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INTERIM MEMORANDUM

4 March 1960

ORIGINATOR: Chief, Recovered Personnel Records Branch, USARCEN

DATE: ~~29 February 1960~~

SUBJECT: Distribution of Reports of Death, DA Forms 52-1

BASIS FOR ISSUE: Suggestion Number DODMPC 569-59 (17 Dec 59)

UNITS AFFECTED: Corres & Det Section, RPR Branch
Mail Branch, DODMPC

DISTRIBUTION:
10 cys RPR Br, USARCEN
5 cys Mail Br, DODMPC
2 cys Hq, USARCEN, ATTN:

EFFECTIVE UNTIL OR ISSUE OF SOP CHANGE BY TARGET DATE
 MEMO-DIRECTIVE 31 March 1960

DISTRIBUTION OF REPORTS OF DEATH, DA FORMS 52-1

1. The chart shown on the reverse side of this publication will be used jointly by Recovered Personnel Records Branch, USARCEN and Mail Branch, DODMPC in distributing Reports of Death, DA Forms 52-1.

2. The appropriate distribution symbol will be selected by the analyst in Recovered Personnel Records Branch from the chart and entered in the distribution block of the DA Form 52-1. The clerk in the Mail Branch, DODMPC will make the distribution to the appropriate agencies or offices as indicated on the chart. This procedure will eliminate the 3 x 5 slips previously used for this purpose.

3. The distribution symbol will be selected based on the following guide:

<u>Symbol</u>	<u>When Used</u>
A - - - - -	EM-beneficiary resides in U. S.
B - - - - -	EM-beneficiary resides in Philippines
C - - - - -	Officer-beneficiary resides in U. S.
D - - - - -	Officer-beneficiary resides in Philippines
E - - - - -	RA ^{Officer} or Warrant Officer-beneficiary resides in U. S.
F - - - - -	RA ^{Officer} or Warrant Officer-beneficiary resides in Philippines
G - - - - -	Civilian Employee-other than Filipino
H - - - - -	Civilian Employee-Filipino
I - - - - -	In those instances where a soldier died while in an AWOL status. This symbol will be used with the appropriate military distribution symbol A through F and will be shown as A-I, B-I, C-I, D-I, E-I or F-I.

Paragraph 3 and

4. Superseded: A Inclosures 1 and 2 to Recovered Personnel Records Branch Memorandum Number 11, 14 October 1958, subject: "Preparation of Corrected Report of Death, DA AGO Form 52-1 (1 Nov 50)."

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(USE REVERSE SIDE AND A CONTINUATION SHEET, WHEN NEEDED)

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 DISTRIBUTION CHART FOR REPORTS OF DEATH
 DA FORM 52-1
 (Prepared by Recovered Personnel Records Branch)

DISTRIBUTION										AGENCY OR OFFICE
A	B	C	D	E	F	G	H	I		
1	1	1	1	1	1	1	1	1		201 File (Accomplished by RPR Branch)
1	1	1	1	1	1					Administrator Veterans Administration, Washington 25, D. C.
1	1	1	1	1	1					Federal Bureau of Investigation, Pennsylvania Avenue & 9th Street, N. W., Washington, D. C.
3	5	4	5	4	5	3	3			Chief, Settlements Operations, Finance Center, U. S. Army, Fort Benjamin Harrison, Indianapolis 49, Indiana
1	1	1	1	1	1					Memorial Division, The Quartermaster General, Washington, D. C.
1	1	1	1	1	1					Medical Statistics Division, Office of the Surgeon General, Individual Records Branch, Washington, D. C.
1	1	1	1	1	1					Statistical and Accounting Branch, Administrative Services Division, TAGO, Washington, D. C.
1	1	1	1	1	1					Chairman, Battle Monuments Commission, ATTN: Chief, Research Division, Washington, D. C.
		1	1	1	1					Statistics Section, Army Reserve Branch, Personnel Division, TAGO, The Pentagon, Washington, D. C.
				1	1					Officers Section, Personnel Records Branch, Personnel Division, TAGO, The Pentagon, Washington, D. C.
				1	1					Chief Clerk, Promotion Section, Appointment & Promotion Branch, Personnel Division, TAGO, The Pentagon, Washington, D. C.
						1	1			The Quartermaster General, Washington, D. C.
						1	1			U. S. Civil Service Commission, Washington, D. C.
						1	1			Bureau of Employees Compensation, Washington, D. C.
						1	1			Federal Records Center, 1724 Locust Street, St. Louis 3, Missouri
						1				The Judge Advocate General, Armed Forces of the Philippines, Quezon City, Philippines
								1		Disciplinary Section, Separations Branch, Personnel Records Branch, TAGO, Washington, D. C.

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