

DECLASSIFIED
Authority AWO 883078

ARCHIVES (CARDING OF)

DECLASSIFIED
Authority 5107 18207P

TO: All Archives Areas,
Records Section

SUBJECT: Coding of ADMINS

1. An Induction roster of 1941 has been accepted as authentic and record filed in USAPFE-PA Area record will be furnished on 646 1
2. Several folders contain (District) which were not indexed and records have been indexed and will be furnished in same manner
3. Daily Medical Reports, File (702 Folder 8 & 9) contain the name of these individual were extracted and the other was filed in File 702 and filed in MEF for each name in manner similar to Station Logs.
4. Records pertaining to Report indexed to Decimal 251.13 Book #1 and placed with USAPFE-PA records for a has been placed in regular PA File.

In furnishing information from

- a. Type of communication, Issued
- b. Synopsis of action paragraph
- c. Full identifying data - Name

Sample:

Ltr, The 3rd Regt Co, 1st Bn
Subject: KM who are AMOL. The fol
Dates indicated:
CHIE, ERAND B Pvt

TO: All Archives Assts.
Records Section

FROM: Chief,
Rec Sec

DATE: 15 June 1959

SUBJECT: Carding of Additional Archives

1. An Induction roster of Co F, S2nd Infantry, 81st Division dated 24 November 1941 has been accepted as authentic. This record will be indexed, cards filed in MCF and record filed in USAFFE-PA Archives as 327.31 Folder 45. Information from this record will be furnished on 646 like other Induction rosters.

2. Several folders containing Guerrilla Casualty report (6th and 10th Military District), which were not indexed, were located when current records inventory was made. Records have been indexed and the cards are being filed in the MCF. Information will be furnished in same manner as other Guerrilla Casualty reports.

3. Daily Medical Reports, Fort Mills, 1941-1942, located in Project "J" Archives (702 Folder 8 & 9) contain the names of PA personnel and WD Civilian employees. Names of these individual were extracted to individual sheets. One sheet was filed in 201 and the other was filed in File 702 Folder 1 or 2 USAFFE-PA ARCHIVES. A card was made and filed in MCF for each name extracted. Information will be furnished on 646 in manner similar to Station Logs.

4. Records pertaining to Reports on AWOL and Desertion, Hq 1st Repl Bn were indexed to Decimal 251.13 Book #1 and cards placed in MCF. This record has been placed with USAFFE-PA records for convenience of Archive Asst's. Cross reference card has been placed in Regular PA File.

In furnishing information from this record the following should be included:

- a. Type of communication, Issuing headquarters, date and subject.
- b. Synopsis of action paragraph.
- c. Full identifying data - Name - rank - Co etc.

Sample:

Ltr, Hqs 3rd Repl Co, 1st Repl Bn, 1 May 45

Subject: EM who are AWOL. The fol list of EM who are AWOL as of dates indicated:

CRUZ, ERASMO B Pvt 103 968 22 MARCH 1945

C. R. Weber, Chief
Records Section, RPR Br

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