

DECLASSIFIED

Authority AIA 883078

FORM 189 (USACE) USE OF

MEMO

SUB

Tony

Attached in our file  
Copy of RPR <sup>on memo</sup>

① Why not say in this  
memo what we want  
done - & not refer to that  
memo #8

② When does it say prepare  
Only one copy of 189  
or make no file copy

at  
15 Sept 58

Tony

Attached in our file  
Copy of RPR B's memo

---

① Why not say in this  
memo what we want  
done & not refer to that  
memo #8

---

② When does it say prepare  
only one copy of 189  
or make no file copy

at  
15 Sept. 58

- ① new evidence
- ② error in prior det
- ③ archive located -
- ④ ~~new~~ other 201 located
- ⑤

$$\begin{array}{r} 16 \\ 16 \\ \hline 164 \\ 5 \\ \hline 169 \end{array}$$

$$\begin{array}{r} 101 \\ 201 \\ \hline 302 \end{array}$$

$$\begin{array}{r} 101 \\ 3 \\ \hline 104 \end{array}$$

$$\begin{array}{r} 269 \\ 56 \\ \hline 325 \\ 51 \\ \hline 376 \\ 2 \end{array}$$

$$\begin{array}{r} 26 \\ 96 \\ \hline 122 \\ 15992 \\ \hline 66 \text{ per clock} \end{array}$$



SUBJECT: Use of USARCCN Form 189

1. The Multiple Purpose Form, USARCCN Form 189, will be used whenever possible for referring cases to Personnel Records Branch, Washington or Finance Center, U.S. Army in lieu of preparing a DD Form 96, composed letter, or indorsement. USARCCN Form 189 will be completed in pencil or ink to the maximum practical extent when used to transmit correspondence and records.

2. When referring cases in this manner, a copy of any composed interim reply, if made, will be furnished as an inclosure with the original inquiry. Any information to be included incorporated in the final reply will be indicated by

~~a actual entry of appropriate information on a Form reply.~~ on the Form 189 or by actual entry of appropriate information on a Form <sup>the</sup> reply.

MEMORANDUM FOR RECORD

SUBJECT: Use of USARCEN Form 189

1. The Multiple Purpose Form, USARCEN Form 189, will be used whenever possible for referring cases to Personnel Records Branch, Washington or Finance Center, U. S. Army in lieu of preparing a DD Form 96, composed letter, or indorsement.

2. When referring cases in this manner, a copy of any composed interim reply, if made, will be furnished as an inclosure with the original inquiry. Any information to be included in the final reply by the action branch or office will be included on the Form 189, or as prescribed in paragraph 3b(1)(b), RPR Branch Memo Number 8, 25 June 1958.

3. Copies of the original inquiry or any interim reply will not be placed in the records.

A. T. IORIO JR  
Chief, RPR Branch

MEMORANDUM FOR RECORD

SUBJECT: Use of USARGEN Form 189

1. The Multiple Purpose Form, USARGEN Form 189, will be used whenever possible for referring cases to Personnel Records Branch, Washington or Finance Center, U. S. Army in lieu of preparing a DD Form 96, composed letter, or indorsement.

2. When referring cases in this manner, a copy of any composed interim reply, if made, will be furnished as an inclosure with the original inquiry. Any information to be included in the final reply by the action branch or office will be included on the Form 189, or as prescribed in paragraph 3b(1)(b), RPR Branch Memo Number 8, 25 June 1958.

3. Copies of the original inquiry or any interim reply will not be placed in the records.

A. T. IORIO JR  
Chief, RPR Branch

MEMORANDUM FOR RECORD

SUBJECT: Use of USARCM Form 189

1. The Multiple Purpose Form, USARCM Form 189, will be used whenever possible for referring cases to Personnel Records Branch, Washington or Finance Center, U. S. Army in lieu of preparing a DD Form 96, composed letter, or indorsement.

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3. Copies of the original inquiry or any interim reply will not be placed in the records.

A. T. IORIO JR  
Chief, RPR Branch

MEMORANDUM FOR RECORD

SUBJECT: Use of USARGEN Form 189

1. The Multiple Purpose Form, USARGEN Form 189, will be used whenever possible for referring cases to Personnel Records Branch, Washington or Finance Center, U. S. Army in lieu of preparing a DD Form 96, composed letter, or indorsement.

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3. Copies of the original inquiry or any interim reply will not be placed in the records.

A. T. IOBIO JR  
Chief, RPR Branch

HEADQUARTERS, DEPARTMENT OF THE ARMY  
OFFICE OF THE ADJUTANT GENERAL  
U. S. ARMY RECORDS CENTER  
St. Louis 14, Missouri

RECOVERED PERSONNEL RECORDS BRANCH)

25 June 1958

MEMORANDUM NUMBER

8)

PROCESSING WORK UNITS WHERE THE TAG 201 PERSONNEL  
RECORDS ARE ON LOAN FROM PERSONNEL RECORDS BRANCH, TAGO  
AND OTHER BRANCHES OF USARCEM

1. References

a. DF, AGCD-CR 314, 26 Feb 58, from CO, USARCEM, through Chief, Administrative Services Division, TAGO, to Chief, Personnel Division, TAGO Subject: Co-ordination of Procedures Where Work Unit Involves TAG 201 on File at Personnel Division, TAGO, with Comment 2, AGPE-E (26 Feb 58), 21 Mar 58.

b. DF, AGCD-CR, 4 Apr 58, from DCOM, USARCEM, through Operations Officer, RPR Branch to Chief, RPR Branch, subject as above.

c. Approved Staff Study, AGCD-CR, 6 Feb 58, for CO, USARCEM, Subject: Procedures for Processing Work Units Where the AG 201 Personnel Records are on Loan from Personnel Records Branch, TAGO.

2. Purpose. The purpose of this memorandum is to prescribe the procedures to be followed in processing work units:

a. Where the personnel records are on file at USARCEM.

b. Where the TAG 201 Personnel Records are on loan from Personnel Records Branch, TAGO.

3. Procedures. The following procedures will be followed by personnel of Recovered Personnel Records Branch in handling work units involving service and status under the Missing Persons Act (during the World War II period) for Project "J" Philippine Scout and Army of the United States personnel:

a. When the work units involve records in the custody of World War II and Post World II Branches:

(1) The entire work unit will be processed in Recovered Personnel Records Branch when the Missing Persons Act is involved.

(2) Those work units wherein the Missing Persons Act is not involved will be returned to the appropriate Branch for necessary action.

(3) All Public Law 85-217 work units will continue to be processed completely within Recovered Personnel Records Branch.

(4) Administrative corrections of the records involving the period of the Missing Persons Act (during the World War II period) will be made within Recovered Personnel Records Branch.

b. Where the work units involve records on loan from Personnel Records Branch, TAGO:

(1) Recovered Personnel Records Branch will process only the portion of the work unit (period of World War II service) directly involving the Missing Persons Act. This may be accomplished by:

(a) Preparing a Disposition Form, Memo Routing Slip, or USARGEN Form 189 indicating the service information to be incorporated in the final reply.

(b) Actual entry of appropriate information on the Form reply (VA Form 3101, Social Security Form, Finance Center Form, etc.).

(c) Work units will be delayed when applicable.

(c) Work units will be forwarded to the appropriate Section of Personnel Records Branch, TAGO inviting attention to any discrepancies, misfiles and the like that are noted by means of a Disposition Form, Memo Routing Slip, or USARGEN Form 189 for any corrective action deemed necessary.

(2) Partially completed VA Forms 3101 being forwarded to Personnel Records Branch, TAGO for necessary action will not be signed out or dated. This action will be taken by the office forwarding the reply directly to the Veterans Administration in accordance with the agreement set forth in paragraph 6, DF, AGRC-EP, 12 Oct 53 from CG, MPRC to Chief, Administrative Services Division, TAGO, Subject: Standing Operating Procedures, VA Form 3101 Cases, and Comment 2 thereto, 23 Oct 53.

(3) VA Cases pertaining to verifications of Philippine Scout service during the World War II period will be forwarded to USARGEN by Personnel Division, TAGO, with the loan of all records, for necessary action only if the records are not complete enough to enable the information to be extracted.

(4) If verification of service prior to 7 December 1941 or subsequent to date of return to military control in 1945 is necessary,

Personnel Division, TAGO will verify those portions of the VA 3101, including the attachment of medical clinical or other records to be forwarded to the Veterans Administration as inclosures before forwarding the case to USARCEN for action.

(5) Recovered Personnel Records Branch, USARCEN will complete the certification pertaining to the Missing Persons Act during the World War II period, authenticate and list all inclosures on the VA Form 3101, including those attached by Personnel Records Branch, Personnel Division, TAGO, and dispatch the case to the Veterans Administration.

(6) No record or paper will be removed from the personnel records on loan from Personnel Records Branch, TAGO (except those authorized for completion of PL 85-217 Philippine Scout cases). 201 files taken apart for removal of payroll vouchers or other authorized purposes must be rebound in their original order.

4. Routine requests received in Recovered Personnel Records Branch for verification of service information, such as statements of service, special orders, copies of 201 papers, etc., wherein the claimant does not request information pertaining to the Missing Persons Act (or PL 85-217), or it is known that the requested information can be furnished without any reference to the Missing Persons Act, will be forwarded to the appropriate custodian of the records for necessary action.

DISTRICUTION: C

*Alexander T. Iorio, Jr.*  
ALEXANDER T. IORIO, JR.,  
Chief, RFR Branch



HEADQUARTERS, DEPARTMENT OF THE ARMY  
OFFICE OF THE ADJUTANT GENERAL  
U. S. ARMY RECORDS CENTER  
St. Louis 14, Missouri

RECOVERED PERSONNEL RECORDS BRANCH)

25 June 1958

MEMORANDUM NUMBER

8)

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(2) Those work units wherein the Missing Persons Act is not involved will be returned to the appropriate Branch for necessary action.

(3) All Public Law 85-217 work units will continue to be processed completely within Recovered Personnel Records Branch.

(4) Administrative corrections of the records involving the period of the Missing Persons Act (during the World War II period) will be made within Recovered Personnel Records Branch.

b. Where the work units involve records on loan from Personnel Records Branch, TAGO:

(1) Recovered Personnel Records Branch will process only the portion of the work unit (period of World War II service) directly involving the Missing Persons Act. This may be accomplished by:

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4. Routine requests received in Recovered Personnel Records Branch for verification of service information, such as statements of service, special orders, copies of 201 papers, etc., wherein the claimant does not request information pertaining to the Missing Persons Act (or PL 85-217), or it is known that the requested information can be furnished without any reference to the Missing Persons Act, will be forwarded to the appropriate custodian of the records for necessary action.

DISTRICUTION: C

*Alexander T. Iorio, Jr.*  
ALEXANDER T. IORIO, JR.,  
Chief, RPR Branch

**MEMO ROUTING SLIP**NEVER USE FOR APPROVALS, DISAPPROVALS,  
CONCURRENCES, OR SIMILAR ACTIONS

1 NAME OR TITLE	INITIALS	CIRCULATE
Chief, WW II Branch	<i>DD</i>	<i>6/25/58</i>
ORGANIZATION AND LOCATION	DATE	COORDINATION
Chief, Post WW II Branch	<i>24 June 58</i>	
2	FILE	INFORMATION
Chief, Special Actions Branch	<i>Rev 24 Jun 58</i>	
IN TURN		
3		NECESSARY ACTION
		NOTE AND RETURN
4		SEE ME
		SIGNATURE

## REMARKS

Attached is a draft of a proposed RPR Branch Memo, regarding the processing of work units in RPR Branch where the TAG 201 personnel records are on loan from Personnel Records Branch, TAGO and other Branches of USARCEN.

Your comments or concurrence is requested with regard to paragraphs 3a and 4 of this proposed memo in the space indicated on page 3.

2 Incl

1. Draft of Proposed Memo
2. DF 4 Apr 58, w/2 Incl

DECLASSIFIED

Authority *ND 883078*

FROM NAME OR TITLE

A. T. Iorio, Jr.

ORGANIZATION AND LOCATION

Chief, RPR Branch

DATE

23 Jun 58

TELEPHONE

755

DD FORM 1 FEB 50 95

Replaces DA AGO Form 896, 1 Apr 48, and AFHQ Form 12, 10 Nov 47, which may be used.

16-48487-4 GPO ☆

D R A F T

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Authority ANU 883078

HEADQUARTERS, DEPARTMENT OF THE ARMY  
OFFICE OF THE ADJUTANT GENERAL  
U. S. ARMY RECORDS CENTER  
St. Louis 14, Missouri

RECOVERED PERSONNEL RECORDS BRANCH)

24  
June 1958

MEMORANDUM NUMBER 8)

PROCESSING WORK UNITS WHERE THE TAG 201 PERSONNEL  
RECORDS ARE ON LOAN FROM PERSONNEL RECORDS BRANCH, TAGO  
AND OTHER BRANCHES OF USARCEN

1. References.

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b. DF, AGCD-CR, 4 Apr 58, from DCOM, USARCEN, through Operations Officer, RPR Branch to Chief, RPR Branch, subject as above.

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a. Where the personnel records are on file at USARCEN.

b. Where the TAG 201 Personnel Records are on loan from Personnel Records Branch, TAGO.

3. Procedures. ~~Effective this date~~ The following procedures will be followed by personnel of Recovered Personnel Records Branch in handling work units involving service and status under the Missing Persons Act (during the World War II period) for Project "J" Philippine Scout and Army of the United States personnel:

a. When the work units involve records in the custody of World War II and Post World War II Branches:

(1) The entire work unit will be processed in Recovered Personnel Records Branch when the Missing Persons Act is involved.

(2) Those work units wherein the Missing Persons Act is not involved will be returned to the appropriate Branch for necessary action.

SLIP

NEVER USE FOR APPROVALS, DISAPPROVALS, CONCURRENCES, OR SIMILAR ACTIONS

1	Organization and Location	INITIALS	CIRCULATE
2		DATE	COORDINATION
3			FILE
4			INFORMATION
			NECESSARY ACTION
			NOTE AND RETURN
			SEE ME
			SIGNATURE

*As per covers*  
*phone call*  
*me to*

REMARKS

I discussed this proposed memo with Mr. Allen. He felt that a Branch memo would be appropriate.

Attached is a redraft of a proposed memo prescribing procedure to be followed in processing work units whose records are on loan from other branches of US ARCEM & Wash.

DECLASSIFIED  
Authority: AWD 883078

FROM NAME OR TITLE	DATE
<i>A. Sankoff</i>	<i>13 May 58</i>
ORGANIZATION AND LOCATION	TELEPHONE

1	Mr. Lorio	INITIALS	CIRCULATE
	ORGANIZATION AND LOCATION	DATE	COORDINATION
2	<i>Sets get Bill Allen's comments on this, also ask him yes, also ask him about a center memo</i>		FILE
3			INFORMATION
			NECESSARY ACTION
4			NOTE AND RETURN
			SEE ME
			SIGNATURE

## REMARKS

Proposed Branch memo re processing of work units where records are on loan from PWS Records, TACO or other Branches of ARCC, for approval.

FROM NAME OR TITLE

*A Imhof*

DATE

*11 Apr 58*

ORGANIZATION AND LOCATION

TELEPHONE

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Authority: AWD 83078


DD FORM 1 FEB 50 95

Replaces DA AGO Form 895, 1 Apr 48, and AFHQ Form 12, 10 Nov 47, which may be used.

16-58107-4 GPO ★

7 Apr 58

- ① Mr. EVANS
- ② MR Inhof.

Tony we now  
need either a  
USARCEN or  
RPR By memo  


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Authority AWD 88307P



(3) All Public Law 85-217 work units will continue to be processed completely within Recovered Personnel Records Branch.

(4) Administrative corrections of the records involving the period of the Missing Persons Act (during the World War II period) will be made within Recovered Personnel Records Branch.

b. Where the work units involve records on loan from Personnel Records Branch, TAGO:

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(b) Actual entry of appropriate information on the Form reply (VA Form 3101, Social Security Form Finance Center Form, etc.).

(c) Work units will be delayed when applicable.

(d) Work units will be forwarded to the appropriate Section of Personnel Records Branch, TAGO inviting attention to any discrepancies, misfiles and the like that are noted by means of a Disposition Form, Memo Routing Slip, on USARCENT Form 189 for any corrective action deemed necessary.

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(3) VA Cases pertaining to verification of Philippine Scout service during the World War II period will be forwarded to USARCENT by Personnel Division, TAGO, with the loan of all records, for necessary action only if the records are not complete enough to enable the information to be extracted.

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DISTRIBUTION: C

ALEXANDER T. IORIO, JR.,  
 Chief, RPR Branch

Chief, WW II Branch  
 Chief, Post WW II Branch  
 Chief, SA Branch

CONCUR  
*(initials)*  
 { }  
*(initials)*

NONCONCUR  
 { }  
 { }

SEE ATTACHED  
 COMMENTS  
 \_\_\_\_\_  
 { }  
 { }

## DISPOSITION FORM

FILE NO.

AGCD-CR 314

SUBJECT

Co-ordination of Procedures Where Work Unit  
Involves TAG 201 on File at Pers Div, TAGO

W

FROM

DCOM, USARCENT

DATE

4 APR 1958

COMMENT NO. 1

THRU: Operations Officer  
RPR Br

Mr. Allen/jv/706

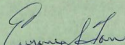
TO: Chief, RPR Br

1. A copy of study conducted on the above subject is forwarded for implementation.

2. A copy of DF, file reference and subject as above, from this Center, requesting co-ordination of procedures with Chief, Personnel Division, TAGO, with Comment from Chief, Personnel Records Branch, TAGO, are inclosed.

2 Incl

1. Study
2. DF, AGCD-CR 314,  
w/Cmt #2 (copy)



EUGENE S. TARR, Colonel, AGC  
Deputy Commander

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Authority AWD 883078

DECLASSIFIED  
Authority AWD 88307P

AGCD-CR 314

Co-ordination of Procedures Where work Unit  
Involves TAG 201 on File at Pers Div, TAGO

// THRU: Operations Officer  
RFR Br

DCOM, USARCM

4 APR 1958

Mr. Allen/jv/706

TO: Chief, RFR Br

1. A copy of study conducted on the above subject is forwarded for implementation.

2. A copy of DF, file reference and subject as above, from this Center, requesting co-ordination of procedures with Chief, Personnel Division, TAGO, with Comment from Chief, Personnel Records Branch, TAGO, are inclosed.

EUGENE S. TARR  
Col. AGC

EUGENE S. TARR, Colonel, AGC  
Deputy Commander

2 Incl

1. Study
2. DF, AGCD-CR 314,  
w/Cat #2 (copy)

DECLASSIFIED

Authority AWD 883078

Incl 1

AGCD-CR

6 February 1958

MEMORANDUM THRU: Chief, RPR Branch, USARCEM  
Operations Officer, R PR Branch, USARCEM  
Deputy Commander, USARCEM

FOR: CO, USARCEM

SUBJECT: Procedures for Processing Work Units where the AG 201 Personnel Records are on loan from Personnel Records Branch, TAGO.

1. BACKGROUND and REFERENCES.

a. Work Units Involved.

- (1) PL 85-217 Cases.
- (2) VA Cases.
- (3) Social Security Cases.
- (4) Finance Cases (FC USA G-1072 Forms).
- (5) Appeals regarding Service and Status under the MPA (Public Law 490 and PL 85-217).
- (6) Miscellaneous (Statements of Service, grade or specialist ratings or promotions, D & A entitlements, verification of death data, CILs for all periods of service, WGC appeals, etc.)

b. TAGO Mail Routing Manual. In essence provides that subject matter involving the Missing Persons Act on Project "J" Philippine Scout and AUS personnel, route to U. S. Army Records Center.

c. Agreement by PA Branch (Tab "A"). In work units where PA Branch (now PR Branch) forwards work units on Project "J" Philippine Scout and AUS personnel to USARCEM, records would be attached at time of referral.

d. TAGO Memo #15, 1949 (Tab "B").

- (1) Transferred certain casualty files and functions from PA Branch to Demobilized Personnel Records Branch.
- (2) Correspondence involving retired enlisted personnel to be processed by Personnel Actions Branch, TAGO.

e. VA Cases.

- (1) PR Branch, PD, TAGO, processes and completes some of the VA cases pertaining to Philippine Scouts (Tab "C").
- (2) Many of the Philippine Scout VA cases are forwarded direct to US Army Records Center, St. Louis, Missouri, even though the Veterans Administration knew subject to be retired. (See Tab "D").



f. Work units can involve the following:

- (1) Records from PR Branch, TAGO.
- (2) Records of Branches of USARGEN.
- (3) Searching of records of RPR Branch, USARGEN.
- (4) Obtaining information from morning reports, or other

unit type records, from MRS, P&W II Branch; Field Records Branch, and in some instances KCRC.

2. DISCUSSION. a. Procedures in effect prior to 21 January 1958:

(1) Work units were completely processed even though information was based on records, including withdrawal of appropriate medical records or other papers, from records on loan from Personnel Records Branch, TAGO.

(2) Redeterminations under the MPA (PL 490) were made when required or warranted. (ARGEN Form 263 (Tab "E") used to review and determine Philippine Scout claims under Public Law 85-217).

(3) Administrative corrections were made where major discrepancies, or obvious errors, were brought to light through processing the work unit. These administrative corrections involved records for periods of service both prior to, and subsequent to the Missing Persons Act. Such corrections were of necessity, to properly complete the current work unit (TAGO MP 307).

(4) If original papers (original discharges, marriage certificates, naturalization certificates, etc) were noted in the file and current address of claimant were known such paper was withdrawn and forwarded to rightful owner. Likewise, misfiles were withdrawn and sent to appropriate file.

(5) File retained work unit and copy of action taken, and return records to appropriate custodian.

b. From discussion with personnel assigned to RPR Branch, who have been working with Project "J" type work units, they have noted that:

(1) Work units having any indication of service under the Missing Persons Act, or Philippine Scouts, are forwarded to RPR Branch by both offices in Washington and branches of this Center. These work units are forwarded to RPR Branch regardless of the type of information requested by the claimant. (Effective 30 August 1957, regardless if the serviceman was a Philippine Scout; when no MPA determination is involved in the current work unit, those with USARGEN records are forwarded to appropriate Branch in USARGEN for action.)

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(2) Some work units, although initially forwarded by RPR Branch, USARCEN, to Personnel Records Branch, TAGO, or other branches, for appropriate action were immediately returned with the records attached to the work unit. RPR Branch, USARCEN, would then process the case rather than return it to the custodian a second time.

c. Duplication of effort, plus delay in some instances, will exist if RPR Branch completes only the portion involving the period of the MPA. RPR Branch would then forward the work unit to Personnel Records Branch, TAGO, for completion regarding the other periods of service.

d. Where the work unit does not indicate a MPA decision is necessary, and no action is necessary under PL85-217, time and savings would exist where USARCEN would merely delay the work unit and forward it to PR Branch, TAGO, for necessary action. This would eliminate preparing a DA Form 543 (Request for Records); Suspense Control Actions pending receipt of records; assembly and mailing of records from Washington to St. Louis and return. USARCEN personnel would not be removing records or papers, from a file on loan from, or from the custody of another branch outside the Center.

### 3. RECOMMENDATION.

a. Work units involving service and status under the MPA (during WW II period) for Project "J" Philippine Scout and AUS personnel be processed as follows:

(1) Process entire work unit if records are on file at USARCEN (WW II and Post World War II Branches). Those work units involving WW II and PW II Branches wherein the MPA is not involved be returned to appropriate Branch for necessary action. (As previously agreed, FC USA O-1072 Forms on Philippine Scouts enlisting on or about October 1945 under provisions of Public Law 190, are routed to PW II Branch for necessary action).

(2) Public Law 85-217 work units continue to be processed completely within RPR Branch, USARCEN. (See Tab "G" regarding PL 85-217 Philippine Scouts, from Chief, Compt Div, TAGO, to Chief, Personnel Division, 27 January 1958).

(a) Administrative corrections of the records involving the period of the Missing Persons Act be made within RPR Branch, USARCEN.

(b) In those instances where discrepancies are noted for other periods in the records, misfiled papers, and the like, and the file is on loan from Personnel Records Branch, TAGO, such fact will be pointed out to that branch by means of either a Memo Routing Slip, USARCEN Form 189, of Disposition Form, for any corrective action deemed necessary.



(3) If work unit involves records on loan from Personnel Records Branch, TAGO, the Recovered Personnel Records Branch, USARGEN, will process only the portion of the work unit (period of WW II service) directly involved with the Missing Persons Act. This may be accomplished by either preparing a Disposition Form, Memo Routing Slip, or USARGEN Form 189, outlining the service information to be incorporated in the final reply—or, actual entry of appropriate information on the form reply (VA Form 3101, Social Security Form, Finance Form, etc.). See (Tab "F") regarding authentication agreement of VA Form 3101. Delay work unit when applicable. Then forward work unit to appropriate Section, PR Branch, TAGO. Also point out to PR Branch, TAGO any discrepancies, misfiles, and the like that are noted.

(4) No records or papers will be removed from the AG personnel records on loan from Personnel Records Branch, TAGO (except those authorized for completion of PL 85-217 Philippine Scout Cases). 201 files taken apart for removal of payroll information or for other authorized purposes must be rebound in their original order.

(5) Routine requests received in RPR Branch for verification of service information, such as Statement of Service, requests for special orders, copies of 201 papers, wherein the claimant does not request information pertaining to the Missing Persons Act (or PL 85-217), or it is known that requested information can be furnished without any reference to the MPA, will be forwarded to appropriate custodian of the records for necessary action.

b. Prepare a Disposition Form, Through Chief, Admin Svc. Div, TAGO, to Chief, Personnel Division, Personnel Records Branch, requesting co-ordination in certain work units involving MPA determinations on Philippine Scout and AUS personnel who were stationed in the Philippines during the World War II period (particularly during the period between 7 December 1941 and 19 October 1944.)

FOR EXAMPLE:

(1) All work units involving a Philippine Scout where the latest determination under the Missing Persons Act on file in the AG 201 Personnel Records shows the Philippine Scout to be in a "No Casualty Status" be forwarded to USARGEN, including the loan of all records, for necessary action.

(2) Miscellaneous type work units received in Personnel Records Branch, Personnel Division, wherein the claimant refers to a status under the Missing Persons Act, Public Law 85-217, WOC POW claim or appeal, or Guerrilla service, be forwarded to USARGEN, including the loan of all records, for necessary action.

service during World War II period be forwarded to USARCEN, with loan of all records, for necessary action only if the records are not complete enough to enable the information to be extracted.

(a) If the VA also requests verification of service prior to 7 December 1941, or subsequent to date of return to military control in 1945, that Personnel Records Branch, TAGO, complete and verify those portions of service on the VA 3101, including attachment of medical, clinical or other records as inclosures.

(b) RPR Branch, USARCEN, will complete the certification pertaining to the Missing Persons Act during WW II period, authenticate the VA 3101, and list all inclosures on the VA 3101, including those attached by Personnel Records Branch, TAGO.

(4) As other individual problems arise regarding the processing of work units involving records to be obtained, or on loan, from Personnel Records Branch, Personnel Division, TAGO, recommendations will be submitted by Supervisors through Branch Chief, to Operations Officer, for necessary co-ordination or other action deemed appropriate.

c. Upon receipt of co-ordination of the above with Personnel Records Branch, Personnel Division, the VA Liaison Officer of this Center be contacted pointing out the advantages of VA Manila Regional Office, Manila, Philippines forwarding VA inquiries pertaining to personnel on active duty, or in a retired status, when it is known (such as Tab "D"), direct to Personnel Division, Personnel Records Branch, TAGO, Washington 25, D. C.

7 Incl

1. DF, AGRC-R, 15 Apr 54.
2. TAGO Memo 15, 1949.
3. VA 3101, 3 Mar 1955.
4. VA 3101, 22 Nov 1955.
5. ARCEN Form 263.
6. DF, AGRC-EP, 12 Oct 1953.
7. DF, Compt Div, 27 Jan 1958.

Chief, RER Branch  
Operations Officer, RPR Branch  
Technical Advisor, USARCEN  
Comptroller, DODMPC  
Deputy Commander, USARCEN

*W. C. Allen*  
W. C. ALLEN  
Review & Analysis Branch,  
DODMPC

<u>CONCUR</u>	<u>NONCONCUR</u>	<u>SEE ATTACHED COMMENTS</u>
<i>[Signature]</i>		
<i>[Signature]</i>		

APPROVED:

*[Signature]*  
G. J. BARKER JR  
Colonel, AGC  
Commanding

DECLASSIFIED  
Authority *NAID 883078*

**DECLASSIFIED**

Authority *NSD 883078*

A

# DISPOSITION FORM

FILE NO. AGRC-R	SUBJECT Referral of Cases
--------------------	------------------------------

TO Chief, Personnel Actions Branch, TAGO	FROM CO, Mil Per Rec Gen, TAGO	DATE 15 Apr 54	COMMENT NO. 1 Mr. Wyrsch/eam/688
---------------------------------------------	-----------------------------------	-------------------	-------------------------------------

1. A number of cases are being referred to this Center from Personnel Actions Branch for redetermination or information on which to base a reply regarding service and status under the Missing Persons Act, on Project "J" Philippine Scout and AUS personnel. A copy of such a request is attached.
2. The majority of these cases pertain to personnel who are currently on active duty or in a retired status; therefore, the records of such personnel are on file in Personnel Information Branch. Since the pertinent records are not being forwarded with the requests it has been necessary for this Center to initiate a WD AGO Form 543 in each case to obtain the records.
3. In view of the foregoing, it is requested that cases of this nature referred to this Center for action be routed through Personnel Information Branch for attachment of records. This would facilitate final action on such cases by eliminating the delay now caused by the necessity of initiating separate actions to obtain records.

1 Incl  
Copy of 4 96, w 1 incl

*H. H. Newman*  
H. H. NEWMAN, Colonel, AGC  
Commanding

TO: CO, Mil Per Rec Gen, TAGO St. Louis 20, Mo.	FROM: Chief, Pers Actns Br, TAGO Rm 1E-724, The Pentagon	DATE: 3 May 1954	COMMENT NO. 2 LtCol Rigely/74585
-------------------------------------------------------	----------------------------------------------------------------	---------------------	-------------------------------------

1. Inasmuch as the attached inclosure clearly indicates that the writer of basic communication was last discharged in 1949 and is not a retired enlisted man, it appears that D.P., dated 20 October 1953, transmitting the case direct to MPRC was appropriate as the individual's records should have been filed there.
2. However, all personnel of this Branch have been instructed to follow the procedure shown in paragraph 3, Comment No. 1 in future "Project J" cases.

1 Incl  
a/s

*W. H. Woodman*  
WED H. WOODMAN, Colonel, AGC  
Chief, Personnel Actions Branch, TAGO

DECLASSIFIED  
Authority AWO 883078

AGPO-XR 201 Gurion,  
Vicente (12 Oct 53)

Mil Pers Rec Cen, TAGO  
St. Louis, Mo.

Verification of AUS status and Service in Phil Scouts

Chief, Personnel  
Actions Br, TAGO

22 Oct 53

Major Hurst  
72642/1D728

1. Forwarded as a matter pertaining to your office.
2. It is requested that a redetermination of the service and AUS status of Vicente Gurion, RA6 736 586, be made provided this letter is deemed sufficient basis for a review. If a redetermination is not made, it is requested that information on which to base a reply be furnished.
3. It is requested that the inclosure be returned with your reply.

/s/ W. R. Hurst  
E. P. CRANDELL, COLONEL, AGC  
Chief, Personnel Actions Branch, TAGO

1 Incl  
ltr dtd 12 Oct 53

DECLASSIFIED  
Authority *AMTD 883078*

C O P Y

**DECLASSIFIED**

Authority *NAID 883078*

DECLASSIFIED  
Authority AWD 88307P

DEPARTMENT OF THE ARMY  
Office of The Adjutant General  
Washington 25, D. C.

10 March 1949

MEMORANDUM No. 15

Section

Additional within-grade salary advancements as rewards for superior accomplishments . . . . .	I
Transfer of functions and files . . . . .	II
Return of loaned military personnel records . . . . .	III

I. ADDITIONAL WITHIN-GRADE SALARY ADVANCEMENTS AS REWARDS FOR SUPERIOR ACCOMPLISHMENTS. 1. In accordance with the provisions of CFR 46, and paragraph 10, Office Regulations, AGO, it is requested that any recommendations for within-grade salary advancements for superior accomplishments for the quarter ending 31 March 1949 be submitted to the AGO Committee on Awards not later than 25 March 1949.

2. Funds for additional within-grade salary advancements as rewards for superior accomplishments are extremely limited because of the rigid budget allowance for the fiscal year 1949. Therefore, recommendations for this award will be confined to instances of most unusual and outstanding performance.

II. TRANSFER OF FUNCTIONS AND FILES. 1. Casualty files and certain functions pertaining to determinations on unresolved cases of AIB and deceased personnel are transferred from Personnel Actions Branch, AGO, to Demobilized Personnel Records Branch, AGO.

2. Enlisted records of retired enlisted personnel are transferred from Demobilized Personnel Records Branch, AGO, to Personnel Actions Branch, AGO, for consolidation with retired enlisted personnel 201 files. Correspondence involving the use of the enlisted records transferred from Demobilized Personnel Records Branch will hereafter be processed by the Personnel Actions Branch.

3. Necessary adjustment of personnel will be made.

III. RETURN OF LOANED MILITARY PERSONNEL RECORDS. 1. Difficulty is being experienced at the Records Administration Center, AGO, in obtaining the prompt return of military personnel records loaned to elements of the Office of The Adjutant General. As a result,

*File  
Personnel Files  
AGO/AGC*



action is unnecessarily delayed. Further, it has been reported  
many instances no answer is received to tracers sent to offices  
that in many instances have been loaned.  
to which records have been loaned.

2. In order to correct this situation, all offices concerned will  
establish procedures which will insure that records are returned to the  
Records Administration Center promptly upon completion of use. All  
tracers for such records will be answered within 48 hours after receipt  
thereof.

BY COMMAND OF MAJOR GENERAL WITSELL:

*[Handwritten signature]*  
SILVY F. MASHBIE  
Colonel, AGC  
Executive Officer



**DECLASSIFIED**

Authority AU 883078

REQUEST FOR ARMY INFORMATION

PL 550

WB AGO FORM 53 SERIES 80

YES  NO

LOCATION OF REQUESTING OFFICE

USVA, Manila, Philippines

ORGANIZATION

VMAID 3058-7A

DATE

9 Mar 55

If VA entry is correct, enter "C" in corresponding WD box; if not, make correct entry.

To be completed by Veterans Administration

1. LAST NAME - FIRST NAME - MIDDLE INITIAL  
ARA, Bienvenido

2. ARMY SERIAL NO.      S. C. NO.  
RF 6 738 310      18 706 402

4. COMMENCEMENT DATE      DATE OF SEPARATION

30 Oct 30      22 Oct 52

Unk      Hon. 31 Dec 54

Unk      Hon.

Sgt (T) RA Unassigned (RS)

6. PLACE OF BIRTH      SERVICE

Camp Drake Repl Depot, APO 613      C

7. HOME ADDRESS

Binalonan, Pangasinan, Philippines

8. DATE OF ENTRY      PLACE OF ENTRY

20 Nov 09      Binalonan, Pangasinan

To be completed by War Department

1. LAST NAME - FIRST NAME - MIDDLE INITIAL  
C

2. ARMY SERIAL NO.      S. C. NO.  
C

4. COMMENCEMENT DATE      DATE OF SEPARATION

30 Oct 30      30 Oct 13      30 Oct 30

30 Oct 33      29 Oct 36      29 Oct 39

Hon      Hon \*

C

14. PLACE OF BIRTH  
C

DATE INCURRED

TOTAL SERVICE IN ARMY

REGISTRATION WITH WHICH REGISTERED

EDWARD M. KUDER  
Chief, VMAID Division

ORIGINAL INFORMATION

Verification of all periods of enlistments.

\*\*\*\*\*

AG I-1 rf/A(H)

*Enl	War	Unl	Unl
30 Oct 39	22 Oct 52	Hon	Hon
23 Feb 45	30 Dec 54	Hon	Hon
20 Jul 46	26 Jan 49	Hon	Hon
28 Jan 49	21 Oct 52	Hon	Hon
22 Oct 52	31 Dec 54	Hon Retired	

MAR 26 1955  
 H.A.R.C. - 12600  
 8-20-55  
 125

DECLASSIFIED  
 Authority: ARJTS 883078

PHYS. EXAM.	AT ENTRANCE	OTHER	ORIGINALS (LOANED)	OTHER RECORDS
CARDS	FIELD MEDICAL	MEDICAL	CLINICALS	
TABS		PHYSICIAN'S REPORTS	FINAL PHYS. EXAM	
DATE		ADJUSTED SERVICE		
MAR 28 1955				MAR 26 1955

WD AGO FORM 35 SERIES RECEIVED 4-ES 1140

LOCATION OF REGISTERING OFFICE  
**VA HO, MANILA, PHILIPPINES**

ORGANIZATION UNIT  
**Adjudication Division**

DATE  
**27 Apr 55**

If VA entry is correct, enter "c" in corresponding WD box; if not, make correct entry.

To be completed by Veterans Administration

To be completed by War Department

1. LAST NAME - FIRST NAME - MIDDLE INITIAL  
**ARA, Bienvenido**

1. LAST NAME - FIRST NAME - MIDDLE INITIAL  
**C C C**

2. ARMY SERIAL NO  
**EP 6 738 310**

2. ARMY SERIAL NO  
**C**

3. CONVERTED INS NO  
**18 706 402**

3. CONVERTED INS NO  
**C**

4. DATE OF ENTRY INTO ACTIVE SERVICE

4. DATE OF ENTRY INTO ACTIVE SERVICE

5. DATE OF DISCHARGE(S) OR RELEASE FROM ACTIVE SERVICE

5. DATE OF DISCHARGE(S) OR RELEASE FROM ACTIVE SERVICE

6. CHARACTER OF

6. CHARACTER OF

8. LAST GRADE AND ORGANIZATION  
**Sgt (T) RA Unasgd (PS)**

8. LAST GRADE AND ORGANIZATION

10. DATE OF DEATH

10. DATE OF DEATH

12. HOME ADDRESS

12. HOME ADDRESS

13. DATE OF BIRTH

13. DATE OF BIRTH

ALLEGED DISEASE OR INJURY DATE INCURRED

HOSPITAL OR INFIRMARY DIAGNOSIS

ORGANIZATION WITH WHICH SERVING SIGNATURE

**JAMES M. HAY, Adjudication Officer**

ADDITIONAL INFORMATION Please furnish, if available:

- (1) Affidavit of PS executed upon return to military control showing statement of activities, after 7 Dec 41;
- (2) Subsequent affidavit of PS which may show possible collaboration with the enemy;
- (3) War Crimes affidavit 1-2 page statement re treatment by enemy; LSD proceedings.

The above documents are necessary in the further development of veteran's loyalty status. Veteran appears identifiable as a member of the Municipal Police Force of Binalonan, Pangasinan, during the occupation. (UNCL INTD)

15b/A(M)

ACPL-I  
M.P.R.C.

AFFIDAVIT OF PS COPIES			ORIGINALS (SIGNED)	
PHYS. EXAM.	AT ENTRANCE	OTHER	GENERALS	OTHER SERVICES
	FIELD MEDICAL	GENERAL		
	FIELD	DENTAL	FINAL PHYS. EXAM.	

27 May 55  
The Adjutant General

DECLASSIFIED  
Authority AFD 88207B

RECEIVED

NOV 11 1955

DECLASSIFIED

Authority AWD 883078

D

DECLASSIFIED  
Authority AWD 883078

Army Records Center  
7700 Page Boulevard  
Fort Belknap 14, Missouri

U.S. Government Printing Office: 1956 374122

V. A. FORM 3101 NOV 1945		REQUEST FOR ARMY INFORMATION		TYPE OF CLAIM	
WD AGO FORM 53 STATES RECEIVED <input type="checkbox"/> YES <input type="checkbox"/> NO		ORGANIZATION UNIT		DATE	
LOCATION OF REQUESTING OFFICE		ADJ, M.O		11-22-57	
VARO, APO 928, SF, CALIF					
If VA entry is correct, enter "c" in corresponding WD box; if not, make correct entry.					
To be completed by Veterans Administration			To be completed by War Department		
1. LAST NAME - FIRST NAME - MIDDLE INITIAL			1. LAST NAME - FIRST NAME - MIDDLE INITIAL		
ARA, Bienvenido			C		
2. ARMY SERIAL NO.		3. C. NO.	2. ARMY SERIAL NO.		3. C. NO.
RF 6738310		c 18 706 402	4. CONVERTED INS. NO.		5. NAT. SER. LIFE INS. NO.
4. CONVERTED INS. NO.		5. NAT. SER. LIFE INS. NO.	K.		N.
6. DATES OF ENTRY INTO ACTIVE SERVICE		6. DATES OF ENTRY INTO ACTIVE SERVICE			
10-30-30		22 Oct 32			
7. DATES OF DISCHARGE OR RELEASE FROM ACTIVE SERVICE		7. DATES OF DISCHARGE OR RELEASE FROM ACTIVE SERVICE			
12-31-54		31 Dec 54			
8. CHARACTER OF DISCHARGE		8. CHARACTER OF DISCHARGE			
Retired		Honorable - Retired			
9. LAST GRADE AND ORGANIZATION		9. LAST GRADE AND ORGANIZATION			
Capt 5th Inf Co 7th Inf Div USA					
10. DATE OF DEATH		11. PLACE OF LAST DISCHARGE	10. DATE OF DEATH		11. PLACE OF LAST DISCHARGE
12. HOME ADDRESS		12. HOME ADDRESS			
Winona, Minn.					
13. DATE OF BIRTH		14. PLACE OF BIRTH	13. DATE OF BIRTH		14. PLACE OF BIRTH
11-20-09		as in 1c	C		C
ALLEGED DISEASE OR INJURY INCURRED					
hypertension 1949; poor hearing 1935; poor vision 1950; enlarged heart 1952 and appendectomy 1954					
HOSPITAL OR INFIRMARY					
US Army Hosp, Stotsenberg, Pennsylvania 1934; US Army hosp, Ft McCoy, Wisconsin 1950; USAF Sta hosp, SAEB 1954					
ORGANIZATION WITH WHICH SERVING					
JAMES W. HAY, Adj. Off					
ADDITIONAL INFORMATION					
His furnish all available medical and clinical records.					
Date of birth also shown as 11 November 1911 and 20 November 1911.					
See prior report dated 28 March 1955 for earlier service.					
PHYS. EXAM.		OTHER		OTHER INFORMATION	
NAME		MEDICAL		GREEN P. 577	
AGE		STATUS			
DATE					
The Adjutant General			DAAR-63 20		

TAB D

DECLASSIFIED  
 Authority AWD 883078

Army Records Center  
 1990 Page Boulevard  
 St. Louis 14, Missouri

U.S. Government Printing Office: 1956 374722

V. A. FORM 3101 NOV 1945		REQUEST FOR ARMY INFORMATION		TYPE OF CLAIM	
WD AGO FORM 53 SERIES RECEIVED <input type="checkbox"/> YES <input type="checkbox"/> NO		ORGANIZATION UNIT		ORIG DISABILITY	
LOCATION OF REQUESTING OFFICE		ADJ, MCO		DATE	
VARO, APO 928, SF, CALIF				11-22-57	
If VA entry is correct, enter "c" in corresponding WD box; if not, make correct entry.					
To be completed by Veterans Administration			To be completed by War Department		
1. LAST NAME - FIRST NAME - MIDDLE INITIAL			1. LAST NAME - FIRST NAME - MIDDLE INITIAL		
ARA, Bienvenido			C		
2. ARMY SERIAL NO.		3. C. NO.	2. ARMY SERIAL NO.		3. C. NO.
RF 6738310		c 18 706 402	C		C
4. CONVERTED INS. NO.		5. NAT. SER. LIFE INS. NO.	4. CONVERTED INS. NO.		5. NAT. SER. LIFE INS. NO.
K		N	K		N
6. DATES OF ENTRY INTO ACTIVE SERVICE			6. DATES OF ENTRY INTO ACTIVE SERVICE		
10-30-30			22 Oct 52		
7. DATES OF DISCHARGE OR RELEASE FROM ACTIVE SERVICE			7. DATES OF DISCHARGE OR RELEASE FROM ACTIVE SERVICE		
12-31-54			31 Dec 54		
8. CHARACTER OF DISCHARGE			8. CHARACTER OF DISCHARGE		
Retired			Honorable - Retired		
9. LAST GRADE AND ORGANIZATION			9. LAST GRADE AND ORGANIZATION		
Capt 514 HQ Co 7th Inf Div USA					
10. DATE OF DEATH			10. DATE OF DEATH		
11. PLACE OF LAST DISCHARGE			11. PLACE OF LAST DISCHARGE		
12. HOME ADDRESS			12. HOME ADDRESS		
Malabon, Manila			C		
13. DATE OF BIRTH		14. PLACE OF BIRTH	13. DATE OF BIRTH		14. PLACE OF BIRTH
11-20-09		as in 1c	C		C
15. ALLIED DISEASE OR INJURY					
hypertension 1949; poor hearing 1935; poor vision 1950; enlarged heart 1952 and appendectomy 1954; INJURED					
HOSPITAL OR INFIRMARY					
US Army Hosp, Stotsenberg, Philippines 1944; US Army Hosp, Cp McCoy, Wisconsin 1950; USAF Sta Hosp, DAFB 1954					
ORGANIZATION WITH WHICH SERVING					
JAMES H. HAY, ADJUTANT GENERAL					
ADDITIONAL INFORMATION					
File furnish all available medical and clinical records.					
Date of birth also shown as 11 November 1911 and 20 November 1911.					
See prior report dated 28 March 1955 for prior service.					
PHYS. EXAM.		OTHER		OTHER RECORDS	
TAGS		MEDICAL		ADJUTANT GENERAL	
DATE		BY		ADJUTANT GENERAL	
				ADJUTANT GENERAL	

TAB D

DECLASSIFIED  
Authority AWD 883078

E



FROM: CO, U. S. ARMY RECORDS CENTER, TAGO  
St. Louis 14, Missouri

REVIEW AND DETERMINATION OF PHILIPPINE SCOUT  
CLAIM UNDER THE MISSING PERSONS ACT AS AMENDED  
BY PUBLIC LAW 85-217 BY DELEGATION OF AUTHORITY  
FROM THE SECRETARY OF THE ARMY.

TO: CHIEF, SETTLEMENTS OPERATIONS  
Finance Center, U. S. Army  
Indianapolis 49, Indiana

1. LAST NAME - FIRST NAME - MIDDLE INITIAL

DATE:

SERVICE NUMBER:

2. CURRENT STATUS  ACTIVE DUTY  RESERVE  RETIRED  SEPARATED  DECEASED

3. THIS REDETERMINATION OF STATUS UNDER THE MISSING PERSONS ACT AS AMENDED BY PL 85-217 CERTIFIES ENTITLEMENT TO PAY AND ALLOWANCES FROM INCLUSIVE AND SUPERSEDES ALL PRIOR DETERMINATIONS. ANY SETTLEMENT IS SUBJECT TO DEDUCTION OF PRIOR PAYMENTS UNDER PROVISIONS OF THE MISSING PERSONS ACT.

4.  EXTRACT COPY OF VOUCHER COVERING PRIOR PAYMENT IS ATTACHED.  
 VOUCHER COVERING PRIOR PAYMENT IS NOT AVAILABLE. THE RECORDS SHOW:

5. STATEMENT OF SUBSEQUENT SERVICE

COMPONENT	CHECK		FROM			TO			LAST ORGANIZATION AND PLACE OF SEPARATION
	ENL	COM	YEAR	MONTH	DAY	YEAR	MONTH	DAY	

TIME LOST A. W. 107

REMARKS:

GRADES -

FROM	TO	NO. DAYS

DECLASSIFIED  
Authority ANU 883078

\_\_\_ INCL  
\_\_\_ Claim dtd. \_\_\_\_\_  
\_\_\_ W. D. Form 366/D.O. Vou. No. \_\_\_\_\_  
\_\_\_ Form Ltr 208-A dtd. \_\_\_\_\_

DECLASSIFIED  
Authority AUC 883078

4

Standard Operating Procedures VA Form 3101 Cases

6. A very minor inconsistency exists which also should be standardized. This involves the authentication of partially completed VA Form 3101 cases that are being forwarded from one office to another for further action. It appears that the VA Form 3101 should not be signed out or dated until ready for dispatch to the requesting VA office; however, in many instances the office taking action on the case initially is making entries in the blocks provided for that purpose at the bottom of the form at the time the request is referred to another office for necessary action. It is recommended that this practice be discontinued and appropriate entries be made in those blocks only by the office forwarding the reply directly to VA. In the event it is deemed desirable to retain as a matter of record the identity of the clerk and reviewer who prepared the partial report, it is suggested that pertinent information be entered under "Additional Information" on VA Form 3101 at the right margin, one space below the last entry typed therein.

7. In order that a uniform procedure may be established between the branches handling VA requests, it is recommended that the foregoing suggestions be referred to Personnel Information Branch, TAGO, and the Office of The Air Adjutant General for consideration and pertinent comments.

3 Encls  
1. Encl by B/V (Coms No. 1, 1 Aug 49,  
No. 7, 29 Nov 49; No. 9, 5 Dec 49)  
2. Encl by ltr 24 Oct 49

H. H. NEWMAN, Colonel, AGC  
Commanding

TO CC, MPRC, TAGO St. Louis, 20, Mo  
FROM Chief, Admin Svc Div, TAGO  
DATE 23 Oct 53  
COMMENT NO. 2 Mr. Stanton/52010

1. The established procedures in PIB and PRSB are reportedly the same as those referred to in Comment 1. As a result of Comment 1 those offices have agreed to take further action to insure compliance with such procedures.

2. If, after a reasonable time, further difficulties are encountered in the matter, request that this office be so informed.

encl w/1

BRUCE EASLEY, JR., Colonel, AGC  
Chief, Admin Svc Div, TAGO

*1-2 w/1 by ltr 1-3  
forwarded w/1 12*

DECLASSIFIED  
Authority *ND 883078*

TAG "F"

# DISPOSITION FORM

FILE NO \_\_\_\_\_ SUBJECT Standing Operating Procedures; VA Form 3101 Cases  
AGRO-EP \_\_\_\_\_ DATE 12 Oct 53 COMMENT NO. 1  
TO Chief, Adm Svc Div, TAGO FROM CO, Mil Pers Rec Cen, TAGO Mr. Gronowicz, 712  
25 IA 861, The Pentagon St. Louis 20, Mo.

1. Reference is made to Disposition Form dated 1 August 1949, Subject: Suggestion Number DFRB 878, originated by the Commanding Officer of the Records Administration Center, and comments thereto, with particular attention to Comment No. 29 November 1949; letter of 24 October 1949 from the Chief of Staff, United States Air Force; and Comment No. 9, 5 December 1949, copies of which are attached.

2. Despite the fact that Personnel Information Branch, TAGO, and Personnel Records Service Division, Air Force, adopted this proposal in 1949, numerous VA Form 3101 cases forwarded to this Center for additional information or medical records by means of DD Form 302 are being received with the number of inclosures already entered in the spaces on the VA Form 3101.

3. Erasing typed entries on the VA Form 3101 paper requires considerable time and often results in the mutilation of the form. In view of the foregoing and the instructions outlined in MPRC Memorandum No. 105, 27 August 1953, Subject: Inclosures on VA Forms 3101, 3-4570 and 3-4571, it is recommended that the Personnel Information Branch and Personnel Records Service Division, Air Force, be advised to amend their procedures to provide for listing of inclosures for VA on DD Form 302 rather than on the transmittal envelope, VA Form 3-4570 or 3-4571.

4. In connection with the above, it would appear that the notation regarding inclosures to be shown on DD Form 302 could be stated simply, in all cases, as "VA Form 3101 dated \_\_\_ w/incs." This Center will tally and enter proper notations regarding all inclosures furnished in connection with the request in the blocks provided on VA Form 3101 when action on the case is completed.

5. The procedure will be reversed when this Center refers inquiries pertaining to individuals who have subsequent service for which no records are found on file in this Center to Personnel Information Branch, TAGO, Personnel Records Service Division, Air Force, or a Numbered Air Force for completion and disposition. In those instances this Center will not list inclosures on VA Form 3101 but will forward the case with records being furnished to the VA and, when applicable, all available military personnel records to the appropriate office by means of DD Form 127 (Case Routing Slip) which will contain a brief statement as to why case is being forwarded and status of prior service records as well as the notation regarding inclosure, i.e., "VA Form 3101 dated \_\_\_ w/incs." The office forwarding the reply directly to VA will make the pertinent entries in the blocks provided on VA Form 3101.

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TAB F

AGRP-OR 666 R.

Chief, Admin Svc Div,  
TAGO

Standing Operating Procedures, VA Form 3101 Cases  
OO, HPRS, TAGO

Mr. Hoehling/2140

1. Reference is made to SF from CO, HPRS, TAGO, to Chief, Administrative Services Division, TAGO, dated 12 October 1968, Subject: Standing Operating Procedures, VA Form 3101 Cases, and Comment No. 2 thereto, dated 23 October 1968 (copy attached).

2. In connection with the above, a recent survey conducted on VA Form 3101 cases forwarded to HPRS for additional information or medical records revealed the following data:

a. Personnel Information Branch, TAGO -- Sixty-five (65) VA Form 3101 cases received from this Branch were checked, of which thirty (30) were found to have inclosures listed on the VA Form 3101.

b. Military Personnel Records Division, AAG -- Thirty-five (35) VA Form 3101 cases received from this office were checked, of which thirty-three (33) were found to have inclosures listed on the Transmittal Envelope, VA Form 3-4870. One (1) case had inclosures listed on both the VA Form 3101 and the Transmittal Envelope.

3. Request this matter be taken up again with P1B, TAGO, and HPRD, AAG, in order that corrective action can be taken and uniformity of procedures effected.

1 Incl  
By SF dtd 12 Oct 68,  
w/mc

E. H. HENMAN, Colonel, AAG  
Commanding

*[Handwritten signature]*  
377 71

*check made with  
P1B to determine  
corrective action  
has been taken. OK now  
34 Jan 69*

Return to: Admin Unit  
Exec Office

DECLASSIFIED  
Authority *AMSD 883078*

DEPARTMENT OF THE ARMY  
OFFICE OF THE ADJUTANT GENERAL  
MILITARY PERSONNEL RECORDS CENTER  
St. Louis 20, Missouri

27 August 1958

MEMORANDUM  
No. 100

SUBJECT: Listing of Inclosures on VA Forms 3101, 3-4570 and 3-4571

1. With the concurrence of the Veterans Administration, the present practice of listing inclosures on the transmittal envelope, VA Form 3-4570 or 3-4571, in addition to the VA Form 3101, is discontinued.

2. In view of the foregoing, care will be taken to insure that all inclosures furnished in connection with the request are listed on the VA Form 3101. The veteran's name, service number and claim number will continue to be shown on the VA transmittal envelope. In those instances where it is necessary to request photostat copies of records, the clerk's initials, date and Unit also will be entered on the envelope for identification purposes.

BY ORDER OF COLONEL LINDQUIST:

*James W. Hill*  
James W. Hill  
Colonel, AGC  
Executive Officer

Distribution: "C"

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Authority AWD 883078

G



AGCR

Chief, Pers Div, TAGO

Change of Policy for Determining Casualty Status  
of Certain Members and Former Members of the Army

Chief, Compt Div, TAGO

27 JAN 1958

MA, Gordon/130/7304

1. Reference is made to the change of policy set forth in the inclosed copies of correspondence pertaining to Filipino members of the Regular Army, Army of the United States, and the Army Reserve on active duty.

2. The CO, USARCM determines status of Philippine Scouts for the purpose of settling claims under FL 85-217. Since the same factors are involved in status determinations on Filipino members of the three Army components referred to above, it is believed that the CO, USARCM should also act on these cases.

3. Therefore, it is requested that claims for back pay received in Personnel Division, TAGO, from Filipino members of the Regular Army, Army of the United States, and the Army Reserve on active duty be referred to USARCM for action under the policy stated in the inclosure. It is further requested that cases handled in Personnel Division involving these individuals, requiring review of status for periods of World War II service in the Philippines, be referred to the CO, USARCM for determination.

LEONIDAS GAVALAS, Col, AGC

Chief, Compt Div, TAGO

LEONIDAS GAVALAS, Colonel, AGC

Chief, Comptroller Division, TAGO

1 Incl

By D/T dtd 13 Dec 57,  
w/3 encls thereto

DECLASSIFIED

Authority AWD 883078

TAB C

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Authority NOI 883078

DECLASSIFIED  
Authority AWD 883078

AGPF-E (26 Feb 58)

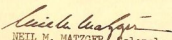
SUBJECT: Co-ordination of Procedure Where Work Unit Involves TAG 201 on  
Files at Pers Div, TAGO

THRU: ~~Ch, Pers Div, TAGO~~ FROM: Ch, Pers Rec Br, DATE: 21 Mar 58 COMMENT NR. 2  
TAGO Mr. Klein/56982

TO: Ch, Adm. Services Div, TAGO

The recommendation contained in paragraph 2, Comment Nr. 1, will be  
implemented effective 1 April 1958.

3 Incl  
n/c

  
NEIL M. MATZGER, Colonel, AGC  
Chief, Pers Records Br, PD, TAGO

Incl 2

DECLASSIFIED

Authority AWD 883078

AGCD-CR 314

Co-ordination of Procedure Where Work Unit Involves  
TAG 201 on File at Pers Div, TAGO

XXX

CO, USARGEN

26 FEB 58

Mr. Allen/688

THRU Chief, Admin Svc Div, TAGO

TO Chief, Pers Div, TAGO

1. Work units are currently being received at USARGEN which either directly, or indirectly, involve a casualty status under the Missing Persons Act (Incl 2) during the period of World War II, where the records are on file at Personnel Division, TAGO. These work units are received from certain members and former members of the Army, their representative, Veterans Administration, Social Security Administration, etc.

a. Some of the work units are received direct at USARGEN, while others are forwarded from Personnel Division, TAGO (Incl 1). In the majority of instances these work units involve Philippine Scouts who are either in a retired status, or currently on active duty, and who have completed several periods of military service.

b. If the serviceman had a status under the Missing Persons Act during the period of World War II, it has been the procedure within Recovered Personnel Records Branch, this Center, for several years, to process the entire work unit including verification of service prior and subsequent to the Missing Persons Act. This procedure has entailed in some work units (1) withdrawing medical records, clinical records, misfiled papers, and the like, from a file on loan from outside of this Center, and (2) preparing administrative corrections in the records (for periods other than the MPA) where obvious errors were noted and such errors had a direct bearing on the work unit being processed.

c. It is believed that USARGEN should only process the portion of the work unit involving the period of the Missing Persons Act. The other portion of the work unit requiring verification of service data, or withdrawal of papers, (from a TAG 201 file on loan) for a prior or subsequent period of service should not be accomplished at USARGEN.

2. The following recommendations are forwarded for consideration wherein work units involve records on file at Personnel Division, TAGO:

a. RPR Branch, USARGEN, process only the portion of the work unit (period of World War II service) where the Missing Persons Act is directly involved.

b. All work units involving Filipino members of the Philippine Scouts, Regular Army, Army of the United States, and Army Reserve on active duty (Re: Incl 1) wherein it was determined under the Missing Persons Act prior to 1 November 1957 that the member was in a "No Casualty Status" be forwarded to USARGEN with all records for necessary action, unless the file contains an USARGEN Form 604 (1 Dec 1957) "Re-determination under PL 85-217 denied" (Incl 3).

c. All work units received in Personnel Division, TAGO, wherein the claimant (or his representative) specifically refers to (1) a status under the

SI 314

**SUBJECT:** Co-ordination of Procedure Where Work Unit Involves TAG 201 on File at Pers Div, TAGO

Missing Persons Act, (2) Public Law 85-217, (3) War Claims Act of 1948, Prisoner of War benefits, or appeals, or (4) Guerrilla service, be forwarded to USARGEN with all records for necessary action.

d. VA cases pertaining to verification of Philippine Scout service during World War II period be forwarded to USARGEN, with loan of all records, for necessary action only if the records are not complete enough to enable the information to be extracted.

(1) If verification of service prior to 7 December 1941, or subsequent to date of return to military control in 1945, is necessary, recommend that Personnel Division, TAGO, before forwarding VA case to USARGEN verify those portions of the VA 3101, including the attachment of medical, clinical or other records to be forwarded to VA as inclosures.

(2) RPR Branch, USARGEN, will complete the certification pertaining to the Missing Persons Act during WW II period, authenticate the VA 3101, and list all inclosures on the VA 3101, including those attached by Personnel Records Branch, PD, TAGO, and dispatch case to the VA.

e. Obvious administrative discrepancies, misfiled papers, and the like, noted at USARGEN while processing the Missing Persons Act type work unit will be called to the attention of the custodian of the records for any action he may deem necessary.

3 Incl

1. DF, AMNO, 27 Jan 1958, w/ 3 encls
2. DA Un-Do Memo, 12 Nov 1957
3. USARGEN Form 604

C. J. BARRY JR, Colonel, AOC  
Commanding

DECLASSIFIED  
Authority AWD 88307P

AOCR

Chief, Pers Div, TAGO

Change of Policy for Determining Casualty Status  
of Certain Members and Former Members of the Army

Chief, Compt Div, TAGO

Mr. Gordon/wjh/73894

1. Reference is made to the change of policy set forth in the inclosed copies of correspondence pertaining to Filipino members of the Regular Army, Army of the United States, and the Army Reserve on active duty.

2. The CO, USARCFEN determines status of Philippine Scouts for the purpose of settling claims under FL 85-217. Since the same factors are involved in status determinations on Filipino members of the three Army components referred to above, it is believed that the CO, USARCFEN should also act on these cases.

3. Therefore, it is requested that claims for back pay received in Personnel Division, TAGO, from Filipino members of the Regular Army, Army of the United States, and the Army Reserve on active duty be referred to USARCFEN for action under the policy stated in the inclosure. It is further requested that cases handled in Personnel Division involving these individuals, requiring review of status for periods of World War II service in the Philippines, be referred to the CO, USARCFEN for determination.

1 Incl  
Cy D/T dtd 13 Dec 57,  
w/3 cmts thereto

LEONIDAS GAVALAS, Colonel, AOC  
Chief, Comptroller Division, TAGO

Incl 1

## DISPOSITION FORM

DECLASSIFIED  
Authority AMU 883078

RE NO. \_\_\_\_\_ SUBJECT **Change of Policy for Determining Casualty Status of Certain Members and Former Members of the Army**

TO **DCSPER** FROM **TAG** DATE **13 DEC 1957** COMMENT NO. \_\_\_\_\_  
Mr. Guthrie/mr/73658

1. Upon recovery of the Philippines by U. S. Forces in 1945, the Recovered Personnel Division, AFWESPAC, was established for the purpose of settling back pay claims of persons serving in or with the United States Army Forces. On 27 December 1945, AFWESPAC Staff Memorandum No. 11, was issued establishing the policy that Filipino personnel would be determined to be in a non-casualty (non-pay) status under the conditions quoted below from Staff Memorandum No. 11, unless the individual could prove that material restraint was imposed or that he suffered greater deprivation and hardship than the civilian populace by reason of his military status. This policy was applied to Filipino members of the Philippine Scouts, Regular Army, Army Reserve on active duty, Army of the United States, and the Philippine Army.

"c. A person who evaded capture, but returned to his home and continued a normal mode of living, will be determined not to be in a casualty status and not entitled to pay from the date he returned home until he actively joined guerrillas or actively participated in the anti-Japanese movement, or returned to military control.

"d. A person who was captured and imprisoned or interned by the enemy, but was thereafter released will be determined not to be in a casualty status and not entitled to pay from the date of his release until the date he actively joined a guerrilla force, or actively participated in the anti-Japanese movement, or returned to military control.

"e. A person whose active service in or for the military forces of the United States was terminated as a result of the enemy occupation and who was permitted to return to his home and pursue a normal mode of living, will be determined not in a casualty status and not entitled to pay after the termination of such active service."

2. Public Law 85-217, an act "To amend further and make permanent the Missing Persons Act, as amended," was enacted on 29 August 1957. Section 2(b) of this law benefits Philippine Scouts by entitling them to back pay and allowances for periods of non-casualty status, unless the claimant voluntarily participated with or for the Japanese Government, Japanese Nationals, or others and performed actions or duties of a military nature hostile to the United States. Claims from former Philippine Scouts are currently being processed for payment under this policy.

3. The legislative history of Public Law 85-217 indicates that the intent of Congress was to benefit those Filipinos who, at the time of surrender of the Philippines, had a contractual relationship with the United States Army. The law itself is applicable only to Philippine Scouts, although the same contractual relationship existed between the United States Army and Filipino members of the Regular Army, Army of the United States, and Army Reserve on active duty.

4. Under the Missing Persons Act, the Secretary of the Army is empowered to



MOOR  
SUBJECT: Change of Policy for Determining Casualty Status of Certain Members and Former Members of the Army

establish and change the policies for its application. Consequently, action can be taken administratively to change the policy for determining pay status of Filipino members of the Regular Army, Army of the United States, and the Army Reserve, to conform to the policy now being applied to back pay claims of former Philippine Scouts. It is considered that this change of policy should be made so that all of these individuals, having similar contractual relationships with the United States Army, are treated equally. The Judge Advocate General and the Chief of Finance concur in applying the policy established for Philippine Scout back pay claims to similar claims of members or former members of the other three components of the Army referred to above.

5. In view of the above, approval is requested to apply the policy now followed in settling back pay claims of former Philippine Scouts to back pay claims of Filipino members and former members of the Regular Army, Army of the United States, and the Army Reserve on active duty. Further, request that approval be expedited, inasmuch as this office has received a claim from a retired member of the Regular Army on which the Chief of Staff desires expeditious action.

*Herbert M. Jones*  
HERBERT M. JONES  
Major General, USA  
The Adjutant General

64

DCSPER - PSD  
SUBJECT: Change of Policy for Determining Casualty Status of Certain Members and  
Former Members of the Army

30 DEC 1957

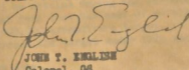
DATE: COMMENT NO. 2  
Mr. Walter/53973/rf

TO: CGA

FROM: DCSPER

1. This office desires to approve the recommendation made by TAG in the final paragraph of the preceding comment.
2. Your recommendation is requested with respect to settling back pay claims of Philippine personnel serving in or with the United States Army Forces.
3. Insofar as this office knows, the expenditure ceiling established for the military personnel appropriation does not provide for these additional expenditures. The FY 1959 expenditure ceiling is short by \$3 million based upon the obligation target.

FOR THE DEPUTY CHIEF OF STAFF FOR PERSONNEL:



JOHN T. ENGLISH  
Colonel, GS  
Chief, Personnel Services Division

DECLASSIFIED  
Authority AWD 88307P

COMPT-REL (6012)

SUBJECT: Change of Policy for Determining Casualty Status of Certain Members and Former Members of the Army

TO: DESPER

FROM: Dir Budget, OCA

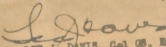
DATE: JAN 10 1958

COMMENT NO. 3  
Mr. Boone/7552/1d

1. A determination has been made by the Office of the Assistant Secretary of Defense (Comptroller) that amounts payable as claims to Philippine Scouts under the provisions of Public Law 217, 85th Congress are payable from the "H" account under the appropriation "Military Personnel, Army". Likewise, claims of Philippine members of the Regular Army, Army of the United States, and Army Reserve on active duty should be charged to the Military Personnel, Army "H" account inasmuch as they fall within the same category as claims of Philippine Scouts.

2. Infernal estimates furnished this office indicate that approximately \$2,320,000 will be required to process claims of all Philippine members in question. The majority of these claims should be settled during the current fiscal year. If it is determined later in the fiscal year that the cost of settling these claims cannot be absorbed within the \$3,470,000,000 expenditure target, it is recommended that your office request the PAC to increase the target under this account.

FOR THE CONTROLLER OF THE ARMY:

  
LEE J. DAVIS, Col GS, Executive  
Office, Director of Army Budget

DECLASSIFIED  
Authority AWD 883078

DCSPER-240 Phil (10 Jan 58)  
SUBJECT: Change of Policy for Determining Casualty Status of Certain Members and  
Former Members of the Army (Settling of back pay claims of former Philippine  
Scouts to back pay claims of Philippine members and former members of the  
RA, Army of the US, and the Army Reserve on active duty)

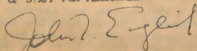
TO TAG

FROM DCSPER

DATE 21 JAN 1958 COMMENT NO. 4  
Mr. Walter/53973/jew

-The recommendation made in paragraph 5 of Comment 1 preceding, is approved.

BY DIRECTION OF THE DEPUTY CHIEF OF STAFF FOR PERSONNEL:



JOHN T. ENGLISH  
Colonel, US  
Chief, Personnel Services  
Division

*Walter*

*2-11*

DECLASSIFIED  
Authority AWD 883078

144  
MEMORANDUM THRU: THE ADJUTANT GENERAL.

FOR: COMMANDING OFFICER, U. S. ARMY RECORDS CENTER

SUBJECT: Delegation of Authority

1. The following authority conferred upon the Secretary of the Army by the Missing Persons Act and amendments thereof is delegated to the Commanding Officer, U. S. Army Records Center, the Executive Officer, U. S. Army Records Center, and the Operations Officer for Recovered Personnel Records Branch, U. S. Army Records Center:

a. To make all determinations necessary to the administration of the Act, of status, of death, and of essential dates exclusive of determinations of facts of dependency;

b. Under the provisions of Section 5 of the Act, to review the cases of persons missing or missing in action, direct continuance of the missing status or make findings of death, and determine the date upon which death shall be presumed to have occurred for purposes specified therein.

2. Delegation of authority to the Chief, Demobilized Personnel Records Branch, R.A.C., A.G.O., dated 26 June 1951, is hereby rescinded.

*Wilber M. Brucker*

Wilber M. Brucker  
Secretary of the Army

Claim Received

Applicant advised of action

124  
I-2

DEPARTMENT OF THE ARMY  
OFFICE OF THE ADJUTANT GENERAL  
U. S. ARMY RECORDS CENTER  
St. Louis 14, Missouri

DECLASSIFIED  
Authority AD 883078

NAME: Jack Gunn, Jack P.

SERVICE NUMBER: 10 XXX XXX

Redetermination under PL 85-217 denied because:

**SEARCHED**  
7886  
Jack P. Jack Gunn, SS 10 XXX XXX, Philippine Scout, was a voluntary member of the Japanese Bureau of Constabulary; therefore, a redetermination is barred under the provisions of Public Law 85-217. (Reference: JAG Opinion (JAGA 1957/1004), dated 6 October 1957).

C. J. BARRY JR  
Colonel, AGC  
Commanding

Claim Received 22 March 1957  
Applicant advised of action 22 March 1958

USARCEN Form 604  
1 Dec 57

DECLASSIFIED  
Authority AWD 883078

FORM 189 (USARCA) USE OF





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Authority AWD 883078