened to sew whether there are any papers therein that partain to persons other than the subject. If so, these papers are removed and placed in the proper

es. No effort is made, however, to geneen the files of other persons of the sme mame for presence of papers that do not belong in that file, but belong in still another file of the same mame unless those papers pertain to the subject of the case under examination. The reason we do not do this is that it seems beyond the mission of the R&A Section.

SUBJECT: Comments on Screening Program

26 Feb 52

3. In regard to arranging misfiled papers in their proper order, it is the opinion of the undersigned that all 201 files should be arranged in sequence (chronologically, if no other system has been devised or is under consideration) by the personnel of the Records Branch. This opinion is advanced for considerstion by virtue of the following reasons:

a. Inasmuch as the personnel of Records Branch are supposedly functioning as record clerks, it should be their responsibility to see that all files are in proper order at all times.

b. Adjudicators are not being paid as file clarks - they have enough to do on their own particular job without assuming the functions of another section.

c. The expense in salaries alone would not warrant the use of an adjudicator's time, as all of them are GS-5's while file clarks in Records Branch are GS-2's. Why use the higher salaried employees to do a job that a lower paid worker is supposed to do?

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AGRD-MU

SUBJECT: Comments on Screening Program

RJB/lnd

TO: Executive Officer

FROM: OIC, Management Unit 29 Feb 52 COMMENT #2

1. It is believed that whenever, in the course of certification, a claims examiner discovers papers pertaining to a "Public Law 190" Philippine Scout in a 201 file, the file should be routed to Project "J" when the R&A Section is through with it.

2. Concur with para 3 that the function of R&A Section is to certify, not to file. Believe that adoption of para 1 above would not hinder accomplishment of this function.

3. Suggest that consideration be given the idea of sending Records Branch personnel to R&A Section for short periods of time in order to increase their knowledge of certifying processes. This knowledge, in turn, should result in 201 files being maintained in better order.

ROBERT J. BREARTON

OIC. Management Unit

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of Comment no.1, 26 th 52 hotel of WI Cent no. I. approved. While he against affait hed be made it abries - that all closes or aring the course of their leterminations can reality identify such goods. 3 he question about functions of R. A putons of Suggestion in IP & court 202 is good. Sould be would and between the U at But the he he. This a matter of ever try or in - service try?

E. RINALDI & Col. AGC

Resords

FILE	

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SUBJECT Project "J" Archives

TO Chief, Veterans Branch

FROM OIC. Proj "J" Sec

DATE 5 Jul

COMMENT NO. 1

1. The undersigned impected the Project "" Archives this date. Capt Rudell was present and showed us locator cards established by Archives Section which record fully that all Project "V" Archives have been extracted as pertains to Hilippine Army anglor generalla personnel and properly placed in the PA Archives. The sole exception to this policy is the Manila Tribune. The method of accomplishment was as follows:

- a. Each Project "J" Archive was screened.
- b. If the Archive contained more pertinent Project "J" data than PA, the PA information was extracted and placed in the PA archives.
- o. If the Archive contained more pertinent PA data than Project "J" the Project "J" information was extracted and placed in the Project "J" Archive file and the original was transferred to the PA archives.
- d. Payroll data, both military and civilian, are purely Project "3" and constitute the only Archives which have not been screened for PA data. There is no necessity for screening these documents.

e. The Project "3" Archive locator cards pertain to where in the Archives the names of Project "3" personnel appear. There is no need to screen these as they were originally carded using Project "3" files for reference.

- Further check revealed that the Project "J" Archives are maintained separately from the PA Archives.
- 3. As a result of checking these Archives, it has been determined that the following may be accomplished immediately:
 - a. Placing the Manila Tribunes in the PA Archives.
 - b. Shipment of all Project "J" Archives as is.
- 4. Action indicated in paragraph 3 above, can be taken without violating orders from TAG and at the same time all data mecassary for the operation of this headquarters has been placed in pertinent PA Archives.

Schord Evans MICHARD EVANS WOJG USA

313 ×312 1/22

Ltr, Hq, AGRD, Philippines Command (AF) and Thirteenth Air Force, APO 900, AGRD, subj: Routing Correspondence Concerning Project "J" Personnel Records, 15 Feb 50

AG 313 (15 Feb 50)AG-OK

2d Ind

GENERAL HEADQUARTERS, FAR EAST COMMAND, APO 500, 14 June 1950

THRU: Commanding General, Philippines Command (Air Force), APO 74

TO: Commanding Officer, Adjutant General Records Depository, Philippines
Command (AF) and Thirteenth Air Force, AFO 900

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Copy furnished CG FEAF APO 925

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AG - GAN/CHL/jba

HEADQUARTERS PHILIPPINES COMMAND (AIR FORCE) AND THIRTEENTH AIR FORCE, CLARK AIR FORCE BASE, AFO 74 21 JUN 1950

TO: Commanding Officer, Adjutant General Records Depository, APO 928

1. Forwarded.

 The basic communication indicates that direct channels to The Adjutant General, Washington 25, D. C., were used. It is desired that all future correspondence, except to individuals, be routed through this headquarters.

BY COMMAND OF MAJOR GENERAL TURNER:

GUSTAV A. NEUBERG Lt Col, USAF Adjutant General

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ACCA-M (15 Peb 50)

SUBJECT: Routing Correspondence Concerning Project "J" Personnel.

Records

AGO, Department of the Army, Washington 25, D. C. 22 MAY 1850

THRU: Commander-in-Chief, Far East Command, APO 500, c/o Postmaster

San Francisco, California

TO: Commanding General, Philippines Command (Air Force) and Thirteenth
Air Force, APO 900, c/o Postmaster, San Francisco, California

1. The recommendation contained in paragraph 3, basic communication,
is not favorably considered. Appeals relating to "resolved" Project "J"
canualty cases will continue to be referred to the Adjutant General
Records Depository for review and/or redetermination in the following
instances:

a. When an obvious error was made in the original determination.

b. When the files in the custody of this office are incomplete and further information or investigation is required.

c. When new evidence sufficient to support a change in the original determination has been submitted by the individual concerned or a qualified individual acting in his benaff.

2. In all instances in which this office refers "resolved" casualty cases to the Adjutant General Records Depository for review and/or redetermination, all available records pertinent to the case will be forwarded,

BY ORDER OF THE SECRETARY OF THE ARMY:

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Adjutant General

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SUBJECT: Routing Correspondence Concerning roject "J" rersonnel

AGU. Department of the Army, Washington 25. 7

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Air Force, APO 900, c/o Postmaster, San Francisco, California

1. The recommendation contained in paragraph 3, basic communication. is not favorably considered. Appends relations to "resolved" Project "J" basualty cases will continue to be referred to the Adjutant Cemeral

When an obvious error was made in the original determination.

b. When the files in the custody of this office are incomplete

original determination as been submitted by the individual concerned or a qualified and antible land a behit sup a

2. In all invencement which this office refers "resolved" casualty cases to the gall and against Records Depository for review and/or rede-termination, Sin Sailland records pertinent to bise case will be forwarded.

CZ

AGRD

5 EFR 1950

SUBJECT: Routing Correspondence Concerning Project "J"
Personnel Records

TO : The Adjutant General Washington 25, D. C. Attn: ACCM-M

1. Reference letter Headquerters FHILDON (AIR FORCE) and 13th AIR FORCE, AFO 74, subject as above, deted 16 Nov 49 and let inforsement thereto from your office, dated 19 Dec 49, wherein it was stated that effective 12 Dec 49 all correspondence pertaining to Froject "up personnel other than that pertaining to Unresolved Gesualty Gase would be retained at the Demobilized Personnel.

- 2. Numerous pieces of correspondence indorsed by your office are currently being received at this headquarters for a rowiew and/or redetermination. This procedure is not constituted in keeping with the procedure outlined in reference communication and creates an unnecessary work load and constituted in the time of the information or action required in that in nearly every incident the records have been shipped to Demobilized Personnel Records Branch and no action can be taken at this headquarters.
- 3. Since this hesquarters has made a thorough review and careful determination in every case prior to its having been shipped to Demobilized Personnel Rocords Branch, it is recommended that the determination made by this hesquarters be accepted and that redetermination be initiated with cention and only where it is obvious that an error was made in the original determination.

FOR THE COMMANDING OFFICER:

1 Incl

Cpy ltr Hq FHILCOM (AF) & 13th AF, CAFB AFO 74 dtd 16 Nov 49 JOHN W. PAGE

Director, Service and Certification Division

INFO COPY FURNISH TO: Commanding Officer, Demobilized Personnel Records Branch

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Office of Assistant Administrator for Claims

May 25, 1950

Washington 25, D. C.

MEMORANDUM NO. 1

> Subject: Recertification of Certain Philippine Service Reports

- 1. Information has been received from AGRD PHILCOM that they are conducting an "overall program of screening fraudulent cases", with a result that they "have been reexamining cases which have been completed and certified to" the Veterans Administration. Since as a result of this program, certificates have been received cancelling recognitions already certified in a number of USAFFE cases, where the serviceman was a member of the Commonwealth Army of the Philippines and was originally reported to have been inducted into the USAFFE under the Executive Order of the President dated July 26, 1941, awards of death compensation or gratuitous insurance in such cases will be approved only on the basis of certifications made on or after April 11, 1950. If the certification of service was made prior to April 11, 1950, the Department of the Army will be requested to recertify the service originally reported, before an award of death compensation or gratuitous insurance is approved. In running award cases, if information is received, which creates a doubt as to the correctness of the certification, payments will be suspended effective date of last payment and the Department of the Army will be requested to recertify the service originally reported.
- 2. Pending clarification incident to conferences with the Department of the Arwy which have been scheduled to examine the basis of certification of individual generilla service, no action should be taken on the basis of certifications of service of an individual as a guerrilla where the organization of which he was a member was
 - (a) not certified or recognized at the time of his service; or
 - (b) where recognition of the organization has been withdrawn, leaving his service alone to stand as a certification of individual service.

Such cases should be diaried for 60 days.

s/t/ WILLIS HOWARD
Assistant Administrator for Claims

HEADQUART'S
ADJUTANT GENERAL RECOF'S DEPOSITORY
PHILIPPINES COMMAND
UNITED STATES ARMY
--- APO 900

CHECK SHEET

Do not remove from attached sheets

FILE NO: GSXD-V

DATE: 17 Aug 49

FROM: Chief, Veterans Branch, S & C Div

THRU:
TO: Chief, Living Section, Vets Br.
Chief, Deceased Section, Vets Br.

- 1. It is standard operating procedure to exhaust all possible sources of information within this headquarters before recording to outside sources. All adjudicators, reviewers and final reviewers should therefore be instructed to make full use of files, records and archives in Project "J" Branch and Records Branch, this headquarters. The types of records and the nature of information evaluable in Project "J" Branch and Records Branch should be dissoluted to all personnel.
- With particular reference to USATE status, a case which has insufficient proof of USATE identity will not be placed in suspense or substited for field investigation until after a check has been made with Project "J" archives.
- 3. A case will not be determined negative for USAFFE status unless negative results of a check of Project "J" archives is of record in the file.

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ARCHIVES (PROJECT "J")

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